

The norms/standards set by the department for the execution of various activities/programmes.

Sl. No.	Item of Work	Prescribed Norms
1	Submission of RPF-I	Immediately after finalization of the project
2.	Submission of RPF-II	Every year after the annual IRC meeting at the earliest with the approval of Competent Authority
3.	Submission of RPF-III/ Submission of Project Report	After completion of the project and approval of IRC at the earliest before the next mid IRC/ Annual IRC.
4	CPCRI News (Newsletter) compilation	First fortnight of every quarter for the preceding quarter
5	Annual report compilation	Before the end of June every year
6	Extension of Research Packages (developed by Scientists) to Farmers, Institutions, etc.	After the expiry of the period spent in field trials for validation of the developed Research packages
7	Complaints & suggestions from Farmers, Institutions etc.	Throughout the year
8	Grievance redressal	At the earliest possible, given the constraints of time-consuming Research related efforts