



F.No.40(2)36-2018-Estate (PB & PHT)

Dated:02.0 2018

Shri P. Gangadhara Alva

Pithru Kripa

Badiaduka

Kasaragod

Sub: Job Contract Work in Farm & Lab – PB & PHT at CPCRI, Kasaragod – reg.

Ref: Your bid 40(2)/36/2018-Estate (PB & PHT) dated 15.05.2018

Sir,

With reference to your quotation cited above, duly accepting the terms & condition appended in the tender document, order is hereby placed for executing the Job Contract Work in Farm & Lab – PB & PHT Division of this Institute on contract basis for the period from **01.07.2018 to 30.06.2019**, as detailed below.

Sl. No	Description of work	Qualification	Approx Qty.	Rate (Rs.)	Amount (Rs.)
1.	<p>Item No.4 Assisting in APC Activities:</p> <p>1) Helping in Technology transfer of VCO, Chips, and Coconut Sugar Etc.</p> <p>2) Helping in demonstrating Coconut De-husking operations.</p> <p>3) Helping in demonstrating Coconut De-Shelling operations.</p> <p>4) Helping in demonstrating Coconut Testa removing operations.</p> <p>5) Helping in demonstrating Coconut milk extraction using different machines (Hydraulic & Mechanical screw presses).</p> <p>6) Helping in production of VCO, Chips & Coconut Sugar for exhibition & sale purposes. This involves de-shelling, testa removing, pulverizing, milk extraction & cooking, fermentation, oil filtration, packaging.</p> <p>7) Helping in sample preparation during coconut based product development studies.</p> <p>8) Facilitating Visitors & Guests.</p>	Un-Skilled	(Entire work)	1,82,688/- (One Year)	1,82,688/- (One Year)
2.	<p>Item No.6 AKMU</p> <p>1) Maintenance of cyberoam Cr200i and ZyXEL-ZyWALL 35 UTMs, CISCO Router, Keymile Modem, DIGISOL Ethernet switches, OFC Converter, Server etc. in the AKMU.</p> <p>2) Cross-over crimping and Straight-</p>	Diploma in Hardware and Networking and DCCS	(Entire work)	2,25,600/- (One Year)	2,25,600/- (One Year)

	through crimping of Cat 5 /Cat 6 UTP cable as per requirement. 3) Operating system and application programmes reinstallation. 4) Memory problem, which requires cleaning or replacement of memory.				
3.	Item.No.7 AKMU-Hardware maintenance 1) Motherboard problem which normally requires resetting /replacement of the board and CMOS cell replacement. 2) SMPS replacement. 3) Antivirus installation. 4) Network connectivity problem which requires connectivity checking, crimping or LAN card replacement. 5) Printer Driver installation and cartridge cleaning. Multimedia operation	Diploma in Electronics	(Entire work)	2,25,600/- (One Year)	2,25,600/- (One Year)
				Total(Rs.)	6,33,888.00

(Rupees six lakh thirty three thousand eight hundred and eighty eight only)

Terms & Conditions

1. The works should be carried out under the supervision of Scientists/Technical Officers (PB & PHT), CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. The rate quoted shall be valid for a minimum period of one year.
4. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good or else necessary action will be initiated to recover the same.
5. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
6. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
7. **Payment for service contract will be made quarterly on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).**
8. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
9. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
10. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
11. Income Tax will be deducted from the payments due for the work done as per rules.
12. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately.
13. The person provided should maintain discipline in the premises of the Institute.

14. **Performance security** equivalent to the amount of **10%** of the contract value i.e. **Rs. 63,390/- (Rupees sixty three thousand three hundred and ninety only)** may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all statutory and contractual obligations of the contractor. Bid security will be refunded immediately on receipt of performance security.
15. An agreement in a stamp paper value of **Rs.100/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.
16. The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.
17. Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

Note: In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,



Asst. Administrative Officer (Estate)

Copy to:

1. The HD, Crop Production Division and Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, PB & PHT Division CPCRI, Kasaragod
3. The Scientists PB & PHT, CPCRI, Kasaragod
4. The Technical Officer, PB & PHT / Technology, CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. The DDO, CPCRI, Kasaragod.
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
- ✓ 8. Website.
9. Guard file.