

भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगाड, केरल 671 124 भारत

ICAR - Central Plantation Crops Research Institute

कासरगाड, केरल 671 124 भारत

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F.No.40(2)2019 -Estate

Date :22.07.2019

**Shri Mohammed Rafic C.A,  
PWD Contractor,  
Kallangai House,  
Kasaragod 671 124.**

Sub : Maintenance and repairs of Residential quarters for Re-occupation at CPCRI, Kasaragod (List of quarters-Type III-12 and 22, SAII-5, Type II-18, Type I-2 and 21 Agrostology) at ICAR-CPCRI, Kasaragod - reg  
Ref : Your quotation dated 18.07.2019.

Sir,

Your quotation cited above to execute the work "**Maintenance and repairs of Residential quarters for Re-occupation at CPCRI, Kasaragod (List of quarters-Type III-12 and 22, SAII-5, Type II-18, Type I-2 and 21 Agrostology) at ICAR-CPCRI, Kasaragod**" at a total cost of Rs **1,16,922/-** (Rupees **One lakh sixteen thousand nine hundred and twenty two** only including tax) has been accepted and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work and complete the same within **30 days**. The order is further subject to the following terms and conditions.

**Terms and conditions:**

1. The work should be executed strictly as per the directions from the Shri VK Gopalakrishnan, Technical Officer (Civil Engineering) of the Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification.
6. No part payment is payable.
7. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
8. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled.

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9. **Defects liability period:** Performance Security will be released only **after six months** from the date of completion of the work provided that the contractor has attended to all the complaints informed to him within the liability period.
10. The contractor or his worker should not use the office toilets and should not waste the water from the office building.
11. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc.
12. The contractor shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again be allowed to work without the written permission of the Director.
13. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
14. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in final bill. Further after remittance copy of the same should be furnished at this Office. The performance security will be release after remit the same.
15. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same.
16. The period of 30 days allowed for carrying out the work will be reckoned after 10 days from the date of receipt of this order.
17. **The contractor shall debit the Performance Security within 10 days from the issue of work order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.**
18. The work should be completed within the time limit itself failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
19. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances as may be decided by the competent authority, penalty clause to be imposed @ 0.25% per month (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.
20. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
21. In the event of change of address, that may be informed to the office immediately.
22. If water and electricity is availed from the institute by the contract agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted. 0.5% in terms of electricity.
23. Any compensation paid to the worker or parties hired through Contractor, shall be recovered from the Contractor as per the guidelines issued by ICAR vide O.M No.Admn-22(6)2018-Estt.III dated 31.07.2018

You may remit a Performance Security of **Rs. 11700/-**(Rupees **Eleven thousand seven hundred** only) being the 10% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank in an acceptable form before commencement of the work. The Bid Security deposited along with the tender will be refunded immediately on furnishing the Performance Security (If bank guarantee is produced the period of release of bank guarantee will be given by the office including release of the same).

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,

Sd/-

Encl: 1.Schedule of work

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Copy to :

1. The Asst. Labour Commissioner(Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By pass Road, Kakkanad, Kochi 682 030.
2. The Senior Finance and Accounts Officer, CPCRI, Kasaragod. **Head of Account "118202 Repair and Maintenance (Residential Quarter) (Revenue)2019-20.**
3. The AAO(Bills), CPCRI, Kasaragod.
4. Shri VK Gopalakrishnan, Technical Officer (Civil Engineering) CPCRI, Kasaragod, it may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work awarded may be intimated and progress of work reported periodically.
5. CPCRI, Website

  
22/7/19

Asst. Administrative Officer (Estate)

Asst. Administrative Officer (Estate),  
केन्द्रीय श्रमिक कक्षा आवास (आवास) संस्थान,  
Kendriya Shramik Khasa Awas (Residential) Sansthan,  
कोची, केरल. (Kochi, Kerala) - 682 030.



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ಕೃಷಿ ಮತ್ತು  
ಜಲ ಸಂಪನ್ಮೂಲ  
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CPCRI Kasaragod  
K. P. M. Research Institute  
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ಇಲಾಖೆ  
CPCRI Kasaragod  
K. P. M. Research Institute  
K. P. M. Research Institute

NAME OF WORK:- Maintenance and Repairs of Residential quarters for Re- occupation at CPCRI Kasaragod ( List of quarters – Type III-22and Type III-12 , Type SAIL-5 Type 11-18 , TYPE I-2and Type 1-21 Agrostology)


Schedule of work

Sl.no:	Description of item	Unit	Quantity	Rate	Amount
	<b>REPAIRS TO BUILDING</b>				
1.	Repairs to plaster of thickness 12mm to 20mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape , raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground within 50 meters lead				
(i)	With cement mortar 1:4 (1 cement: 4 coarse sand).	sqm	5	500.00	2,500.00
2	Distemping with 1st quality acrylic distemper (ready made) having VOC content less than 50 gm per ltr. of approved manufacturer and of required shade and colour complete. as per manufacturer's specification. One or more coats on old work	sqm	1222	45.00	54990.00
3	Providing and Re-fixing window glass panes of 4 mm thick plain glass with necessary nails and wooden reapers etc complete wherever necessary:	sqm	0.50	500.00	250.00
4	Providing and fixing nylon mosquito proof nets of approved color and design properly fixed with Velcro strap on windows and ventilator. Works including fixing of Velcro on the existing wooden frame with necessary fixing arrangement, Stitching of net, rolling and folding arrangement. Etc complete.	sqm	12	650.00	7800.00

*Handwritten signature and date: 22/1/14*

5	Removing of existing damaged bath room/toilet/ door shutters including Transporting in to office campus and stacking etc complete	sqm	7.61	200.00	1522.00
6	Providing and fixing of fiber glass multi advantage weather and termite proof door shutter made of fiber glass sheet (FRP) suitable for interior use with 3 Nos. 4" S.S hinges, 1No. Anodized aluminum aldop (250 x 10 mm) 1 No. Anodized tower bolt (150 x10 mm) 2 Nos. 4" anodized aluminum handles etc complete 20 mm thick shutters.	sqm	7.61	4,000.00	30440.00
7	Painting with floor coat paint of approved brand and manufacture to give an even shade: One or more coats on old work	sqm	18	200.00	3600.00
8	Finishing walls with Acrylic Smooth exterior paint of required shade : Old work (One or more coat applied @ 0.90 ltr/10 sqm).	sqm	144	80.00	11520.00
9	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : One or more coats on old work	sqm	43	100.00	4300.00
Total in RS					1,16,922.00

(Rupees **One lakh sixteen thousand nine hundred twenty two** only)

  
 मन्त्रालय प्रशासनिक अधिकारी (ए.ओ.)  
 Additional Administrative Officer (H/State)  
 कृषि उपज फसल अनुसंधान संस्थान  
 Central Plantation Crops Research Institute  
 इन्दौर, मध्य प्रदेश-492 002 (M.P.) D.A. Bhoiradi