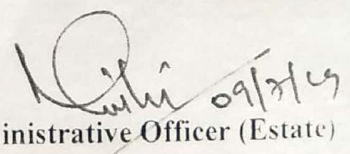


8. Income Tax will be deducted from the payments due for the work done as per rules. Further it is responsibility of the contractor to remit all the taxes to concerned authority directly by the contractor. After remittance copy of the same should be submitted to this office.
9. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately.
10. The person provided should maintain discipline in the premises of the Institute.
11. Performance security equivalent to the amount of 5% of the contract value i.e. Rs.5,900/- may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all statutory and contractual obligations of the contractor. Bid security will be refunded immediately on receipt of performance security.
12. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from monthly bills. as per rules / instructions made applicable from time-to-time by Govt.
13. The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately. The contractor/Agency shall be responsible to comply with the requirements under the Labour Act/ EPF Act/ ESI Act/ minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
14. **The wages slip indicating complete details (Minimum wages, ESI, EPF & etc.) should be given to the employee and a copy of the same may be submitted along with monthly bill, without which the bill will not be entertained for payment.**
15. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work. Any compensation paid to the worker or parties hired through Contractor, shall be recovered from the Contractor as per the guidelines issued by ICAR vide O.M No. Admn-22(6)/2018-Estt.III dated 31.07.2018.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,


Asst. Administrative Officer (Estate)

Copy to:

1. The SIC (Farm), CPCRI, Kasaragod
2. Shri. Ravindran. P, ACTO (Farm), CPCRI, Kasaragod.
3. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
4. The DDO, CPCRI, Kasaragod
5. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 030
6. Guard file.
- ✓ 7. Website.