



F.No.40(2)36-2018-Estate (C-Impr)

Dated: 30.09.2019

**Shri.Ramesh Naik B.N**  
**Sri Vinayaka Nilaya**  
**Ballimogaru**  
**P.O Kudlu**  
**Kasaragod – 671 124**

Sub: Extension of Job Contract Work in Farm & Lab – Crop Improvement Division at CPCRI, Kasaragod – reg.

Ref: 1. This office work order of even no. dated 16.07.2018 & 31.07.2019.  
 2. Your bid 40(2)/36/2018-Estate (C-Impr) dated 23.05.2018.

Sir,

In continuation of this office work order (1) cited above, duly accepting the terms & condition appended in the tender document (Sl.No.19 & 25),, order is hereby placed for extending the **Job Contract Work in Farm & Lab – Crop Improvement Division {Item No.2, 4 (A & B), 8 & 1 (B.T)}** of this Institute on contract basis for the period from **01.09.2019 to 30.09.2019 (01 month)** as detailed below:

Sl No	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
1.	<b><u>Item No.2</u></b> <b><u>Tapping of coconut palms for inflorescence sap study (Approx. 24 palms). The work includes</u></b> a) Preparation of the inflorescence as instructed b) Collecting neera in the ice box as prescribed c) The ice bags need to be cooled and replaced before each tapping d) The collected neera to be brought to the lab for measurement, evaluation and processing e) Record of the day to day tapping activities to be maintained f) Assisting in neera processing	(Entire work)	9,90,000.00 (One Year)	82,500.00 (One month)
2.	<b><u>Item No.4(A)</u></b> <b><u>Sowing of coconut seed nuts in poly bags. Nursery maintenance, Morphological characterization, Seedling characterization</u></b> Preparation of potting mixture including transportation of sand, soil etc. Leveling the poly bag nursery area, bag filling and sowing seed nuts in poly bags and numbering the poly bags.	8,000 Nuts Approx.	1,90,400.00 (One Year)  Rs.23.80 (per nut)	15,867.00 (One month)
	<b><u>Item No. 4 (B)</u></b> Weeding and irrigation for 8,000 poly bag nursery seedlings and maintenance of area. Regular observation on seed nut sprouting characteristic in poly bag nursery, monitoring and controlling pest and disease incidence and observation as directed. Morphological characters measurement in the poly bag nursery under Genetics. (seedlings observation approximately 5,000 seedlings for 3 rounds)	(Entire work)	2,37,600.00 (One Year)	19,800.00 (One month)

3.	<p><b>Item No.8</b>  <b>Maintenance of DUS plot in G block.</b>  Maintenance of plot and weeding the seedlings, removal of dead seedlings and gap filling, base opening and fertilizer application as directed. Prophylactic treatment during June and crown cleaning as directed. Machine weeding 2 times as directed. Maintenance of Drip irrigation system including laying of lateral pipes and putting micro pipes (4 nos.) 30cm depth and 1M away from the bole, laterals should be buried 20cm depth. Regular checking the motor, flushing the filter/pumps/micro tubes. The total duration of irrigation is seven month tentatively from <b>November, 2018 to May, 2019</b> however exact date for start and completion of irrigation will be decided based on the monsoon pattern, which will be intimated to the contractor by the concerned staff. Removing and tying drip irrigation pipes during onset of monsoon. (Total Area = 1.5 acre 320 Seedlings)</p>	(Entire work)	1,38,800.00 (One Year)	11,567.00 (One month)
4.	<p><b>Item No.1(Biotechnology)</b>  <b>Cleaning of Glasswares</b>  Removal of media from culture tubes , conical flasks, Petri Dishes, Culture Bottles, Socking of culture tubes, conical flasks, Petri dishes, culture bottle in detergent solution (overnight) followed by brushing &amp; cleaning. Drying of glasswares in hot air oven.</p> <p>Stacking of culture tubes, conical flasks, Petri dishes with or without tissue papers, culture bottles, pipette tips, filters, cryovials, v cryoplates, Aluminium foils, in paper / polythene bags.  Autoclaving of culture tubes, conical flasks. Petri dishes, culture bottles, pipette tips. filters, cryovials. v cryoplates. Aluminium foils etc.  Decontamination and cleaning of contaminated cultures its drying &amp; autoclaving.</p> <p><b>Cleaning of Lab</b>  Regular dusting &amp; cleaning of Lab tables, computer tables, culture trolleys/racks, media storage racks, storage shelves, laminar air flow chambers, side slabs in inoculation rooms, dark room etc.</p> <p>Preparation of cotton plugs</p> <p>Preparation of potting mixture</p>	1,000 Test tubes 100 conical flasks 1,000 Petri dishes 25 measuring cylinders 100 reagent bottles 100 small vials  33 units  200 10 Kg	2,92,881.00 (One Year)	24,407.00 (One month)
			<b>Total(Rs.)</b>	<b>1,54,141.00</b>

**(Rupees one lakh fifty four thousand one hundred and forty one only)**

Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).

The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.

Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

**Note:** In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,

  
Asst. Administrative Officer (State)

Copy to:

1. The HD, Crop Production Division and Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, Crop Improvement Division CPCRI, Kasaragod
3. The Scientists Crop Improvement, CPCRI, Kasaragod
4. The Technical Officer, Crop Improvement, CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. The DDO, CPCRI, Kasaragod.
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
8. Website.
9. Guard file