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		CENTRAL PLANTATION CROPS RESEARCH INSTITUTE (Indian Council of Agricultural Research) REGIONAL STATION. VITTAL - 574 243. KARNATAKA, INDIA		

F.No.306-9/2007-Stores(DCCD)

Dated: 08-09-2017

To.

Sub: Quotation for printing of training manual on cocoa-reg

Sir,

The following printing works are urgently required by this Institute. If you are in a position to complete the printing work, please quote your lowest rate for the items as per specification shown below.

01	Name of Publication	Printing training manual on cocoa (English)
02	Type of Publication	Training manual
03	Size of Publication	¼ crown(9.5" x 7 ¼")
04	Approx. No.of pages	56(inside) +4(cover)
05	Cover page	220 gsm imported art paper
06	Inside pages	90gsm imported art paper
07	Type of printing	Multicolor –all pages
08	Type of binding	Centre pinning
09	Text &Photos	Supplied in soft copy
10	No.of color Photos	100
11	Lamination	Glossy

1. The rate quoted should be valid for a minimum period of 90 days from the due date of receipt of quotation.
2. Complete description, specification of the item(s) should be given.
3. Quotation should clearly indicate the point if supply such as Ex-Works/FOR despatch Station/FOR destination.
4. Time required for effecting supply upon receipt of supply order should be indicated.
5. The rate of GST/CST/SC etc. if any charges extra, should be indicated.
6. Payment will be made only after satisfactory receipt of the items. No advance payment/part payment is admissible as per rules.
7. Quotation received after the due date and time will not be entertained.
8. The item(s) ordered should be supplied in a lot. Part supply will not be accepted.
9. The right to accept or to reject the quotation rests with the Head of this Regional Station.

PTO

10. The purchaser will not pay separately for transit insurance and the supplier will be responsible until the entire stores contracted for arriving in good conditions at destination.

Interested parties may submit their tender in a sealed cover addressed to the Head, CPCRI RS, Vittal and superscribed as Tender for **“Printing training manual on cocoa”** so as to reach this office on or before **25.09.2017 at 03.00 PM**. Tender will be opened on ~~25~~09.2017 at 3.15 PM in the presence of the available tenderers

Yours faithfully,



Asst. Administrative Officer
for Head

Copy to: 1. Dr. Elaine Apshara, Pr. Scientist, CPCRI (RS) Vittal
2. The Asst. Fin. & Accts. Officer, CPCRI (RS) Vittal
3. CPCRI, Website