



भा.कृ.अनु.प. - केन्द्रीय रोपण फसल अनुसंधान संस्थान
प्रादेशिक केन्द्र, कृष्णपुरम (डाक), कायमकुलम, केरल 690 533, भारत
ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
REGIONAL STATION, KRISHNAPURAM (PO), KAYAMKULAM 690 533,
KERALA, INDIA
(An ISO 9001:2008 Certified Institution)



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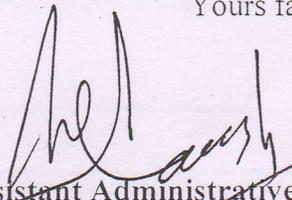
To

Sub: Quotation for Field/Lab. works at this Regional Station – on contract basis – reg.

Sir,

Sealed quotations are invited from the contractors/agencies/service providers having valid license/registration, PAN card etc. for carrying out the works at this Station on contract basis as per details attached. Interested/willing contractors may submit their quotations on or before 26-04-2017. Quotation should be sealed and Superscribed “Quotation for Field/Lab. Works” and should reach this office on or before 3.30 p.m on 26-04-2017.

Yours faithfully,


Assistant Administrative Officer

Sl. No.	Description of work	Qualification	No. of person required
01 A.	Collection of insect vectors, & sucking insects, rearing of plant hopper and lace bug, acquisition and transmission studies and molecular characterization related works	B.Sc.(Agri/Life Sciences) and Ag.Entomology/Life sciences). At least 3 months working knowledge on vector collection and insect transmission studies.	One
B.	Culturing of entomopathogens including preparation of media slants and rearing parasitoids.	B.Sc.Botany/Zoology 1-2 years experience in the maintenance and mass culturing of entomopathogens and rearing parasitoids.	One
02.	Assistance and follow up for e-kalpa Application and research activities of Institute projects (Field survey supervision and data recording of Frontline demonstrations, general official Assistance in activities	B.Sc with proficiency in computer Applications (PGDCA or DCA)	One
3.	Assistance in pollen cryo preservation and pollen processing, studies on pollen germination, viability stigma receptivity testing, pollination biology studies, recording observation in nursery and data entry	B.Sc Biotechnology/Botany/life science with experience in similar project	One
04.	Biochemical analysis. Native/SDS PAGE gel electrophoresis for proteins, extractions of enzymes/proteins/phenolic/sugar compounds from leaf, colorimetric estimation of proteins and other compounds, estimations in hplc, Leaf sample collection, processing, reagent preparation, glassware washing. Labeling and storing of plant/leaf samples. Pollen germination studies	B.Sc Any Life science subject.Preferably Biochemistry, Microbiology/Biotechnology/ Plant Physiology/Chemistry, with one year experience in the mentioned analysis. One person For 5 months From 1-4-17 To 1-8-17	One
05.	Regular online entry of meteorological data recorded From the meteorology unit of ICAR-CPCRI in the Website of Meteorology Department India. Assisting in physiological and biochemical analysis of leaf/ Plant samples of intercrops/coconut. Assisting tender and mature nut water analysis for protein TSS content. Data entry of recorded field data etc.	B.Sc in any science subject and computer knowledge with one year experience in Similar projects. One person for 15 days in a month for Assisting the lab/data entry activities in Meteorology/Horticulture/Agronomy Section	One
06. A.	Preparation of different culture media, preparation of slants for microbial culture, periodical subculturing of microbes, preparation of formulations of bioagents, preparation of buffers and reagents required for lab work and processing of leaf samples for ELISA	B.Sc. degree in Plant Pathology/Biotechnology/Microbiology/Life Science	One
B.	Routine cleaning of labwares and maintenance of rabbits in animal house.	VIII standard	One
07.	Analysis of 1000 soil samples taken as part of various institute projects, (evaluation of nutrient formulations, demonstration trial at Edava, nutrient management of dwarf varieties of coconut, FLD trial on RWD of coconut in 7 districts), preparation of laboratory reagents, Assisting in instrument reading of samples for 12 parameters of each sample.	M.Sc Chemistry/Biochemistry/ Soil Science/B.Sc Agriculture	One
08	Soil sample collection and processing Media/broth preparation, Sterilization of media, glasswares, blanks required for soil microbial analysis, Plating microbial Inoculums and subculturing of microbial cultures. Preparation of buffers and reagents	B.Sc(Agri.Microbiology/Biotechnology)	one

Terms & Conditions:-

1. The contracting agency should have valid registration and licenses required as per existing applicable law, for undertaking such jobs from all the Govt. agencies. Income Tax @ 2.03% of the bill amount shall be deducted from the Contractor's bill. The permanent Account Number should be furnished for the same. They shall comply with all the obligations arising in the course of execution of the services as per contract.
2. BID SECURITY for an amount of Rs.7000/- (Rupees seven thousand only) must be deposited by Demand Draft in favour of ICAR UNIT, CPCRI (RS), KAYAMKULAM payable at SBT, Kayamkulam. Remittance of EMD in any other mode will not be acceptable.
3. The rates are to be quoted on per month basis both in figures and words. The split up rates including ESI, EPF, and ServiceTax etc. should be clearly indicated.
4. The successful contractor has to furnish performance security (5% of bid amount) in the form of DD drawn in favour of ICAR UNIT, CPCRI (RS), and KAYAMKULAM. The performance security shall be submitted within 10 days from the date of notification of awarding work order.
5. The remuneration shall be disbursed through cheque/E payment to the Contractor.
6. Payment shall be made by the 10th of every succeeding month.
7. The successful bidder while preferring the contract bill shall furnish the remittance details of statutory dues and details of the payment of the monthly remuneration of previous month in respect of the personnel engaged by him/her at this Station.
8. The normal office hours of CPCRI are from 9.00 AM to 4.30 PM, six days from Monday to Saturday. However, CPCRI reserves the right to have the services on closed day and beyond office hours.
9. The supporting/allied services staff should follow strict attendance.
10. In case of any loss theft/ sabotage caused by/ attributable to the personal deployed, the Head, CPCRI (RS), Kayamkulam reserves the right to claim damages from contracting agency and deduct the same from the monthly bill of the contracting agency. CPCRI will indicate reason for each deduction.
11. The Institute shall in no case whatsoever be responsible/binding for any act of omission/commission by the Contractor.
12. The Indenter reserves the right to increase or decrease the requirement of job contract on need basis.
13. The following documents/vouchers are required to be enclosed with the tenders from which are the terms and conditions of the tender's document:-
 - a) Registration certificate of the firm under the work contract of the Govt. of NCT Delhi/State Govt.
 - b) Employee EPF registration certificate issued by local govt. etc.
 - c) Employee ESI registration certificate issued by local govt. etc.
 - d) The contractor/Agency must have a registration with the Contract Labour (Regulation & Abolition) Act 1970. The contractor shall obtain the labour licence under this Act.
 - e) Nos. of staff/supervisors registered under ESI & EPF separately. Documentary proof of vouchers to be required and may be attached.
 - f) Service tax registration certificate issued by Govt. etc.
 - g) Successful bidder will have to enter into a detailed contract agreement with ICAR on non-judicial stamp paper of Rs.100/- (Rupees One hundred Only) for each work.
14. The Head, CPCRI (RS), Kayamkulam reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof. The decision of Head, CPCRI (RS), Kayamkulam shall be final and binding on the contractor/Agency in respect of clause covered under the contract.
15. The staff provided should also maintain secrecy and discipline in the premises of this Institute.
16. The contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of CPCRI for the purpose. All complaints should be immediately attended to by the Agency.
17. In case any of the personnel so provided is not found suitable by the Office, the Office shall have the right to ask for his replacement without giving any reason thereof and the Agency shall on receipt of a written communication will have to replace such persons immediately.

