

I/91363/2022



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड - 671124, केरल, भारत

**ICAR-Central Plantation Crops Research Institute**

Kasaragod 671124, Kerala, India

(An ISO 9001:2015 Certified Institution)

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F.No.1(2)/2020/GFR-154 Institute/Estate (Part-I)

Date: 04.11.2022

To

**M/s Cliff innovations  
Coimbatore  
Tamil Nadu**

Sub: Fabrication of prototype of Biochar pelleting machine – reg.

Sir,

With reference to the above, your quotation dated 03-10-2022 for Fabrication of prototype of Biochar pelleting machine at CPCRI Kasaragod has been accepted by the Competent Authority and order is hereby placed as detailed below:

<b>Description / Technical Specification of Items</b>	<b>Amount Inclusive of GST (Rs.)</b>
<b><u>Fabrication of prototype of Biochar pelleting machine</u></b>	72,570
<b><u>(As per the Technical Specifications of your quotation attached)</u></b>	
<b>Total (Rs.)</b>	<b>72,570</b>

**(Rupees Seventy Two Thousand Five hundred and Seventy only)**

**Terms & Conditions:-**

1. The works should be carried out under the supervision of Dr. AC Mathew, Principal Scientist, CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good or else necessary action will be initiated to recover the same. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
4. Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill.
5. The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
6. Income Tax will be deducted from the payments due for the work done as per rules. Further it is responsibility of the contractor to remit all the taxes to concerned authority directly by the contractor. After remittance copy of the same should be submitted to this office.

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7. The person provided should maintain discipline in the premises of the Institute.
8. Performance security equivalent to the amount of 3% of the contract value i.e. Rs.2,177/- may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all statutory and contractual obligations of the contractor.
9. The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
10. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from monthly bills, as per rules / instructions made applicable from time-to-time by Govt.
11. **The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.**
12. **The final Invoice/bill should include GST, and shown separately for each item.**
13. Delivery of item should be from ready stock.
14. Payment will be made within 30 days from the date of receipt of final Invoice/bill and satisfactory work completion certificate from the concerned authority of this Institute.

Please acknowledge receipt of the work order and commence the work (Fabrication of prototype of Biochar pelleting machine) immediately alongwith pre-receipted bill of cost in triplicate addressed to Director, CPCRI, Kasaragod towards initiation payment process.

Yours faithfully

Asst. Admn. Officer (Estate)

Copy to:

1. Dr. M R Manikantan, Principal Scientist (AS&PE), PI, AICRP on PHET, ICAR-CPCRI, Kasaragod
2. Dr. AC Mathew, Principal Scientist, CPCRI, Kasaragod. (The certified bill of the contractor may be submitted to the office for making payment after completion of the work)
3. The DDO, CPCRI, Kasaragod
4. The Finance & Accounts Officer, CPCRI, Kasaragod.
5. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 030
6. Guard file.
7. Website.