



भा. कृ. अनु.प.- केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड, केरल - 671124 भारत  
ICAR CENTRAL PLANTATION CROPS RESEARCH INSTITUTE  
KASARAGOD 671 124, KERALA, INDIA



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No.40(2)36-2016-Estate XV II

Dated: 23.9.2016

Shri Manoharan B  
Ashok Nivas  
Ballier , Post Kudlu  
Kasaragod 6761 124.

Sub: Contractual work at CPCRI, Kasaragod – regarding.  
Ref: Your quotation dated NIL.

Sir,

With reference to your quotation cited above, order is hereby placed for executing the following farm operational work/Lab. works of this Institute on contract basis for a period of **three months w.e.f. 01.09.2016** and likely to be continued, as detailed below. The rate quoted by the contractor is for 7 months.

Item No	Description of work	Approximate Quantity	Rate (Rs.)	Amount (Rs.)
17	Culture media preparation for coconut and arecanut tissue culture	2000 litre	98,000/- for entire work for 7 months	42,000.00
	Stock preparation for media for coconut and arecanut tissue culture	100 litre		
	Hormone stock preparation for coconut and arecanut tissue culture	10 litre		
	Preparation of samples for sterile culture initiation	10,000		
	Inoculation of sample to initial media for coconut and arecanut tissue culture	10,000 samples		
	Sub-culturing of sample to another media for coconut and arecanut tissue culture	20,000 samples		
	Pouring media into tubes /conical flasks	20,000		
Sealing and storage of media in appropriate places.	20,000			
18	Preparation of buffers/reagent	100 liters	98,000/- for entire work for 7 months	42,000.00
	Grinding of samples and extraction of DNA/RNA	1000		
	Preparing agarose gels for checking DNA/RNA quality	100		
	Preparation of PCR reaction mix and running PCR in thermocycler	5000		
	Operating AUTOMATED ELECTROPHORESIS UNIT and REAL TIME PCR THERMOCYCLER	100		
Documentation of results and scoring of bands	5000			
				<b>84,000.00</b>

(Rupees eighty four thousand only)

**Term & Conditions:-**

1. The works should be carried out under the supervision of Scientists Technical Officer(Crop improvement/ Farm), CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. The rate quoted shall be valid for a minimum period of one year
4. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good or else necessary action will be initiated to recover the same.

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5. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
6. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
7. The contractor should submit the attendance sheet/list of the labours engaged / copy of the E-challen payment of EPF contribution before submitting the bill.
8. Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill.
9. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
10. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
11. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
12. Income Tax will be deducted from the payments due for the work done as per rules.
13. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately.
14. The person provided should maintain discipline in the premises of the Institute.
15. Performance security equivalent to the amount of 5% of the contract value i.e. Rs.4,200/- may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all statutory and contractual obligations of the contractor. Bid security will be refunded immediately on receipt of performance security.
16. An agreement in a stamp paper value of Rs.100/- should be executed based on which the first payment will be made.

Please acknowledge receipt of the work order and commence the work immediately

Yours faithfully,

  
Asst. Administrative Officer (Estate)

Copy to:

1. The HD, ~~Crop Production~~/Crop Improvement, CPCRI, Kasaragod.
2. The Scientists Technical Officer (Crop improvement/Farm), CPCRI, Kasaragod.
3. The Fin. & Accounts Officer CPCRI, Kasaragod.
4. The DDO, CPCRI, Kasaragod
5. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkannad, Kochi-682 030
6. Guard file.
7. *website*