



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़, केरल - 671 124 भारत
ICAR - Central Plantation Crops Research Institute
Kasaragod - 671 124, Kerala, India
(An ISO 9001:2008 Certified Institution)



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F.No.28(1)2(AR)2014-Stores

Date: 05.11.2016

M/s Niseema Printers & Publishers LLP.
Saroj, S.R.M. Road
Kochi – 682 018, Kerala

Sub: Printing and supply of **CPCRI Institute Publications for 2016-17 – reg.**
Ref: Your Qtn. No. NPP 349 dated 09.09.2016.

Sir,

With reference to the above, Competent Authority has been pleased to accept the rate quoted by you for entering into rate contract for a period of one year from 05.11.2016 to 04.11.2017 for printing of following types of publications as per the list given below:-

1. Annual Report - A4
2. Newsletter - ¼ Demy
3. Book (wide) Souvenir - (11 in x 11 in)
4. Technical bulletin (wide) - (9 in x 9 in)
5. Book Normal (b/w)- (6 in x 9 in)
6. Book Normal (colour)- (6 in x 9 in)
7. Book CD Manual - (5.5 in x 5.5 in)
8. Book (Pocket Book) - (4 in x 6 in)

Detailed specifications as per your above mentioned quotation are attached along with this letter for your kind reference. Other terms and conditions of the rate contract are as per the following:

- Payment will be made for the actual number of copies printed.
- The manuscript of the booklet will be provided by PME Cell of this Institute.
- Final printing may be done only after getting the proof approved by this Institute.
- A soft copy of the final layout print may be supplied to this office in pdf format along with the delivery.
- Payment will be made after satisfactory completion of the work.

Yours faithfully,

(Jayarama Naik K.M.)
Administrative Officer

Copy to:

1. The Finance and Accounts Officer, ICAR-CPCRI, Kasaragod
2. The Scientist In-charge, PME Cell, ICAR-CPCRI, Kasaragod
3. Convenor, Publication Committee, ICAR-CPCRI, Kasaragod
4. ICAR-CPCRI Website. ✓

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1. Annual Report

1.	Type of publication	:	Annual Report - A4 (210 mm x 297 mm)										
2.	No. of copies required	:	500 Nos.										
3.	Quality of paper for cover page	:	300 gsm imported art card										
4.	Type of printing	:	Multicolour -- including graphic designing with English & Hindi titles										
5.	Cover page finishing*	:	Matt lamination*										
6.	Approx. No. of inside pages	:	120 or more; 130 gsm imported art paper (matt)										
7.	Cost of page designing and layout (DTP Charges) a. English text supplied in MS Word b. Hindi (approx 10 pages, typesetting and layout)	:	Minimum 3 proof corrections by sending proofs through e-mail or internet or by sitting with dtp person and final colour correction and editing of tone and contrast of digital photos (150 - 200 nos.), minor corrections in graphs etc.										
8.	Type of binding	:	Section stitching and perfect binding.										
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.										
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.96,500/-										
11.	Additional cost for additional each of 4 inner pages	:	Rs.3,100/-										
12.	* mention additional cost for special finishing separately for (mention)	:	<table border="1"> <tr> <td>Glossy lamination</td> <td>-</td> </tr> <tr> <td>glossy spot lamination</td> <td>Rs.2,500/-</td> </tr> <tr> <td>golden embossing</td> <td>Rs.3,000/</td> </tr> <tr> <td>silver embossing</td> <td>Rs.3,000/</td> </tr> <tr> <td>textured finishing</td> <td>Rs.3,000/</td> </tr> </table>	Glossy lamination	-	glossy spot lamination	Rs.2,500/-	golden embossing	Rs.3,000/	silver embossing	Rs.3,000/	textured finishing	Rs.3,000/
Glossy lamination	-												
glossy spot lamination	Rs.2,500/-												
golden embossing	Rs.3,000/												
silver embossing	Rs.3,000/												
textured finishing	Rs.3,000/												
13.	* Additional cost for use of 240/260 gsm Natural Evolution textured paper for cover page	:	Rs.6,000/-										
14.	* Any charge difference for use of 240/260 gsm textured recycled white paper for cover page	:	Rs.3,000/-										

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2. Newsletter

1.	Type of publication	: Newsletter - ¼ Demy (8.5 in x 11 in)
2.	No. of copies required	: 250 Nos.
3.	Quality of paper for cover page	: 170 gsm imported art paper
4.	Type of printing	: Multicolour
5.	Cover page finishing*	: Nil*
6.	Approx. No. of inside pages	: 8 or more; 170 gsm imported art paper (matt)
7.	Cost of page designing and layout (DTP Charges) a. English text supplied in MS Word b. Hindi (Approx. 8 pages, typesetting and layout)	: Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person and final colour correction and editing of tone and contrast of digital photos (15- 30 nos.), minor corrections in graphs etc.
8.	Type of binding	: Centre pinning
9.	Delivery	: Supply of final printed material by courier and in soft copy in pdf to institute is needed.
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 250 copies by water-resistant packing and supply to the Institute	: Rs.7,800/-
11.	Additional cost for additional each of 4 pages	: Rs.2,700/-
12.	Cost for additional 100 copies	: Rs.3,300/-
13.	Cost of 300 gsm imported art card cover page (optional)	: Rs.750/-
14.	Cost of inside pages 130 gsm in place of 170 gsm	: Rs.760/-
15.	Cost of inside 4 pages 100 gsm map litho in single colour (Black or Blue or Red)	: Rs.813/-

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3. Book (wide) Souvenir

1.	Type of publication	:	Book (wide) Souvenir - (11 in x 11 in) (1/6 of Double Demy)
2.	No. of copies required	:	500 Nos.
3.	Quality of paper for cover page	:	170 gsm imported art paper jacket
4.	Type of printing	:	Multicolour – including graphic designing with English & Hindi titles
5.	Cover page finishing*	:	Matt lamination*
6.	Approx. No. of inside pages	:	120 or more; 130 gsm imported art paper (matt)
7.	Cost of page designing and layout (DTP Charges) a. English text supplied in MS Word b. Hindi (approx 10 pages, typesetting and layout	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person and final colour correction and editing of tone and contrast of digital photos (150 – 200 nos.), minor corrections in graphs etc.
8.	Type of binding	:	Section stitching and case binding. Additional case jacket dust cover
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.1,34,000/-
11.	Additional cost for additional each of 4 inner pages	:	Rs.4,600/-
12.	* Additional cost for use of 320 gsm Natural Evolution textured paper for cover page	:	Rs.6,000/-

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4. Technical bulletin (wide)

1.	Type of publication	:	Technical bulletin (wide) - (9 in x 9 in) (1/6 of Double Crown)	
2.	No. of copies required	:	500 Nos.	
3.	Quality of paper for cover page*	:	300 gsm imported art card*	
4.	Type of printing	:	Multicolour – including graphic designing with English & Hindi titles	
5.	Cover page finishing*	:	Matt lamination*	
6.	Approx. No. of inside pages**	:	40 or more;170 gsm imported art paper (matt) **	
7.	Cost of page designing and layout (DTP Charges) English text supplied in MS Word	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person and final colour correction and editing of tone and contrast of digital photos (40 nos.), minor corrections in graphs etc.	
8.	Type of binding	:	Centre pinning †	
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.	
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.39,060/-	
11.	Additional cost for additional each of 4 inner pages	:	Rs.3,900/-	
12.	* mention additional cost for special finishing separately for (mention)	:	glossy spot lamination	Rs.1,500/-
13.	Cost for additional 100 copies	:	Rs.8,100/-	

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5. Book Normal (b/w)

1.	Type of publication	:	Book Normal (b/w)- (6 in x 9 in)
2.	No. of copies required	:	500 Nos.
3.	Quality of paper for cover page	:	220 gsm imported art card
4.	Type of printing	:	Multicolour – including graphic designing with English & Hindi titles
5.	Cover page finishing*	:	Matt lamination*
6.	Approx. No. of inside pages	:	120 or more;100 gsm map litho paper
7.	Cost of page designing and layout (DTP Charges) English text supplied in MS Word	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person and final editing of tone and contrast of digital photos (40 nos.), minor corrections in graphs etc.
8.	Type of binding	:	Perfect binding
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.43,200/-
11.	Additional cost for additional each of 4 inner pages	:	Rs.1,400/-
12.	Cost for additional 100 copies	:	Rs. 8,640/-
13.	Cost for Hindi/ Kannada/ Malayalam/ Tamil/ Telugu DTP per page	:	Rs.70/-
14.	Additional charge for 4 pages multicolour in 100 gsm imported art paper	:	Rs.3,400/-

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6. Book Normal (Colour)

1.	Type of publication	:	Book Normal (Colour 6 in x 9 in)
2.	No. of copies required	:	500 Nos.
3.	Quality of paper for cover page	:	220 gsm imported art card
4.	Type of printing	:	Multicolour – including graphic designing with English & Hindi titles
5.	Cover page finishing*	:	Matt lamination*
6.	Approx. No. of inside pages	:	120 or more;130 gsm imported art paper (matt)
7.	Cost of page designing and layout (DTP Charges) English text supplied in MS Word	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person and final colour correction and editing of tone and contrast of digital photos (40 nos.), minor corrections in graphs etc.
8.	Type of binding	:	Perfect binding
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.94,000/-
11.	Additional cost for additional each of 4 inner pages	:	Rs.3,800/-
12.	Cost for additional 100 copies	:	Rs.16,300/-
13.	Cost for Hindi/ Kannada/ Malayalam/ Tamil/ Telugu DTP per page	:	Rs.70/-
14.	Additional charge for case binding with dust cover flap bind 170 gsm with glossy lamination	:	Rs.22,500/-

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7. Book - CD Manual

1.	Type of publication	:	Book CD Manual - (5.5 in x 5.5 in)
2.	No. of copies required	:	500 Nos.
3.	Quality of paper for cover page	:	220 gsm imported art card
4.	Type of printing	:	Multi colour – including graphic designing with English & Hindi titles
5.	Cover page finishing*	:	Matt lamination*
6.	Approx. No. of inside pages	:	80 or more;100 gsm map litho paper
7.	Cost of page designing and layout (DTP Charges) English text supplied in MS Word	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person
8.	Type of binding	:	Perfect binding
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.34,650/-
11.	Additional cost for additional each of 4 inner pages	:	Rs.2,650/-
12.	Cost for additional 100 copies	:	Rs.6,950/-
13.	Cost for Hindi/ Kannada/ Malayalam/ Tamil/ Telugu DTP per page	:	Rs. 50/-
14.	Additional charge for 4 pages multicolour in 100 gsm imported art paper	:	Rs. 2,650/-

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8. Book (Pocket Book)

1.	Type of publication	:	Book (Pocket Book) - (4 in x 6 in)
2.	No. of copies required	:	500 Nos.
3.	Quality of paper for cover page	:	220 gsm imported art card
4.	Type of printing	:	Multi colour – including graphic designing with English & Hindi titles
5.	Cover page finishing*	:	Matt lamination*
6.	Approx. No. of inside pages	:	80 or more;100 gsm map litho paper
7.	Cost of page designing and layout (DTP Charges) English text supplied in MS Word	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person
8.	Type of binding	:	Perfect binding
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs. 26,700/-
11.	Additional cost for additional each of 4 inner pages	:	Rs. 2,650/-
12.	Cost for additional 100 copies	:	Rs. 5,610/-
13.	Cost for Hindi/ Kannada/ Malayalam/ Tamil/ Telugu DTP per page	:	Rs. 50/-

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