



श्री कृष्ण - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड, केरल - 671 124 भारत
ICAR - Central Plantation Crops Research Institute
Kasaragod - 671 124, Kerala, India
An ISO 9001:2008 Certified Institution



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F.No.40(2)36(M)2018 -Estate

Date :03.09.2018

Shri Mohammed Rafic C.A,
PWD Contractor,
Kallangai House,
Kasaragod 671 124.

Sub : Execution of Various petty works at CPCRI, Kasaragod - reg
Ref : Your quotation dated 23.07.2018.

Sir,

Your quotation cited above to execute the work "Execution of Various petty works at CPCRI, Kasaragod" at a total cost of Rs. 91,910/- (Rupees Ninety one thousand nine hundred ten only including tax) has been accepted and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work and complete the same within **45 days**. The order is further subject to the following terms and conditions.

Terms and conditions:

1. The work should be executed strictly as per the directions from the Shri VK Gopalakrishnan, Technical Officer (Civil Engineering) of the Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work, provided there wasn't any mistake on the part of the contractor.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification.
6. No part payment is payable.
7. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
8. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled.

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9. **Defects liability period:** Performance Security will be released only **after six months** from the date of completion of the work provided that the contractor has attended to all the complaints informed to him within the liability period.
10. The contractor or his worker should not use the office toilets and should not waste the water from the office building.
11. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc.
12. The contractor shall, on written request of the Director or his representative on the site, immediately remove from the work any person who is found to be incompetent or misbehaves himself and such persons shall not again be allowed to work without the written permission of the Director.
13. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
14. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in final bill. Further after remittance copy of the same should be furnished at this Office. The performance security will be release after remit the same.
15. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same.
16. The period of 30 days allowed for carrying out the work will be reckoned after 10 days from the date of receipt of this order.
17. **The contractor shall debit the Performance Security within 10 days from the issue of work order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.**
18. The work should be completed within the time limit itself failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
19. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances as may be decided by the competent authority, penalty clause to be imposed @ **0.25% per month** (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.
20. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
21. In the event of change of address, that may be informed to the office immediately.
22. If water and electricity is availed from the institute by the contract agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted. 0.5% in terms of electricity.

You may remit a Performance Security of **Rs. 9200/- (Rupees Nine thousand two hundred only)** being the 10% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank in an acceptable form before commencement of the work. The Bid Security deposited along with the tender will be refunded immediately on furnishing the Performance Security (If bank guarantee is produced the period of release of bank guarantee will be given by the office including release of the same).

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,

Sd/-


Copy to :

1. The Asst. Labour Commissioner(Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By pass Road, Kakkanad, Kochi 682 030.
2. The Finance and Accounts Officer, CPCRI, Kasaragod **Head of Account "118201 Repair and Maintenance (Office Building) (Revenue)2018-19.**
3. The AAO(Bills), CPCRI, Kasaragod.

Shri. V.K. Gopalkrishnan, Technical Officer (Civil Engineering) CPCRI, Kasaragod

ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work awarded may be intimated and progress of work reported periodically.

CPCRI, Website

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 Asst. Administrative Officer



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Name of the work: Execution of Various petty works at CPCRI, Kasaragod.


SCHEDULE OF WORK

SL. NO.	DESCRIPTION OF THE WORK	UNIT	QUANTITY	RATE	AMOUNT (Rs.)
1. Urgent repairs and maintenance work (Carpentry) to Residential and Non Residential Building during monsoon at CPCRI, Kasaragod					
a	Charges towards removing, resetting and refixing the Mangalore tile roofing and AC shed roofing with minor modifications of residential and non residential and residential buildings wherever required as directed	Sqmt	200	70	14000.00
b	Charges towards Chiseling and minor modifications to the door, window and ventilator shutter of residential and non residential building etc complete as directed	Nos	50	90	4500.00
c	Charges towards removing resetting and refixing of door and window shutters with minor modifications to the residential and non residential buildings	Nos	20	100	2000.00
d	Charges towards Repairing and replacing of glass panes, wooden beelings of window & ventilator cupboard shutters of residential and non residential buildings	Sqmt	15	260	3900.00
total (rate inclusive of GST)					24400.00
2. Repairs and Re plastering of damaged and broken ceiling of underneath portion of Inside Room ceiling slabs, Sunshades and balcony, stair case portion and Re-plastering of damaged drainage behind residential quarter etc.					
a	Chipping and removing the existing concrete and plastering portion and prepare the surface for new concrete and plastering	Sqmt	15	200	3000.00
b	Charges for fixing scaffolding etc for plastering the ceiling and canopy, stair case way etc	L.S	L.S	4000	4000.00
c	Providing and applying 1:2:4 using with 12.5 mm down grade stone for wing wall and damaged portion	Cumt	0.50	8000	4000.00
d	Plastering of 1:3 with 6 mm thick using with fine sand in two layers	Sqmt	15	467	7005.00
total (rate inclusive of GST)					18005.00

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3. Urgent Repairs and Maintenance work (Mansonay) to residential and Non residential building during monsson at CPCRI, Kasaragod					
a	Charges towards replastering the damaged waste water drain wall in CM 1:5 behind Type II & Type III Qtrs and curing wherever required as	Rmt	20.00	300	6000.00
b	Charges towards replastering the underneath portion of Sunshade, Canopy and inside dining rooms in residential Qtrs in CM 1:3 and curing etc complete as desired	Sqmt	15.00	250	3750.00
c	Charges towards clearing the roof top of debris, moss and vegetation including Sunshade and canopy	Nos	18 Nos	250	4500.00
d	Charges towards concrete Patch works to the Valley Gutter of Tile roof Type IV/V Qtrs moss and vegetation including Sunshade and canopy	Rmt	15.00	200	3000.00
e	Minor repairs to the boundary wall wherever required	Rmt	15.00	400	6000.00
f	Patch work to the boundary side walls and flooring in CM 1:3	Sqmt	15.00	100	1500.00
total (rate inclusive of GST)					24750.00
4. Replacing of underground sewer line between Manholes to Septic Tank near KV No.1, CPCRI, Kasaragod					
a	Charges towards earth work excavation for trench work, removing clogged SW pipe, fixing new pipe and reinstating the soil	Rmt	26	300	7800.00
b	Charges towards supplying and fixing of 150 mm DIA PVC pipe from Manhole outlet to Septic tank inlet	Rmt	26	575	14950.00
c	Scavenger work for cleaning the area, making new connection	Lumpsum	L.S	1000	1000.00
d	Leveling the area, filling the low level area with excess earth using JCB/EXCAVATOR	Hours	1.5	670	1005.00
total (rate inclusive of GST)					24755.00
Grand Total Amount in Rs.					91,910.00

Amount in Words: *Ninety one thousand nine hundred ten only*


 Assistant Administrative Officer (Estate)
 Kasaragod District Milk Producers' Cooperative Societies
 Research Institute
 Kasaragod - 671 124, Kerala.