



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़ - 671124, केरल, भारत



ICAR-Central Plantation Crops Research Institute

Kasaragod 671124, Kerala, India

(An ISO 9001:2015 Certified Institution)

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F.No. 1(26)/2024/Corpus fund/Estate Part

Date :15.03.2024

To
Shri. Yadhukrishnan T.P
Thalappan House
Morazha. P.O, Kannur

Sub : Repair and maintenance of Cow and Goat shed of Agrostology unit at ICAR-
CPCRI Kasaragod.

Ref: Your quotation dated 13.03.2024

Sir,

Your quotation cited above to execute the work "Repair and maintenance of Cow and Goat shed of Agrostology unit at ICAR- CPCRI Kasaragod" at a total cost of Rs.3,89,160/- (Rupees Three lakh eighty nine thousand one hundred and sixty Only) (including tax) has been accepted by the Competent Authority and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work and complete the same within **10 days**. The order is further subject to the following terms and conditions.

Terms and conditions

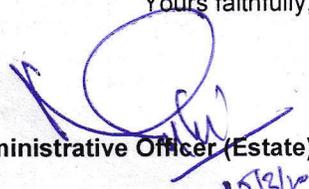
1. The work should be executed strictly as per the directions from **OIC Maintenance/ Mr. V.K. Gopalakrishnan, Tech. Officer (CE)** of this Institute time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work, provided there wasn't any mistake on the part of the contractor.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification. No part payment is payable.
6. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
7. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled.
8. Performance Security of **Rs.19,458/- (Rupees Nineteen thousand four hundred fifty eight only)** being the 5% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank in an acceptable form before commencement of the work (If bank guarantee is produced the period of release of bank guarantee will be given by the office including release of the same).
9. The contractor shall debit the Performance Security within 3 days from the issue of work order. The period can be further extended at the written request of the contractor for the period of 5 days with late fee at the rate of 0.1% per day of Performance Security amount.
10. **Defects liability period: Performance Security will be released only after six months plus sixty days beyond the date of completion of all contractual obligations of the supplier including contractual obligations from the date of completion of the work** provided that the contractor has attended to all the complaints informed to him within the liability period.
11. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc. The contractor or his worker should not waste the water from the office building.
12. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
13. The contractor shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again allowed to work without written permission of the Director.

(Handwritten signature)

14. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in the final bill. Further after remittance copy of the same should be furnished at this Office. The performance security amount will be released after getting the GST details.
15. Prior approval shall be obtained for the material used for the work from Engineer in-charge.
16. Any compensation paid to the worker or parties hired through contractor, shall be recovered from the contractor as per the guidelines issued by ICAR vide OM No.Admn-22(6)/2018-Estt.III dated 31.07.2018
17. **The period of 10 days allowed for carrying out the work will be reckoned within 3 days from the date of receipt of this order.**
18. The work should be completed within the time limit itself, failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
19. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances, as may be decided by the competent authority, **penalty clause to be imposed @ 0.25% per month (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.**
20. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
21. In the event of change of address, that may be informed to the office immediately.
22. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same.
23. If water and electricity is available from the institute by the contract agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted 0.5% in terms of electricity.

Please acknowledge receipt of this order and confirm acceptance within 3 days from the date of receipt of this letter.

Yours faithfully,


Asst. Administrative Officer (Estate)

Encl: Schedule of work

Copy to :

1. **The OIC Maintenance/ Mr. V. KGopalakrishnan Tech. Officer (CE)**, ICAR CPCRI, Kasaragod, it may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work awarded may be intimated and progress of work reported periodically.
2. Assistant Labour Commissioner(Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By pass Road, Kakkanad, Kochi 682 030.
3. Chief Finance & Accounts Officer, ICAR CPCRI, Kasaragod
4. AAO (Bills), ICAR CPCRI, Kasaragod.
5. ICAR CPCRI, Website


Asst. Administrative Officer (Estate)
सहायक प्रशासनिक अधिकारी (एस्टेट)
Assistant Administrative Officer (Estate)
केंद्रीय रोपण फसल अनुसंधान संस्थान
Central Plantation Crops Research Institute
कासरगोड, केरल Kasaragod - 671 124, Kerala

Schedule of Work

Sl.no:	Description of item	Quantity	Unit	Rate	Amount
1	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	125	sqm	50	6250
2	Providing and laying Ceramic anti skid mat finished floor tiles of size 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS : 15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement : 4 Coarse sand), jointing with grey cement slurry @ 3.3kg/sqm cluding pointing the joints with white cement and matching pigment etc., complete.	10	sqm	1748	17480
3	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS : 15622 (thickness to be specified by the manufacturer) of approved make in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge in skirting, risers of steps and dados over 12 mm thick bed of cement Mortar 1:3 (1 cement: 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm including pointing in white cement mixed with pigment of matching shade complete.	94	sqm	1800	169200
4	Providing and fixing of Readymade Mild steel Ring made of 10mm rod with 100 mm dia and welding of 30 cm of MS anger Bar fixing in cc 1;1/2:3 all cutting the wall surface .fixing the ring etc complete	16	Each	900	14400
5	Re- constructing laterite stone masonry in C.M 1:5 (1 cement: 5 coarse sand) using hard dressed laterite stones of standard size for foundation and Superstructure The rate shall include dressing, transportation, cost and conveyance of all materials, scaffolding, labour, curing etc., complete, , as directed by the Engineer in charge. (Laterite stone will be supplied from department)	0.81	Cum	7450	6035
6	Plastering in C.M. 1:6 (1 Cement: 6 coarse sand) 12 mm thick.	41	sqm	380	15580
7	Removing of existing damaged wire mesh and disposal of unserviceable material	13	sqm	680	8840

8	Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. including priming coat with approved steel primer all complete. Fixed to steel windows by welding	325	kg	119	38675
9	Providing and fixing door Butt hinges fixed to the girls by welding for open and closing purpose	6	Each	150	900
10	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS:13983 with C.I. brackets and stainless steel plug 40 mm, including painting of fittings and brackets, cutting and making good the walls wherever required : 610x510 mm bowl depth 200 mm each 4274.40 for goat shed	1	Each	4000	4000
11	Distemping with 1st quality acrylic distemper (readymade) having VOC content less than 50 gm per ltr. of approved manufacturer and of required shade and colour complete. as per manufacturer's specification. Two or more coats on old work	116	sqm	100	11600
12	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	240	sqm	180	43200
13	Finishing the wall with acrylic smooth exterior paint of required shade one or more coats applied @1.43litre/10 sqmt over existing surface(Approved brand). The work shall include /cleaning the wall, crack filling, finishing with Plaster of Paris/white cement etc as directed	265	Sqm	200	53000
Total RS					3,89,160/-

(Rupees Three lakh eighty nine thousand one hundred sixty only)


 सहायक प्रशासनिक अधिकारी (एस्टेट)
 Assistant Administrative Officer (Estate)
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