



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़, केरल - 671 124 भारत
ICAR - Central Plantation Crops Research Institute
Kasaragod - 671 124, Kerala, India
(An ISO 9001:2008 Certified Institution)



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Date: 29.03.2017

REGISTERED

Shri C. Mohanan
A4 Le Mansion Apartment, Puthiyatheru
Mandapam
P.O. Chirakkal
Kannur - 670 011

Sub: Right to Information Act, 2005 - Information furnishing of -reg.
Ref: Your RTI application dated 28.02.2017

Sir,

The information sought vide your RTI application dated 28.02.2017 are furnished below:

Query No.	Information provided
1.	09.01.2017
2.	The administration is not maintaining any register to record the receipt of registered/speed post letters. However, the PS to Director is maintaining a register where all registered/speed post letters addressed to Director are entered. The RTI applications addressed to PIO is received by the office of PIO/CAO. The PIO/CAO opens the RTI applications and after putting initial send it to RTI & APAR Cell for processing.
3.	No separate register for RTI applications is maintained in administration.
4.	Copy of page No. 44 & 45 of the RTI Application Register maintained in RTI & APAR Cell is enclosed.
5.	Shri Suresh Kumar, Chief Administrative Officer
6.	The RTI application in question was received in time. However, the same was kept in the CAO's section along with other papers and mixed up. However, on 10.2.2017 the CAO/PIO found the same on his table and immediately marked it to the concerned section. No one intentionally kept on hold your RTI application.

The additional fees of Rs.4/- towards the charges of documents (Rs.2/- per page) in the form of IPO or DD in favour of "ICAR-Unit, CPCRI, Kasaragod" payable at Kasaragod may please be sent to this office.

This disposes off your request under the provisions of Right to Information Act-2005. In case you desire to file an appeal on this issue the same may be addressed to the Director, CPCRI, P.O. Kudlu, Kasaragod - 671 124, Kerala.

Receipt of the letter may please be acknowledged.

Yours faithfully,
29.03.2017
(P. CHOWDAPPA)
Director