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ICAR - Central Plantation Crops Research Institute
Kasaragod - 671 124, Kerala, India

F.No.40(2)36/2016-Estate

Dated :- 09.09.2016

Shri Mana.M,
Bhagavathi Nilaya,
Majal, Bedradka
Kasaragod

Sub:-Work "Taking pits and leveling plots using JCB nearby areas of Centenary block at CPCRI, Kasaragod: reg.

Ref:- Work proposal dated: 27.08.2016 by Dr G Panjavarnam, Scientist.

Sir,

Your estimate cited above is hereby accepted and order placed for executing the following farm operational work of this Institute as detailed below:

Item No.	Description of work	Approximate Quantity	Approx. rate	Amount Rs.
01.	Taking pits (50x 50x 50) cm for planting fruit seedlings at Pachakkad and leveling area for planting coconut seedling near centenary block (Hill block).	15 (Hours)	Rs.1000/ (per hour)	15,000.00
			Total	15,000.00

(Rupees fifteen thousand only)

Term & Conditions:-

01. The work should be completed within 20 days after receipt of work order.
02. The works should be carried out under the supervision of Dr G Panjavarnam, Scientist , CPCRI, Kasaragod.
03. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
04. The rate quoted shall be valid for a minimum period of six month.
05. Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill.
06. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
07. No part payment is payable.
08. The Director of the Institute reserves the right to reject the work as a whole, if the executing is not satisfactory or does not conform to approved specification.

09. Income Tax will be deducted from the payments due for the work done as per rules.
10. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately
11. The person provided should maintain discipline in the premises of the Institute. .

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully

Prabhavathi

(K.Prabhavathi)

Asst. Administrative officer (Estate)

Copy to :-

01. The SIC (Farm), CPCRI, Kasaragod.
02. Dr G Panjavarnam, Scientist, CPCRI, Kasaragod.
03. The Finance & Account Officer CPCRI, Kasargod.
04. The DDO, CPCRI, Kasaragod.
05. The Secretary (Staff side),IJSC, CPCRI, Kasaragod.
06. Institute Website
07. Guard File.

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