



F.No.40(1)2019-Estate

Date :01.11.2019

**Shri Mohammed Nuhman,  
PWD Contractor  
Mogral  
Kasaragod**

Sub : Work “**Repairs, Renovation and replacing the damaged window shutters with' aluminum sliding sections to the biotechnology section at old lab building**” at ICAR CPCRI Kasaragod  
- reg.

Ref : Your quotation dated 16.10.2019

Sir,

Your quotation cited above, to execute the work “**Repairs, Renovation and replacing the damaged window shutters with aluminum sliding sections to the biotechnology section at old lab building**” at a total cost of **Rs.1,69,898/- (Rupees One Lakh Sixty Nine Thousand Eight Hundred and Ninety Eight Only)** (including tax) has been accepted by the Competent Authority and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work and complete the same within **30 days**. The order is further subject to the following terms and conditions.

**Terms and conditions:**

1. The work should be executed strictly as per the directions from the Shri Ajithkumar. K, TO (Civil Engg.) of the Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work, provided there wasn't any mistake on the part of the contractor.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification.
6. No part payment is payable.
7. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
8. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled
9. **Defects liability period:** Performance Security will be released **after sixty days from the liability period (6 months)** from the date of completion of the work provided that the contractor has attended to all the complaints informed to him within the liability period.
10. The contractor or his worker should not use the office toilets and should not waste the water from the office building.
11. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc.
12. The contractor shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again be allowed to work without the written permission of the Director.
13. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
14. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same

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15. **Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in the final bill. Further after remittance copy of the same should be furnished at this Office. The performance security amount will be released after getting the GST details.**
16. Prior approval shall be obtained for the material used for the work from Engineer in-charge
17. Any compensation paid to the worker or parties hired through contractor, shall be recovered from the contractor as per the guidelines issued by ICAR vide OM No.Admn-22(6)/2018-Estt.III dated 31.07.2018
18. The period of 30 days allowed for carrying out the work will be reckoned after 10 days from the date of receipt of this order.
19. **The contractor shall deposit the Performance Security within 10 days from the issue of work order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.**
20. The work should be completed within the time limit itself failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
21. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances as may be decided by the competent authority, penalty clause to be imposed @ 0.25% **per month** (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.
22. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
23. In the event of change of address, that may be informed to the office immediately.
24. If water and electricity is available from the institute by the contract agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted. 0.5% in terms of electricity.

You may remit a Performance Security of **Rs.16,990/- (Rupees Sixteen thousand nine hundred and ninety only)** being the 10% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank in an acceptable form in favour of ICAR CPCRI Kasaragod in case of DD & Bank Guarantee.

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,

Asst. Administrative Officer (Estate)

Encl: 1. Shedule of work

Copy to :

1. The Asst. Labour Commissioner(Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal. By pass Road, Kakkanad, Kochi 682 030.
2. The Senior Finance and Accounts Officer, CPCRI, Kasaragod. The expenditure for the above will be met from **Institute fund.**
3. The AAO (Bills), CPCRI, Kasaragod.
4. Shri Ajithkumar.K, TO (Civil Engg.) CPCRI, Kasaragod, it may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work awarded may be intimated and progress of work reported periodically.
5. CPCRI, Website

Asst. Administrative Officer (Estate)  
Central Plantation Crops Research Institute  
Kasaragod



भाकृअनुप - केन्द्रीय रापण फसल अनुसंधान संस्थान  
कासरगोड, करल - 671 124 भारत  
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Kasaragod - 671 124, Kerala, India  
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Email: director@cpcri.org.in  
director@cpcri@gmail.com  
chawdappa.p@icar.gov.in  
Website: http://www.cpricr.com

## Name of the work:

**REPAIRS, RENOVATION AND REPLACING THE DAMAGED WINDOW SHUTTERS WITH ALUMINIUM SLIDING SECTIONS TO THE BIOTECHNOLOGY SECTION AT OLD LAB BUILDING AT ICAR- C.P.C.R.I., KASARAGOD – 671 124.**

### SCHEDULE OF WORK

Sl.No	Description of the work	Unit	Approx. Qty.	Rate Quoted	Amount (Rs.)
1	<b>Dismantling</b>				
1	Taking out doors, windows and clerestory window shutters (steel or wood) including stacking within 50 metres lead : Of area 3 sq. metres and below Total 9 shutters	Each	9	445	4,005.00
2)	<b>Repairs to plaster</b> of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per directions of Engineer-In-Charge. 1 With cement mortar 1:4 (Cement: 4 coarse sand)	Sqmt	7.50	800	6000.00

3)	<b>FINISHING</b> White washing with lime to give an even shade to the wall surfaces using best quality super white lime powder , synthetic adhesive and blue pigment and sand papering wherever necessary as per instruction of Engineer: Old work (two or more coats)	Sqmt	22.00	364	8,008.00
4)	<b>Distemping</b> with 1 <sup>st</sup> quality acrylic distemper (ready mixed) ) having VOC content less than 50 gms/litre,of approved manufacturer, of required shade and colour complete, as per manufacturer's specification. . The work shall include cleaning the surface of dirt/dust and foreign matter, sand papering including cost and conveyance of all materials, labour, scaffolding, cleaning paint stain from walls, floor etc complete as per specification and direction Old work (Two or more coats)	Sqmt	310.00	78	24,180.00
5)	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade to the wooden surfaces. The work shall include cleaning the surface of dirt/dust and foreign matter, sand papering including cost and conveyance of all materials, labour, scaffolding, cleaning paint stain from walls, floor etc complete as per specification and direction One or more coats on old work	Sqmt	28.00	179	5,012.00
6)	Providing and fixing <b>Powder coated aluminum work</b> for sliding shutter over existing wooden frames below working platform with extruded built up standards tubular and other sections of approved make and conforming to IS733 and IS 1285 sections medium sections anodised of Jindal / Hindalco make medium guage dyed to required shade fixed with Rawl plugs and screws or with fixing clips or with expansion fold fasteners including necessary filling up of gaps at junctions, at top, bottom and sides with required				

	PVC/Neoprene felt etc. Two track Aluminum sections shall be smooth, rust free, straight and jointed mechanically wherever required including cleat angle, aluminum snap beading for glazing/paneling, Panelling shall be of Sintex/polypan fillings of 6mm thick of approved color and the directions of Engineer In-charge	Sqmt	11.40	3950.00	45,030.00
6a)	Providing and fixing <b>Powder coated aluminum work</b> for sliding /fixed window shutter over existing wooden frames above working platform with extruded built up standards tubular and other sections of approved make and conforming to IS733 and IS 1285 sections medium sections anodised of Jindal / Hindalco make powder coated sliding window outer frame 2 Track section 21139 (0.902 Kg/m) for bottom & 2 Track section 21138 (0.807 Kg/m) for Top & Sides, sliding glazed shutters 20736 (0.547 kg/m), 30737 (0.607 kg/m) for Bottom, Sides & Top with 5mm thick black tinted glass (SAINT GOBIAN) with necessary EPDM gaskets, automatic flush type lock, nylon rollers and other hardware etc complete. (Jindal or equivalent) :	Sqmt	10.50	4000	42,000.00
6b)	Specification same as above but for fixed window with black tinted glass 5mm thick and powder coated aluminium sections	Sqmt	5.15	777	4,001.55
6c)	Providing and fixing sliding glass to the existing showcase using 5mm thick plain glass , Two track aluminium sections of approved make and conforming to IS733 and IS 1285 sections medium sections anodised of Jindal / Hindalco make medium guage dyed to required shade fixed with Rawl plugs and screws or with fixing clips or with expansion fold fasteners including necessary filling up of gaps at junctions, at top, bottom and sides with required PVC/Neoprene felt etc. Two track Aluminum sections shall be smooth, rust free, straight and jointed mechanically wherever required including				

	cleat angle etc with sliding grips on glass complete as directed.	Sqmt	1.80	2778	5,000.40
7)	Providing and fixing 8mm plain thick glass of saint gobian make to cover the recess ceramic sink opening on granite slab . ALL SIDES SHALL BE GRINDED AND MOULDED BUFFED SMOOTH	Sqmt	0.55	4545	2,499.75
8)	Filling the gap in between aluminium/ stone/ wood frame and adjacent RCC/ Brick/ Stone/ wood/ Ceramic/ Gypsum work by providing weather/structural non sag elastomeric PU sealant over backer rod of approved quality as per architectural drawings and direction of Engineer-in-charge complete, complying to ASTM C920, DIN 18540-F & ISO 11600	Rmt	48.00	105	5,040.00
9)	Providing and fixing aluminium die cast body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 35 kg and door width upto 700 mm), with necessary accessories and screws etc. complete. each	Nos	3	2334	7,002.00
10)	Providing and fixing aluminium hanging floor door stopper, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour and shade, with necessary screws etc. complete. Single rubber stopper each	Nos	10	600	6,000.00
11)	Cleaning the floor , platforms , etc and moping the floor using disinfectant and mild soap solution , cleaning glass panes using Collin spray and polishing with clean cloth as directed.	Lumpsum	180.00	34	6,120.00
				<b>Grand Total Rs.</b>	<b>1,69,898.00</b>

Amount in words: Rs.1,69,898/- (Rupees One lakh sixty nine thousand eight hundred and ninety eight only)