



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड, केरल - 671 124 भारत
ICAR - Central Plantation Crops Research Institute
Kasaragod - 671 124, Kerala, India
(An ISO 9001:2008 Certified Institution)



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F.No.40(2)36-2019-Estate (C-Impr)

Dated: 31.10.2019

M/s Udyog Bharathi
No.341 Ist Floor
Panchayath Shopping Complex,
Koodali, Kannur-670 703

Sub: Job Contract Work in Farm & Lab – Crop Improvement Division at CPCRI, Kasaragod – reg.
Ref: Your bid 40(2)/36/2019-Estate (C-Impr) dated 03.09.2019

Sir,

With reference to your quotation cited above, duly accepting the terms & condition appended in the tender document, order is hereby placed for executing the Job Contract Work in Farm & Lab – Crop Improvement Division of this Institute on contract basis for the period from 01.11.2019 to 31.10.2020, as detailed below.

Item No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
3	Maintenance of Drip irrigation system in adult coconut palms under Genetics plots in blocks A, B, C, D, E, and F. Work includes: Maintenance of Drip irrigation system including laying of lateral pipes and putting micro tubes (4-6) 30cm depth and 1M away from the bole, laterals should be buried 20cm depth. Checking the motor, flushing the filter/pumps/micro tubes. Collection of coconut leaves mulching the basins of coconut palms, basin cleaning providing fertilizers 6 times through fertigation/manually as directed. The total duration of irrigation period is seven months tentatively from November, 2019 to May, 2020. However exact date for start and completion of irrigation will be decided based on the monsoon pattern, which will be intimated to the contractor by the concerned staff. Removing and tying drip irrigation pipes during onset of monsoon.	20 acres Entire work	9,03,172.00	9,03,172.00 (for 07 Months)
8	Pit opening and planting a) Digging of pit size 1M X 1M X 1M b) Removing seedlings from bed /poly bag and transportation. c) Filling pit with soil and planting seedlings d) Providing mulching, shading and support. e) Collecting pegs and peg marking for digging pits	Approx. 300 seedlings	Rs.536.90 per seedling	1,61,070.00 (One Year)
14	PRODUCTION OF PLANTING MATERIALS – (Technical) Nursery Handling – Coconut Sowing of coconut seed nuts in the nursery which includes transporting of seed nuts from the godown to the field, preparing seed bed, application of treatments in trench as directed sowing seed nut and covering the trench with top soil and mulching with dried coconut leaves/other materials as directed.	80,000 Nuts Approx.	Rs.5.5106 per nut	4,40,848.00 (One Year)
			Total (Rs.)	15,05,090.00

(Rupees Fifteen Lakh Five Thousand and Ninety only)

GANUADHARAN . Com
31/10/2019

Terms & Conditions

1. The works should be carried out under the supervision of HD/Scientists/Technical Officers (Crop Improvement), CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. The rate quoted shall be valid for a minimum period of one year.
4. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good else necessary action will be initiated to recover the same.
5. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
6. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
7. **Payment for service contract will be made quarterly on satisfactory completion of work. Details of actual work period along with item number should be mentioned in the work bill.**
8. **Pre-receipted bill, GST payment receipt & wage slips are mandatory for processing the bill. The wages slip should indicate complete details of Minimum wages, ESI, EPF & etc., given to the employee and a copy of the same should be submitted along with bill, without which the bill will not be entertained for payment.**
9. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
10. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
11. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
12. The person provided should maintain discipline in the premises of the Institute. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he/she will have to be replaced immediately.
13. Income Tax will be deducted from the payments due for the work done as per rules.
14. **Performance security equivalent to the amount of 10% of the contract value i.e. Rs. 1,50,509/- (Rupees One Lakh Fifty Thousand Five Hundred and Nine Only) may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security will be released after 60 days from the liability period beyond date of completion of all statutory and contractual obligations, provided that the contractor has attended to all the complaints within the liability period. Bid security will be refunded immediately on receipt of performance security. The dues if any, not settled by the agency will be recovered from the security deposit.**
15. An agreement in a stamp paper value of **Rs.200/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.
16. **The Invoice should contain, Invoice number, Address of the Firm / Contractor, Details of all taxes including GST, GSTIN, UID etc (both Firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, Service description, Service charge, etc. should be indicated separately. NO BILL WILL BE ENTERTAINED WITHOUT DETAILS OF GST REMITTANCE, ESI & EPF, MUSTER ROLL/ATTENDENCE, WAGES SLIP FOR THE PARTICULAR WORK PERIOD FOR PAYMENT.**
17. **Any compensation paid to the worker or parties hired through Contractor, shall be recovered from the Contractor as per the guidelines issued by ICAR vide O.M No. Admn-22(6)/2018-Estt.III dated 31.07.2018.**
18. **The Contractor should display a board in the work place containing, Address of the Firm / Contractor, GSTIN (both Firm and ICAR-CPCRI, Kasaragod), No. of Workers, Minimum Wages, etc.**
19. The Contractor/agency will be responsible for contribution towards the ESI / EPF etc.
20. Remittance of the final bill based on the full settlement of all the dues, if any, to Government / Institute.
21. Bad workmanship shall be rejected summarily.
22. Director, ICAR-CPCRI, Kasaragod reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the tenderer.

Note: In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,

Encl: Agreement

Asst. Administrative Officer (Estate)

Copy to:

1. The HD, Crop Production & Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, Crop Improvement Division, CPCRI, Kasaragod
3. The Scientists Crop Improvement Division, CPCRI, Kasaragod
4. The Technical Officer, Crop Improvement Division, CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. ~~The DDO, CPCRI, Kasaragod.~~
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
- ✓ 8. Website.
9. Guard file.