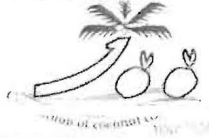




भारत सरकार - केंद्रीय शोध परिसर अनुसंधान संस्थान
 कासरगोड़, केरल - 671 124 भारत
 ICAR - Central Plantation Crops Research Institute
 Kasaragod - 671 124, Kerala, India
 (An ISO 9001:2008 Certified Institution)



Phone (Off) : 04994 - 232333
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E-mail : director.cperi@icar.gov.in
 directorcperi@gmail.com
 chowdappa.p@icar.gov.in
 website : http://www.cperi.gov.in

F.No.40(1)2018 -Estate

Date :08.08.2018

Shri Mohammed Rafic C.A,
PWD Contractor,
Kallangai House,
Kasaragod 671 124.

Sub : Work "Repairs and renovation to the platform and side wall panels of DJ Building, ICAR, CPCRI, Kasaragod" - reg
 Ref : Your quotation dated 11.07.2018.

Sir,

Your quotation cited above to execute the work "Repairs and renovation to the platform and side wall panels of DJ Building, ICAR, CPCRI, Kasaragod" at a total cost of Rs. 39,000/- (Rupees **Thirty nine thousand** only including tax) has been accepted and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work and complete the same within **30 days**. The order is further subject to the following terms and conditions.

Terms and conditions:

1. The work should be executed strictly as per the directions from the Shri Ajith Kumar K, Technical Officer (Civil Engineering) of the Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work, provided there wasn't any mistake on the part of the contractor.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification.
6. No part payment is payable.
7. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
8. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled.

9. **Defects liability period:** Performance Security will be released only **after six months** from the date of completion of the work provided that the contractor has attended to all the complaints informed to him within the liability period.
10. The contractor or his worker should not use the office toilets and should not waste the water from the office building.
11. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc.
12. The contractor shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again be allowed to work without the written permission of the Director.
13. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
14. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in final bill. Further after remittance copy of the same should be furnished at this Office. The performance security will be release after remit the same.
15. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same.
16. The period of 30 days allowed for carrying out the work will be reckoned after 10 days from the date of receipt of this order.
17. **The contractor shall debit the Performance Security within 10 days from the issue of work order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.**
18. The work should be completed within the time limit itself failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
19. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances as may be decided by the competent authority, penalty clause to be imposed @ 0.25% per month (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.
20. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
21. In the event of change of address, that may be informed to the office immediately.
22. If water and electricity is availed from the institute by the contract agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted. 0.5% in terms of electricity.

You may remit a Performance Security of **Rs. 3900/- (Rupees Three thousand nine hundred only)** being the 10% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank in an acceptable form before commencement of the work. The Bid Security deposited along with the tender will be refunded immediately on furnishing the Performance Security (If bank guarantee is produced the period of release of bank guarantee will be given by the office including release of the same).

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,

Sd/-

Assistant Administrative Officer (Gen)


Encl: 1. Schedule of work

Cont... page 3

Copy to :

1. The Asst. Labour Commissioner(Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By pass Road, Kakkanad, Kochi 682 030.
2. The Finance and Accounts Officer, CPCRI, Kasaragod. **Head of Account "118201 Repair and Maintenance (Office Building) (Revenue)2018-19.**
3. The AAO(Bills), CPCRI, Kasaragod.
4. Shri Ajith Kumar K, Technical Officer (Civil Engineering) CPCRI, Kasaragod, it may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work awarded may be intimated and progress of work reported periodically.
5. CPCRI, Website

1957 ✓


 महामक प्रशासनिक अधिकारी (एस्.ए) 29/10/18
 Assistant Administrative Officer
 केंद्रीय राष्ट्रीय कृषि अनुसंधान संस्थान
 Central Plantation Crops Research Institute
 काश्करगोड, केरल Kasaragod - 671 124, Kerala



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 director@icar.org
 director@icar.gov.in
 Website: http://www.icar.org.in


Name of the work: Repairs and Renovation to the platform and side wall panels of DJ Building, ICAR, Kasaragod-671124

SCHEDULE OF WORK

Sl.No	Description of the work	Unit	Approx. Qty.	Rate Quoted	Amount (Rs.)
1)	Repairing the wooden stage.				
1 a)	Providing and fixing wooden frame work – Wooden frame made with 100mm x 100mm section or equivalent size free from all defects of approved quality, properly fixed at stage, Work including removing the existing damaged wooden work properly as directed	Sqmt	4.50	500.00	2250.00
1 b)	Providing and fixing of 18mm thick marine plywood of approved brand on the frame work as directed	Sqmt	4.50	1050.00	4725.00
1 c)	Providing and apply of one coat anti termite chemical treatment(of approved brand) to the wooden surface as directed	Sqmt	9.00	100.00	900.00
2	Repairing the wall paneling.				
2 a)	Providing and fixing of 4mm thick veneer sheet of approved brand and grains on the frame work of wall paneling using nails/screws / Adhesive or both . Work including removing the existing damaged veneer properly and disposing as directed	Sqmt	3.00	600.00	1800.00
2 b)	Providing and apply of one coat ante- termite chemical treatment to the wall paneling wooden surface of approved brand as directed	Sqmt	3.00	100.00	300.00
2 c)	Providing and apply of touchwood finish on veneer paneling as per standard procedure.	Sqmt	7.50	100.00	750.00

3)	Providing and fixing of 4mm thick Acrylic/synthetic carpet of approved brand and color ,adhesive as per manufacturer's instructions fixing shall be as per standard procedure. - Work including removing the existing damaged Acrylic carpet properly and handing it over to maintenance section etc as directed.	Sqmt	30.00	700.00	21000.00
4)	Repairing the existing table. - Providing and fixing of 1mm thick Sun mica of approved brand and grains on the existing wooden table - Work including removing the existing damaged Formica/ sun mica properly using recommended adhesive and fixing as per standard method as directed .	Sqmt	4.00	1300.00	5200.00
5)	Repairing/ Renewing glass panes, with putty and nails wherever necessary including racking out the old putty: Float glass panes of thickness 5 mm over the aluminum framed glass window at P,J,Hall glass cladding.(presently broken) - Work including moving damaged glass, providing and fixing of 5mm thick colour glass of approved brand and Aquamarine colour on existing aluminum frame work properly as directed	Job	Lumpsum	2075.00	2075.00
Grand total (Rates inclusive of GST)					39000.00

Amount in words *Thirty nine thousand* only


 Assistant Administrative Officer (Estt)
 Central Plantation Crops Research Institute
 Kasargod, Kerala - 675 124, Kerala