
	Email: cpcrirckidu@gmail.com ICAR-CENTRAL PLANTATION CROPS RESEARCH INSTITUTE (Indian Council of Agricultural Research) RESEARCH CENTRE - KIDU - NETTANA- 574 230, KARNATAKA, INDIA Farm: 08251 262355	Fax: 08251-262221 Office: 08251 262221	
---	--	---	---

F.No.300-7/13-14-Misce

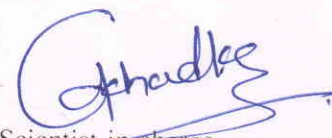
Dated 30.5.2015

TENDER NOTICE

Scientist-in-charge, Central Plantation Crops Research Institute, Research Centre, Kidu is inviting sealed tenders in the name of Scientist-in-charge, CPCRI, RC, Kidu for 'Farm Operational work' from reputed and registered contractors (those possessing approved labour license, shop establishment registration certificate, EPF & ESI code number etc.). The tenderer has to pay wages to the workers as per the norms and approved rates of the Central Government. The tenderer has to mention clearly the service charges, their commission/profit etc. in the tender document. The non transferable tender document containing schedule of farm works and terms & conditions can be obtained from the Scientist-in-charge, CPCRI, RC, Kidu on payment of non-refundable amount of Rs. 200/- (Rupees two hundred only) payable by DD drawn in favour of ICAR Unit, CPCRI payable at Kasaragod. The tender forms can also be downloaded from CPCRI website www.cpcri.gov.in and the cost (Rs. 200/-) of tender documents should be enclosed with their bids in the form of DD as above failing which it will be rejected.

The duly completed sealed tenders will be received latest up to 15.00 hrs on **15-06-2015** and tenders (Technical bid) will be opened on the same day at 15.30 hrs in the presence of the tenderers or his authorized nominees. **EMD 2.5%** of the bid value should be deposited in the form of crossed Demand Draft drawn in favour of ICAR Unit, CPCRI, Kasaragod payable at Kasaragod failing which the tender will be rejected. Tenders received after due date and time will not be accepted.

The Scientist-in-charge, CPCRI, RC, Kidu reserves the right to accept or reject any or all tenders without assigning any reason thereof. No correspondence shall be entertained in this regard.



Scientist-in-charge

वैज्ञानिक प्रणाली अधिकारी in-Charge

के रो फ अ सं, जनुसंखन केन्द्र CPCRI, Research Centre
किडु, नेट्टाना Nettana-574230

**TENDERS FOR THE CONTRACT FOR SERVICE CONTRACT FO PROVIDING
FARM OPERATIONAL WORK
at Central Plantation Crops Research Institute, Regional Centre Kidu, Nettana, D.K. Karnataka**

Full Name & Address of the Tenderer
In addition to Post Box No., if any, should be
quoted in all communications to this Office
Telephone No:
Telegraphic Address/FAX/Cell No.
E-Mail address
From

To
The Scientist-in-charge,
C.P.C.R.I, RC, Kidu, P.O. Nettana,
574230, D.K.

I/We have read all the particulars regarding the General information and other terms and conditions of the contract for **THE SERVICE CONTRACT FOR FARM OPERATION WORK** at Central Plantation Crops Research Institute, Research Centre, Kidu and agree to provide the services as detailed in the schedule herein to such portion thereof as you may specify in the acceptance letter of the Tender document at the rates given in Schedule-I to this tender and I/We agree to hold this offer open till 90 days. The rates quoted will be valid for a period of one year in the event of award of the Contract. I/We shall be bound by a communication acceptance communicated within a stipulated time.

1.I/We have understood these terms and conditions for the contract and shall provide the best of services strictly in accordance with these requirements.

2.The following pages have been added to and form a part of this Tender - - - - - The schedules-I & II to accompany this Tender are at pages

3.Every page so attached with this Tender bears my signature and the office seal.

4..Pay order/DD No. of Rs. (Rupees only) drawn in favour of ICAR Unit, CPCRI, Kasaragod payable at Kasaragod is enclosed as earnest money required.

Yours faithfully,

Signature & seal of the Tenderer

Witness:

Address:

Occupation:

Signature of witness of contractor's signature

Address Name & Signature of witness

Address

Tel. No. Office

Residence

Mobile

Part – 1

1. Name of the firm/Agency
 2. Full address with post box No. And Telephone No. if any
 3. Constitution of the firm. Agency
 - i. (Attached copy)
 - ii. Indian companies Act, 1956
 - iii. Indian Partnership Act, 1932
 - iv. (Please give names of partners)
 - v. Any other Act, if not, the owners
 4. For partnership firms whether Registered
 - vi. Under the Indian Partnership Act, 1932,
 - vii. Please state further whether by the
 - viii. Partnership agreement to arbitration has
 - ix. Been conferred on the partner who has
 - x. Signed the Tender
- a) if answer to the above is in negative whether there is any general power of attorney executed by all the partner who has signed the Tenders to refer dispute concerning business of the partnership to arbitration
- b) if the answer to above is in point one and two the alternative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be admitted by affidavit on a properly stamped paper by all partner
- i) Name and full Address of your Banker's:
- ii) Your Permanent Income Tax No./Circle/Ward
- iii) Any other relevant information:

PART-II

iv) Earnest Money Deposited Yes/No

PART- III

- i) Name and Address of the firm's representative
- ii) And whether the firms would be representative
- iii) At the opening of the Tenders
- iv) Name of the Permanent Representative to be
- v) Visiting CPCRI, RC, Kidu regarding the contract

Date: _____.

Place: _____.

AUTHOTISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the Tenderer

TERMS & CONDITIONS:

1. The supporting/allied services staff should follow strict attendance and alternative arrangements are to be made by the agency whenever any of the staff/supervisor is to go on leave under intimation to this office.
2. Changing of Staff/Supervisor should be intimated to Officer in-charge, CPCRI, RC, Kidu.
3. The Scientist-in-charge CPCRI, RC, Kidu reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof. The decision of Scientist-in-charge, CPCRI, RC, Kidu shall be final and binding on the Contractor/Agency in respect of any clause covered under the contract.
4. The staff provided should also maintain secrecy and discipline in the premises of Institute.
5. The Staff provided should be capable of reading and writing with a minimum qualification of Middle Standard.
6. The contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officers of Institute for the purpose. All complaints should be immediately attended to by the Agency.
7. The agreement can be terminated with one month notice on either side.
8. The contractor shall not subcontract the work without prior written permission of the Institute.
9. The selected agency shall provide the necessary personnel at this Institute as per labour acts prevalent in Karnataka State. The agency shall employ good and reliable persons with robust health in the age group of 21 to 45 years. In case any of the personnel so provided is not found suitable by the Institute, the Institute shall have the right to ask for his replacement without giving any reason thereof and the agency shall, on receipt of a written communication will have to replace such persons immediately.
10. The persons so provided by the agency under his contract will not be the employee of the Institute and there will be no employer-employee relationship between the Institute and the person so engaged by the contractor in the aforesaid services.
11. Payment for service contract will be made monthly upon submission of pre-receipted bill.
12. After physical inspection of the site, detailed assessment/requirements of personnel for providing workers at the Institute shall have to be furnished along with the Tender. However, the Tenders should indicate only the lump-sum amount in respect of all the services covered under this contract and that rates should not be proposed on the basis of manpower to be deployed under the contract. No request for alteration in the rates once quoted will be permitted within one year.
13. The rates to be quoted should include cost of each and every item including transportation cost, manpower cost and taxes etc. The Institute shall not bear any extra charge on any account whatsoever i.e. EPF contribution.
14. The contractor will discharge all his legal obligations in respect of the workers/supervisors to be employed/deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the Institute from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Secretary, ICAR shall be final and binding on the contractor.
15. Income tax will be deducted from the payments due for the work done as per rule.
16. The contract must employ adult labour only. Employment of child labour may lead to the termination of the contract.
17. The contract is subject to the condition that the conditions in the tender will comply with all the law and acts of Central/State Govt. relating to this contract applicable from time to time.
18. Risk Clause: Institute reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause notice to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of present agency and excess expenditure incurred on account of this can be adjusted from Security Deposit or pending bills or by raising a separate claim.

Terms and conditions:

01. A demonstration/model or an explanation of the work to be executed will be exhibited/shown or explained to the tenderers for which they are hereby asked to approach the Farm-in-charge invariably before their tenders and the work should be executed strictly as mentioned and also to the entire satisfaction of the officers authorized in this regard.
02. No implements, will be provided departmentally except mentioned above.
03. The rate may be quoted per palm/seedlings/hector basis.
04. An EMD/SD which is equal to 10% of the total amount involved for the work is to be deposited before commencement of the work and it will be released only after satisfactory completion of work. Part bill will not be entertained, in any case.
05. If the tenderer fails to complete the work within the stipulated time, 2.5 % penal interest will be charged.
06. In case of failure to complete the work within the period specified in the work order, the EMD/SD will be forfeited. The work will have to be completed within the period specified in the work order. The work will be checked and measured by the officer or other authorized official of this Research Centre and his decision with Concurrence of the Scientist-in Charge in this regard shall be final.
07. Those, who are in possess of PAN card only will be allowed to participate in the tender. Photostat of PAN Card must be enclosed along with Quotation.
08. Income tax will be deducted from the bill as per rules.
09. This office will not be responsible for any outward occupational hazard/risk if any involved while execution of the work.
10. The Scientist-in-charge reserves the full right to accept or reject any tender without assigning any reasons thereof and his decision will be final and no other claims shall be entertained, and no complaints in this regard will be entertained.

LIQUIDATED DAMAGES CLAUSE:

1.An amount equivalent to two days of contract amount, subject to a minimum of Rs. 250/- (Rupee two hundred and fifty only) will be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark in any section, it will be brought to the notice of the supervisory staff of the firm by the Institute and if no action is taken within One Hour liquidated damages clause will be invoked.

2.Any misconduct/misbehavior on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.

The Scientist-in-charge, CPCRI, RC, Kidu reserves the right to reject any or all Tenders in whole or in part without assigning any reasons thereof. The decision of Director shall be final and binding on the contractor/agency in respect of any clause covered under the contract.

Details of the Minimum 3 years experience/work done:

Sl.No.	Name of the Deptt./Organization & Name of contract Person with Ph.No.	Period		No. of staff deployed	Remarks
		From	To		

Authorized Signature

FINANCIAL BID

(This financial bid to be enclosed in a separate envelop with seal)

Last date for receipt of Tender : 15-06-2015 up to 15.00 hrs

Date of opening of Financial Bid : 17-06-2015

To
The Scientist-in-charge,
Central Plantation Cops Research Institute, Regional Centre,
Kidu - 574230.
Sir,

I/We wish to submit our Tenders for **THE SERVICE CONTRACT FOR FARM OPERATIONAL WORK** at Central Plantation Cops Research Institute, Regional Centre, Kidu 574238, Karnataka.

No.	Particulars/Details	Amount (Rs. In figures and words)

Tender for Farm Contract

Name of the participating Firm/Agency _____

Check List

YES/NO

		YES/NO
1	Tender Document duly filled and signed	
2	Covering letter (as per the enclosed format)of the tender document	
3	Crossed Demand Draft for earnest Money Deposit as 2.5% of the bid value	
4	Registration certificates of the firm under the work contract of the Govt. or the contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The Contractor shall obtain the labour license under this Act.	
5	Certificate by Chartered Accountant certifying that the minimum turnover of the firm not less than Rs.2.00 lakh during the last financial year.	
6	Certified Balance Sheet of the firm for last year of the service contract by the chartered accountant	
7	Last three years continuous experience certificate of the firm in the filed of providing such services in Central 'govt. establishment/Autonomous bodies of Govt. of India/Corporations of Govt. of India/reputed public or private organization's provide the details in enclosed tabular form	
8	Duly certified copies of the satisfactory performance from where the Tenderer is providing services during for the last three years.	
9	PAN/TAN Number and copy of latest Income Tax Return	
10	Employees EPF registration certificate issued by Central Govt., etc.	
11	Service Tax Number/Proof may also be enclosed those who applied for obtaining Service Tax Number.	

Particulars of farm operational works.

Sl. No	Description of work	Approximate Quantity/Area/Location	Rate	Amount
1	Applying 1/3rd dose of fertilizers NPK & Borax to all areca palms, forking and mulching the basin with areca leaves,	7,000 palms (Old and New area)		
2	Applying 1/3rd dose of NPK fertilizer to Cocoa trees of all plots	1,500 trees (Old and New area)		
3	Applying 1/3rd dose of NPK fertilizer and Borax to Coconut palms, forking and mulching the basin with coconut leaves.	13,200 palms (Old and New area)		
4	Harvesting of coconuts, counting, loading, unloading, sorting, grading at godown including removing dried leaves and dried bunches.	7,500 palms per round (4 rounds from July 2015 to March 2016) All plots of coconut palms in old and new area		
5.	Spraying 1% of Bordeaux mixture on areca palms to all vegetative parts. Sprayer and chemicals will be provided departmentally. 1) Arecanut palms 2) Arecanut seedlings	All areca plots in old and new area 5,500 palms 2,500 seedlings		
6	Cutting and removal of all types of weeds (ground level) from arecanut plots and putting the same to the basin of the palm	8 hectors (Old and New area)		