



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड, कर्नाट - 671 124 भारत  
ICAR - Central Plantation Crops Research Institute  
Kasaragod - 671 124, Kerala, India  
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F.No.40(2)36-2018-Estate (C-Prod.)

Dated:02.07.2018

**Shri. Mallappa**  
**MP XII/20, K K Puram House**  
**P.O Kudlu, Kasaragod-671 124**

Sub: Job Contract Work in Farm & Lab – Crop Production Division at CPCRI, Kasaragod – reg.

Ref: Your bid 40(2)/36/2018-Estate (C-Prod) dated 15.05.2018

Sir,

With reference to your quotation cited above, duly accepting the terms & condition appended in the tender document, order is hereby placed for executing the Job Contract Work in Farm & Lab – **Crop Production Division** of this Institute on contract basis for the period from **01.07.2018 to 30.06.2019**, as detailed below.

Sl. No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
1.	<b>Item No.6</b> <b>Mixed Farming</b>			
	a. Maintenance of dairy unit (approx. 15 animals) (disposal of cow dung and urine, bathing, milking by machine/manually and other related activities with dairy management) Maintenance of poultry unit (broiler, layer): 150 birds in each unit, per year 6 batches, aquaculture and goat unit (approx. 30+2) (01-07-2018 to 30-06-2019)	150 birds in each unit, per year 6 batches, aquaculture and goat unit (approx. 30+2) (Entire work)	5,52,000 (One Year)	5,52,000 (One Year)
	b. Maintenance of coconut based cropping systems including fodder grass, banana, pepper and other component crops- fertilizer /input application, earthing up, weeding, replanting, spraying/application of chemicals, sprinkler irrigation and nut study. (01-07-2018 to 31-05-2019)- 5 acres	5 acres (Entire work)		
	c. Harvesting of fodder grass using brush cutter, bundling and transportation of fodder grass in the experimental plots of CPCRI to mixed farming unit and chopping by using chop cutter on daily basis- 500 kg green fodder /day	500 kg green fodder/day (Entire work)		

2.	<b>Item No.19</b> <b>Farm</b> Providing man power for operation of motor pump for drinking water supply to residential quarters at Hill block. The work includes switch on and switch off motor pumps and filling the tank daily twice, cleaning the filters, assisting for repair damaged pipe lines, irrigating garden plants inside and outside of Director's quarter, irrigating plants on the road side surrounding school ground, assisting plumbing works if required at Hill block campus and any other works instructed by SIC/ Farm in charge (All week days including Sunday and holidays.)	Monthly basis (12 months)	1,72,800 (One Year)	1,72,800 (One Year)
3.	<b>Item No.21</b> Removal of garbage once in a month from all the residential quarters at Hill block, Single Room Apartments and Chummary accommodations at main campus, all guest houses and hostel, waste pit and residential quarters at main campus, and central school premises (12 rounds).	106 Nos. of residential quarters, 20 Nos. SRA and 3Nos. Guest house, Hostel and KV No.1 waste pit.  For 12 months	1,17,600.00 (One Year)	1,17,600.00 (One Year)
			<b>Total(Rs.)</b>	<b>8,42,400.00</b>

(Rupees eight lakh forty two thousand four hundred only)

### **Terms & Conditions**

1. The works should be carried out under the supervision of Scientists/Technical Officers (Crop Improvement Division), CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. The rate quoted shall be valid for a minimum period of one year.
4. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good or else necessary action will be initiated to recover the same.
5. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
6. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
7. **Payment for service contract will be made quarterly** on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).
8. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
9. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
10. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.

11. Income Tax will be deducted from the payments due for the work done as per rules.
12. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately.
13. The person provided should maintain discipline in the premises of the Institute.
14. **Performance security** equivalent to the amount of **10%** of the contract value i.e. **Rs.84,240/- (Rupees eighty four thousand two hundred and forty only)** may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all statutory and contractual obligations of the contractor. Bid security will be refunded immediately on receipt of performance security.
15. An agreement in a stamp paper value of **Rs.100/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.
16. The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.
17. Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

**Note:** In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,



Asst. Administrative Officer (Estate)

Copy to:

1. The HD, Crop Production Division and Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, Crop Improvement Division, CPCRI, Kasaragod
3. The Scientists Crop Improvement Division, CPCRI, Kasaragod
4. The Technical Officer, Crop Improvement, CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. The DDO, CPCRI, Kasaragod.
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
8. Website.
9. Guard file.