



भा. कृ. अनु.प.- केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड, केरल - 671124 भारत  
ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE  
KASARAGOD 671 124, KERALA, INDIA



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F.No.40(2)36-2016-Estate **Canteen**

Dated: 20.9.2016

Shri Manoharan B  
Ashok Nivas  
Ballier , Post Kudlu  
Kasaragod 6761 124.

Sub: Contractual work at CPCRI, Kasaragod – regarding.

Ref: This office work orders of F.No.40(2)36-2013-Estate XIII C dated: 6.6.2015, 8.1.2016  
30.3.2016 and 20.7.2016,

Sir,

In continuation of this office work order cited above, approval of the competent authority is hereby conveyed to extend the following item of contract work of this Institute **for one more month i.e. w.e.f. 1.10.2016 ti 31.10.2016 or until further orders whichever is earlier,** as detailed below, on the same rate, terms and conditions.

Item No	Description of work	Approximate Quantity	Rate (Rs.)	Amount (Rs.)
8	Sweeping and Moping Canteen building floor area (inclusive of toilet area) 320 sq. mtr.	Twice in a day (evening and morning) on working days of the Institute	30,417/- p.m.	30,417.00
	Cleaning of Dish plate/Glass etc. after breakfast/lunch (about 100 per for break fast and 150-200 for lunch)	Breakfast – 8.30 am to 9.30 am Lunch - 12.30 pm to 2.00 pm		
	Serving Tea/snacks to staff members of the Institute of their respective seats.	Morning : 10.00 am to 11.00 am Evening : 2.45 pm to 3.45 pm		
	Total			30,417.00

(Rupees thirty thousand four hundred and seventeen only)

Please acknowledge receipt of the work order.

Yours faithfully,

Asst. Administrative Officer (Estate)

Copy to:

- 1.The Fin. & Accounts Officer CPCRI, Kasaragod.
- 2.The DDO, CPCRI, Kasaragod
- 3.The Secretary, CPCRI Departmental Canteen, CPCRI, Kasaragod
- 4.Guard file.
- 5.Website