

ICAR



भा.कृ.अनु.प. - केन्द्रीय रोपण फसल अनुसंधान संस्थान
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ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
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No.F.2(25)Canteen/Estt./2017-2018

Dated : 14-08-2017

To

Sub: Quotation for Routine Canteen work of this Regional Station on **contract basis** – reg.

Sir,

Sealed Quotations are invited from Registered Contractors/Agencies/Service providers having valid license/registration, PAN card etc. for carrying out the following work at this Regional Station on contract basis for period from August - 2017 to March 2018. Interested/willing contractors may submit their quotations on or before **26-08-2017**.

S.No.	Description of work	No.of person reqd.
01.	Assisting in cooking, cleaning of canteen including utensils in the Deptt. Canteen.	One

Terms and Conditions:

01. The rate per month (consolidated) quoted should ensure minimum wages and should be inclusive of EPF,ESI,GST etc. The contractor shall remit all the statutory dues in respect of personal engaged by him and the copies of documents should be submitted to the office in subsequent month.
02. An amount of Rs.500/- should be deposited towards EMD by D.D.drawn in favour of ICAR Unit, CPCRI, Kayangulam. The quotations without EMD shall not be considered
03. The contracting agency will ensure payment by the 10th of every succeeding month.
04. The normal working time from 7.00 AM to 3.00 PM, from Monday to Saturday. However, CPCRI reserves the right to have the services on closed day and beyond office hours.
05. In case of any loss theft/ sabotage caused by/ attributable to the personal deployed, the Head, CPCRI (RS), Kayamkulam reserves the right to claim damages from contracting agency and deduct the same from the monthly bill of the contracting agency. CPCRI will indicate reason for each deduction made, if any..
06. The following documents/vouchers are required to be enclosed with the tenders which are the terms and conditions of the tender's document:-

PTO

- a) Registration certificate of the firm under the work contract of the Govt. of NCT Delhi/State Govt.
- b) Employee EPF registration certificate issued by local govt. etc.
- c) Employee ESI registration certificate issued by local govt. etc.
- d) The contractor/Agency must have a registration with the Contract Labour (Regulation & Abolition) Act 1970. The contractor shall obtain the labour licence under this Act.
- e) Nos. of staff/supervisors registered under ESI & EPF separately. Documentary proof of vouchers to be required and may be attached.
- f) Service tax registration certificate issued by Govt. etc.
07. The Head, CPCRI (RS), Kayamkulam reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof. The decision of Head, CPCRI (RS), Kayamkulam shall be final and binding on the contractor/Agency in respect of clause covered under the contract.
08. The persons so provided by the Agency under this contract will not be the employee of the Council and there will be no employer-employee relationship between the Council and the person so engaged by the contractor in the aforesaid services
09. The contract is subject to the condition that the quotation will comply with all the laws and Acts of Central Govt., State Govt. relating to this contract made applicable from time to time.
10. The remuneration shall be disbursed only through cheque/E payment to the Contractor.

Yours faithfully,


Asstt. Administrative Officer

Copy to :

1. The Asstt. Finance & Accounts Officer, CPCRI (RS), Kayamkulam
2. The Village Officer, Village Office, Krishnapuram) with the request to display the
3. The Secretary, Panchayat Office, Krishnapuram) notice in their Notice Boards.
4. The Secretary, Municipal Office, Kayamkulam)
5. OJC, Canteen, CPCRI (RS) Kayamkulam
6. Dr. C.K. Nampoothiri, ACTO (Statistics) for putting the same in ICAR-CPCRI Website.