



F.No.40(2)36/2017-Estate

Dated: 05.11.2019

Shri Arunkrishnan S  
Udyog Bharathi  
341/05, Panchayat Shopping Complex  
Koloppa, Koodali  
Kannur - 670593

Sub: Contractual work at CPCRI, Kasaragod – regarding.  
Ref: This office Work Order of even no. dated 04.05.2018 & 04.07.2019

Sir,

In continuation of this office work order cited above, duly accepting the terms & conditions appended in the tender document, order is hereby placed for extending the **Job Contract Work in Farm & Lab – Crop Production Division (Item No.25)** of this Institute on contract basis for the period from **01.10.2019 to 31.10.2019 ( for One Round)** as detailed below:

Sl.No	Description of work	Approx Qty	Rate (Rs.)	Amount (Rs.)
1.	Harvesting of matured coconuts once in 60 days, removing dried leaves and spathes from the crown, providing man power for taking harvest notes (counting bunches, nuts in each bunch, female flowers, and discarding barren nuts - sufficient time should be given for taking data entry, loading and transporting harvested nuts to the godown premises, counting the nuts and putting the same in to the godown in the same day of harvest from all the plots (6 rounds)/year.  N.B. The harvesting will be started only as per instruction from Farm in charge, SIC (Farm) or in presence of concerned Technical staffs ( maximum of 200 palms/ day)	6,000.00 palms/round (01 round)	53.80	3,22,800.00
Grand Total				3,22,800.00

(Rupees Three Lakh Twenty Two Thousand and Eight Hundred only)

Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).

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The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.

Remittance of the final bill based on the full settlement of all the dues if any to Government Institute.

Note: In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,

Asst. Administrative Officer (Estate)

Copy to:

1. The HD. Crop Production, CPCRI, Kasaragod
2. The Scientist in-Charge (Farm), CPCRI, Kasaragod
3. Shri. M.V Sreedharan, STA (Farm), CPCRI, Kasaragod.
4. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
5. The DDO, CPCRI, Kasaragod
6. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner.  
Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanaad, Kochi-682 030
7. Guard file.
8. Website.