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F.No.40(2)36-2018-Estate (C-Prod.)

Dated:02.07.2018

Shri. Ganesh Rai.V

Valamale House, Perdala P.O

Kasdaragod.Dist.671 551

Sub: Job Contract Work in Farm & Lab-Crop Production Division at CPCRI, Kasaragod-reg.

Ref: Your bid 40(2)/36/2018-Estate (C-Prod) dated 16.05.2018

Sir,

With reference to your quotation cited above, duly accepting the terms & condition appended in the tender document, order is hereby placed for executing the Job Contract Work in Farm & Lab-Crop Production Division of this Institute on contract basis for the period from 01.07.2018 to 30.06.2019, as detailed below.

Item No	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
1.	Item No.1 Tender nut experiment		1,79,500.00 (One Year) Entire Work	1,79,500.00 (One Year)
	a. Inflorescence tagging and harvesting of tender nut/mature nut	124 palms per month in a staggered manner		
	b. Basin opening, mulching	Once in a year		
	c. Laying of drip lines and checking the lines for drip irrigation (*exact date of lying and maintenance is based on onset and cessation of monsoon) and fertigation	Tentatively* Nov- May		
	d. Harvested, tender nut collection, counting, loading and transportation to farm	Every month		
2.	Item No.9 <ul style="list-style-type: none"> • Processing soil samples (grinding, sieving) • Preparation of required reagents for analysis • Extraction and analysis of soil samples for pH, EC, organic carbon, Total N and Av.P, K &S, analysis of Ca, Mg, Fe, Mn, Cu, Zn and B using AAS. • Data tabulation of analysed samples in the computer • Processing of leaf samples (cutting, grinding) and wet digestion of leaf samples • Analysis of leaf samples for N, P, K, & S, analysis of Ca, Mg, Fe, Mn, Cu, Zn and B using AAS. • Data tabulation of analysed samples in the computer Note: Persons involved in this work should have experience in the chemical laboratory work and basic computer work.	4,000 samples	5,96,000.00 (One Year) Entire Work	5,96,000.00 (One Year)
3.	Item No.17 Cleaning of fence for making fire belt, collection of leaves, spathes, debris and transporting and powdering using Bio-shredder, machines, mulching the shredder	50 Ha. (July 2018 to June 2019)	5,94,500.00 (One Year) Entire Work	5,94,500.00 (One Year)

	materials on the coconut basins. Taking preparatory measures for ploughing plots. <i>Part payment will be made once in 4 months</i>	(Entire work for One Year)		
4.	Item No.18 Operating weed cutting machine and power sprayer etc in the farm (Daily basis)	3,000 hrs. (July 2018 to June 2019)	3,66,000.00 (One Year) Entire Work	3,66,000.00 (One Year)
5.	Item No.22 Assisting entry of harvesting notes and soil and leaf sample preparation in the Agronomy field experiments	Approximately 1,000 Palm / per Round Total 06 Rounds / per year Approximately 100 samples / per month	1,75,200.00 (One Year) Entire Work	1,75,200.00 (One Year)
			Total (Rs.)	19,11,200.00

(Rupees Nineteen lakh eleven thousand and two hundred only)

Terms & Conditions

1. The works should be carried out under the supervision of Scientists/Technical Officers (Crop Improvement Division & Crop Production Division), CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. The rate quoted shall be valid for a minimum period of one year.
4. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good or else necessary action will be initiated to recover the same.
5. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
6. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
7. **Payment for service contract will be made quarterly** on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).
8. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
9. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
10. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
11. Income Tax will be deducted from the payments due for the work done as per rules.
12. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately.
13. The person provided should maintain discipline in the premises of the Institute.
14. **Performance security** equivalent to the amount of **10%** of the contract value i.e. **Rs.1,91,120/- (Rupees one lakh ninety one thousand one hundred and twenty only)** may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all

statutory and contractual obligations of the contractor. Bid security will be refunded immediately on receipt of performance security.

15. An agreement in a stamp paper value of **Rs.100/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.
16. The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.
17. Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

Note: In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,



Asst. Administrative Officer (Estate)

Copy to:

1. The HD, Crop Production Division and Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, Crop Production & Crop Improvement Division CPCRI, Kasaragod
3. The Scientists Crop Production & Crop Improvement Division, CPCRI, Kasaragod
4. The Technical Officer, Crop Production & Crop Improvement Division CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. The DDO, CPCRI, Kasaragod.
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
8. Website.
9. Guard'file.