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ಕರ್ನಾಟಕ ರಾಜ್ಯ ಪಂಚಾಯತ್ ರಾಜ್ ಇಲಾಖೆ
KARNATAKA PANCHAYAT RAJ DEPARTMENT

F.No.40(2)36-2019-Estate (PB & PHT)

Dated:31.10.2019

**M/s Vishal
Manpower & Security Consultants
#6, Kamala Towers, Near Urva market
Ashok Nagar P.O, Mangalore – 575 006**

Sub: Job Contract Work in Farm & Lab – PB & PHT at CPCRI, Kasaragod – reg.
Ref: Your bid 40(2)/36/2018-Estate (PB & PHT) dated 03.09.2019.

Sir,

With reference to your quotation cited above, duly accepting the terms & condition appended in the tender document, order is hereby placed for executing the Job Contract Work in Farm & Lab – PB & PHT Division of this Institute on contract basis for the period from **01.11.2019 to 31.10.2020**, as detailed below.

Item No.	Description of work	Qualification	Rate in (Rs.)	Amount in (Rs.)
			Including GST @ 18%	
1	Regular operation of SCADA in Open Top Chambers 2) Assisting in measurement of water potential, photosynthetic parameters, chlorophyll fluorescence of coconut & cocoa seedlings 3) Daily measurement of soil moisture using soil moisture probe to maintain plants at defined stress level 4) Assisting in estimation of shoot, root and total biomass in coconut seedlings under different moisture regime	B.Sc. Agriculture/Botany/ Zoology/ Life Science	2,47,998.24 (Entire Work)	2,47,998.00 (One Year)
3	Assisting in biochemical analysis coconut and cocoa leaf samples at regular intervals (Approx. 100 samples each time). 1) Total phenol estimation, total and reducing sugars, MDA content, leaf chlorophyll content, Epicuticular wax content 2) Total soluble proteins along with protein profile under Poly-acrylamide gel electrophoresis (SDS-PAGE) and 2D gel electrophoresis 3) Antioxidant enzymes assay (SOD, Peroxidase, polyphenol oxidase, ascorbate peroxidase, carbonic anhydrase). 4) Isozyme profile for SOD, peroxidase enzymes with Native PAGE 5) Pollen collection and germination studies 6) Assisting in Total DNA/RNA extraction from coconut leaves, cDNA preparation, qRT-PCR analysis	M.Sc. Biochemistry/ Botany/ Life Sciences	2,47,998.24 (Entire Work)	2,47,998.00 (One Year)

B. S. S.
31/10/19

[Signature]

4	<p>Assisting in analysis of nutritional and biochemical constituents in coconut and arecanut (Approximately 100 samples each time)</p> <p>1) Analysis of coconut endosperm, testa, neera, etc. for various nutritional constituents like carbohydrates, lipids, proteins, etc.</p> <p>2) Total phenolics, flavonoids and antioxidant potential in various parts of coconut and arecanut.</p> <p>3) Proximate analysis of the unit operation based processed products of coconut like coconut milk, VCO, and other value added products</p>	M.Sc. Biochemistry/FST/Botany/Zoology/ Life Science	2,47,998.24 (Entire Work)	2,47,998.00 (One Year)
6	<p>Assisting in ice-cream unit</p> <p>1) Assisting in work related to the production of ice cream</p> <p>2) Processing of mature and tender nuts, cleaning the machineries etc.</p> <p>3) Washing the floor area, vessels and utensils</p> <p>4) Maintenance of production register</p> <p>Note: Unskilled</p>		1,82,890.56 (Entire Work)	1,82,891.00 (One Year)
7	<p>Cleaning of glass wares, buckets & other utensils</p> <p>2) Drying in oven and staking in proper place (approx. 250 nos./day) in Biochemistry lab</p> <p>3) Grinding samples for biochemical analysis</p> <p>4) Irrigation of pots and cleaning of machineries in APC</p> <p>Note: Unskilled</p>	Diploma in Electronics	1,82,890.56 (Entire Work)	1,82,891.00 (One Year)
8	<p>AKMU</p> <p>1) Assisting in maintenance of Cyberoam Cr200ing and ZyXEL-ZyWALL 35 UTM's, CISCO Router, Keymile Modem, DIGISOL Ethernet Switches, OFC Converter, Server etc. in the AKMU.</p> <p>2) Cross-over crimping and Straight-through crimping of Cat05/Cat06 UTP cable as per requirement.</p> <p>3) Operating System and Application programmes reinstallation.</p> <p>4) Memory problem, which requires cleaning or replacement of memory</p> <p>5) Maintenance of biometric attendance system</p> <p>6) Maintenance of CCTV</p>	Diploma in Computer Science 2. Typing speed 35 w.p.m in English	2,47,998.24 (Entire Work)	2,47,998.00 (One Year)
9	<p>AKMU- Hardware Maintenance</p> <p>1) Assisting in resolving Motherboard problems, which normally requires resetting /replacement of the board and CMOS Cell replacement.</p> <p>2) SMPS replacement.</p> <p>3) Antivirus installation.</p> <p>4) Network connectivity problem which requires connectivity checking, crimping or LAN card replacement.</p> <p>5) Printer driver installation and cartridge cleaning.</p>	+2 with Diploma in Hardware & Networking	2,47,998.24 (Entire Work)	2,47,998.00 (One Year)

	Multimedia operation 6) Assisting in conference hall activities			
10	Electronics and Instrumentation 1) Assisting in repair and maintenance of offline and online UPSs (about 150 Nos.), 2) Repair and maintenance of battery banks attached to the above UPSs 3) Shifting and reinstallation of UPSs with battery banks. 4) Repair and maintenance of all instruments in the institute. 5) Repair and maintenance of all equipments like ovens, incubators, shakers etc. 6) Repair and maintenance of analog telephones (about 180 Nos.) 7) Repair and maintenance of public announcement system and speaker connectivity 8) Operation of Public Address Systems, in PJ Hall and DJ Hall	Diploma in Electronics	2,47,998.24 (Entire Work)	2,47,998.00 (One Year)
11	Library 1) Assisting in updation /maintenance of institute digital repository ie) adding new records-350 records approx 2) Entering key words identified for 5744 records-18000 approx. 3) Data entry of all articles with abstract appearing in Indian Coconut Journal and Journal of Plantation Crops into webAgris-200 records 4) Downloading articles from subscribed online only journals issues, such as Advances in Agronomy etc and subsequent uploading to institute website-2000 records	Diploma in Computer Science 2. Typing speed 35 w.p.m. in English	2,47,998.24 (Entire Work)	2,47,998.00 (One Year)
Grant Total including GST @ 18% in (Rs)				21,01,768.00

(Rupees Twenty One Lakh One Thousand Seven Hundred and Sixty Eight Only)

Terms & Conditions

1. The works should be carried out under the supervision of Scientists/Technical Officers (PB & PHT), CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. The rate quoted shall be valid for a minimum period of **one year**.
4. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good else necessary action will be initiated to recover the same.
5. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
6. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
7. **Payment for service contract will be made quarterly on satisfactory completion of work. Details of actual work period along with Item number should be mentioned in the work bill.**
8. **Pre-receipted bill, GST payment receipt & wage slips are mandatory for processing the bill. The wages slip should indicate complete details of Minimum wages, ESI, EPF & etc., given to the employee and a copy of the same should be submitted along with bill, without which the bill will not be entertained for payment.**

9. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
 10. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
 11. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
 12. The person provided should maintain discipline in the premises of the Institute. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he/she will have to be replaced immediately.
 13. Income Tax will be deducted from the payments due for the work done as per rules.
 14. **Performance security** equivalent to the amount of **10%** of the contract value i.e. **Rs.2,10,177/- (Rupees Two Lakh Ten Thousand One Hundred and Seventy Seven only)** may be furnished in the form of an A/C payee DD from a Bank Guarantee from the commercial bank in an acceptable form. Performance security will be released after 60 days from the liability period beyond date of completion of all statutory and contractual obligations, provided that the contractor has attended to all the complaints within the liability period. Bid security will be refunded immediately on receipt of performance security. The dues if any, not settled by the agency will be recovered from the security deposit.
 15. An agreement in a stamp paper value of **Rs.200/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the **Service taxes or any other tax** which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.
 16. **The Invoice should contain, Invoice number, Address of the Firm / Contractor, Details of all taxes including GST, GSTIN, UID etc (both Firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, Service description, Service charge, etc. should be indicated separately. NO BILL WILL BE ENTERTAINED WITHOUT DETAILS OF GST REMITTANCE, ESI & EFP, MUSTER ROLL/ATTENDANCE, WAGES SLIP FOR THE PARTICULAR WORK PERIOD FOR PAYMENT.**
 17. **Any compensation paid to the worker or parties hired through Contractor, shall be recovered from the Contractor as per the guidelines issued by ICAR vide O.M No. Admn-22(6)/2018-Estt.III dated 31.07.2018.**
 18. **The Contractor should display a board in the work place containing, Address of the Firm / Contractor, GSTIN (both Firm and ICAR-CPCRI, Kasaragod), No. of Workers, Minimum Wages, etc.**
 19. The Contractor/agency will be responsible for contribution towards the ESI / EPF etc.
 20. Remittance of the final bill based on the full settlement of all the dues, if any, to Government / Institute.
 21. Bad workmanship shall be rejected summarily.
 22. Director, ICAR-CPCRI, Kasaragod reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the tenderer.
- Note:** In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Encl.: Agreement

Yours faithfully,

Asst. Administrative Officer (Estate)

Copy to:

1. The Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, PB & PHT Division CPCRI, Kasaragod
3. The Scientists PB & PHT, CPCRI, Kasaragod
4. The Technical Officer, PB & PHT / Technology, CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. The DDO, CPCRI, Kasaragod.
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner. Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
8. Website.
9. Guard file.