



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड, केरल - 671 124 भारत
ICAR - Central Plantation Crops Research Institute
Kasaragod - 671 124, Kerala, India
(An ISO 9001:2008 Certified Institution)



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No.40(2)36-2017-Estate XV II

Dated: 27.09.2017

M/s Vishal Manpower & Security Consultants,
#6, Kamala Towers, Near Urva Market
Ashok Nagar PO, Manglore
575 006.

Sub: Contractual work at CPCRI, Kasaragod – regarding.
Ref: Your quotation dated 16.08.2017.

Sir,

With reference to your quotation cited above, order is hereby placed for executing the following Out sourcing man power service of this Institute on contract basis for a period of six months w.e.f. 01.10.2017 and likely to be continued, as detailed below. The rate quoted by the contractor is for 6 months.

Sl.No.	Description of work	No. of workers	Rate (Rs.)	Amount (Rs.)
1	Skilled Work Computer operation, data entry and analysis, maintenance of computers and other network related works, recording observations on coconut, climbing work, garden maintenance	5	715.83 (per day)	5,58,347.00 (For six months)
2	Semi skilled Sample collection and preparation, assistance in laboratory analytical works as instructed by the Scientist/Technical Officers.	10	595.17 (per day)	9,28,465.00 (For six months)
3	Unskilled Movement of files, office, laboratory and field works like, washing, cleaning glass wares, filed operations for cultivation of crops like coconut, cocoa, fruit crops, vegetables, flowers like bed preparation, sowing, planting, fertilizer applications, irrigation, weeding, harvesting etc. as instructed by the Scientist/Technical Officers.	34	510.95 (per day)	27,10,079.00 (For six months)
Total				41,96,891.00

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Term & Conditions:-

1. The works should be carried out under the supervision of Scientists/Technical Officers (Farm/Genetics/Social Science/Agronomy/Physiology), CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. The rate quoted shall be valid for a minimum period of one year.
4. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good or else necessary action will be initiated to recover the same.
5. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
6. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
7. The contractor should submit the attendance sheet/list of the labourers engaged/ copy of the E-challen payment of EPF contribution before submitting the bill.
8. Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill.
9. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
10. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
11. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
12. Income Tax will be deducted from the payments due for the work done as per rules.
13. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately.
14. The person provided should maintain discipline in the premises of the Institute.
15. Performance security equivalent to the amount of 5% of the contract value i.e. Rs.2,09,844/- may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all statutory and contractual obligations of the contractor. Bid security will be refunded immediately on receipt of performance security.
16. An agreement in a stamp paper value of Rs.100/- should be executed based on which the first payment will be made.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,

Asst. Administrative Officer (Estate)

Copy to:

1. The HD, Crop Production/Crop Improvement/PB&PHT/Social Science, CPCRI, Kasaragod.
2. The Scientists, Genetics/Farm/Physiology/Agronomy/Social Science/Soil Science, -do-
3. The Technical Officer ((Farm/Physiology/ Agronomy/Social Science/Soil Science), CPCRI, Kasaragod.
4. The Fin. & Accounts Officer CPCRI, Kasaragod.
5. The DDO, CPCRI, Kasaragod.
6. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkannad, Kochi-682 030.
7. Guard file.
- ✓8. Website.