



भा.कृ.अनु.प. - केंद्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़, केरल 671 124, भारत

ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
KASARAGOD 671 124, KERALA, INDIA
(An ISO 9001:2008 Certified Institution)

Speed Post



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F.No.32(2)2014-Stores

Date: 21.01.2017

Sub: Quotation for the supply of furniture (Godrej or equivalent) at CPCRI, Kasaragod- reg.

Sirs,

Sealed quotation are invited for the supply of furniture (Godrej or equivalent) to this Institute as detailed in below.

Sl.No.	Item	Qty. (approx.)	Amount
1.	Almirah with 4 adjustable shelves	6 Nos.	
2.	Revolving chair 7001	8 Nos.	
3.	Book Case with 4 glass door	4 Nos.	
4.	Revolving chair	2 Nos.	
5.	Revolving chair with handle (Broad Back support)	5 Nos.	
6.	Revolving Computer chair	5 Nos.	
7.	Plastic stools	5 Nos.	
8.	Two tyre steel trolley for Lab use	1 No.	
9.	Officer chair 1007 (Red)	3 Nos.	
10.	Revolving chair 7102 (Red)	1 No.	
11.	Revolving chair (Broad high back)	1 No.	
12.	Executive Table	1 No.	
13.	Visitors chair (Red with arm)	7 Nos.	
14.	T 9 Table	4 Nos.	
15.	Lateral Filing Cabinets – 3 Drawer with laminated top	2 Nos.	
16.	Lateral Filing Cabinets – 2 Drawer with laminated top	3 Nos.	
17.	Vertical Filing Cabinets – 4 Drawer type	2 Nos.	

The quotation should conform to the following conditions:-

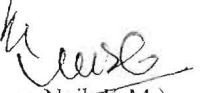
1. The rates quoted should be valid for a minimum period of 90 days from the due date of receipt of quotation.
2. Complete description, specification of the item(s) quoted with a printed brochure should be enclosed for verification of technical specifications.
3. Should indicate time required for effecting the supply upon receipt of supply order.
4. Should indicate the rate of ST/CST/ED/VAT/Entry Tax etc. if charged extra.
5. Should specify whether the item(s) quoted are under DGS&D rate contract. If so details of the rate contract should be furnished with the quotation.
6. Quotation should clearly indicate the point of supply such as Ex-works/FOR dispatch station/FOR destination..
7. The buyer shall have the right to levy liquidated damages at a percentage not exceeding 2% per each month or part thereof in respect of supplies so delayed and delivered.
8. Guarantee offered for the item(s) should be indicated from the date of receipt of item
9. Payment will be made only after satisfactory receipt/installation of the Item(s)/ by this Office. No advance payment/part payment is admissible as per rules.
10. Quotation received after the due date will not be entertained.
11. TRANSIT INSURANCE: The purchaser will not pay separately for transit insurance and the supplier will be responsible until the entire stores contracted delivered in good condition at destination.
12. TIN/VAT/ST Reg. no. Should be indicated in the Quotation.
13. **EARNEST MONEY DEPOSIT @2%** of the quoted amount, (If the order value exceeds Rs 1,00,000/-) the successful tenderers shall have to furnish unconditional performance security for an amount of 5% of the order value. Performance security may be furnished in the form of demand draft/FD receipt drawn in favour of "ICAR Unit CPCRI, Kasaragod" payable at SBI, CPCRI Branch, Kasaragod or Bank Guarantee from a commercial bank in an acceptable form immediately after acceptance of the tender for placing the order. The performance security valid for a period of 60 days beyond the date of completion of all the contractual obligations including warranty should be furnished within 15 days of acceptance of order. Bid security will be refunded to the successful tenderer on receipt of performance security
14. If the successful tenderer fails to execute the order within the stipulated period after placing the order, the order will be cancelled and security deposit will be forfeited
15. The quantity shown against item is approximate and may vary as per demand of the Institute at the time of placing the order. The Competent Authority reserves the right to increase or decrease the requirement on need basis.

P.T.O.

16. Incomplete quotations shall summarily be rejected.
17. This institute is registered with the Department of Scientific & Industrial Research (DSIR), Govt. of India for purposes of availing custom duty exemption in terms of Government Notification No.51/96-Customs dated 23 July 1996 and central excise duty exemption in terms of Government Notification No. 10/97-Central Excise dated 1 March 1997.
18. The competent authority does not bind himself to accept the lowest or any other tender and reserves the power to reject any or all the tenders received without assigning of the reasons, tenders in which any of the prescribed conditions are not fulfilled or any conditions including that of conditional rebate put forth by the tenders shall be summarily rejected.

Your sealed quotation superscribed as "**Quotation for the supply of 'furniture (Godrej or equivalent)' due on 10.02.2017**" may be sent, addressed to the Director, CPCRI, Kasaragod, Kudlu P O 671124 Kerala so as to reach this office on or before **10.02.2017 (3.00 PM)**.

Yours faithfully,



(Jayarama Naik K.M.)

Administrative Officer

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Copy to: CPCRI Website/PPP/Vigilance Officer CPCRI