



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड, केरल, भारत

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F.No.20(26)/2018-Bills

Date: 15.06.2020

CIRCULAR

With reference to the communication received from District Collector, Kasaragod vide letter No. DCKSGD/3421/2020/L6 dated 14.05.2020, It has been decided to appeal all the Officers and Staff of CPCRI Headquarters, Regional Station Kayamkulam, Krishi Vigyan Kendra Kasaragod & Kayamkulam to voluntarily contribute one day's Basic salary to the **Chief Minister's Distress Relief Fund Account**, Govt. of Kerala to aid Govt's effort to fight against COVID-19 pandemic. Accordingly, the contribution shall be deducted from the salary for the month of June, 2020.

Any Officer/Staff having objection to it, may intimate the same to the concerned Drawing & Disbursing Officer in writing or e-mail on or before 20.06.2020.

Chief Administrative Officer

मुख्य प्रशासनिक अधिकारी

Chief Administrative Officer

केन्द्रीय रोपण फसल अनुसंधान संस्थान

Central Plantation Crops Research Institute

कुट्टुडु रोड (P.O.), कासरगोड Kasaragod-671124

Copy to:

1. For Circulation to all the Heads of Divisions/Sections, CPCRI Kasaragod.
2. The Head, CPCRI Regional Station, Kayamkulam
3. The Head, KVK CPCRI Kasaragod.
4. The Head, KVK CPCRI Kayamkulam.
5. Shri. A.Sebastian George , Chief Technical Officer, CPCRI Kasaragod to upload the circular to individual E-mail ID's of all Employees.
6. Notice Board (Admn/Tech/Farm/Lab, CPCRI Kasaragod.