



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान

कासरगोड़ - 671124, केरल, भारत

ICAR-Central Plantation Crops Research Institute

Kasaragod 671124, Kerala, India

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F.No 1(12)/2020/General-works/Estate-Part(2)

Date :30.12.2024

To
Shri. Mohammed Shareef Abdulla,
Shareef Manzil,
Mogral. P.O, Kasaragod

Sub : Erecting temporary stalls and miscellaneous items on hire basis for National seminar cum exhibition on harnessing the plantation sector for Sustainable Development Goals during 3rd to 5th January 2025 at ICAR CPCRI Kasaragod-reg.
Ref: Yours quotation dated 28.12.2024

Sir,

Your quotation cited above to execute the work "Erecting temporary stalls and miscellaneous items on hire basis for National seminar cum exhibition on harnessing the plantation sector for Sustainable Development Goals during 3rd to 5th January 2025 at ICAR-CPCRI" at a total cost of **Rs.7,46,902/-** (Rupees Seven lakh forty six thousand nine hundred and two only) (Including tax) has been accepted and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work immediately and complete the same on 01.01.2025. The order is further subject to the following terms and conditions

Terms and conditions

1. The work should be executed strictly as per the directions of **Mr.K. Ajith Kumar, Sr. Tech. Officer (CE)** of this Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work as per the specification. No part payment is payable.
6. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
7. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc. The contractor or his worker should not waste the water from the office building.
8. On completion of the work it should be ensured that premises & its surroundings are cleaned.
9. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable, will be paid directly to the concerned department by the contractor as per rule and furnish the details thereto in the final bill.
10. Prior approval shall be obtained from Engineer in-charge for the material used for the work.
11. **The period allowed for carrying out and completion the work will be reckoned from the date of receipt of this order.**
12. The work should be completed within the time limit itself, failing which the work order will be cancelled.
13. No time extension will be allowed to completion of the work.

14. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
15. Prior permission may be obtained for electricity/water facility from this institute, if required, subject to payment for the same.
16. If water and electricity is availed from the institute by the contract agency, 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, 1% of the billed amount shall be deducted and 0.5% in terms of electricity.

Please acknowledge receipt of this order and confirm acceptance immediately.

Yours faithfully,


Asst. Administrative Officer (Estate)

Encl: Schedule of work

Copy to :

1. Mr. K Ajith Kumar, Sr. Tech. Officer (Civil Engg.), ICAR- CPCRI, Kasaragod,
2. The Chief Finance & Accounts Officer, ICAR- CPCRI, Kasaragod
3. The DDO, ICAR- CPCRI, Kasaragod.
4. ICAR- CPCRI, Website

Schedule of work

Sl. No.	Particulars/Description of item	Unit/ Size	Quantity (3days)	Unit rate (3 days)	Amount (Rs.)
Exhibition					
1)	At entrance Gate Arc type board with inside clear width of 7.50mts having box side width of 75cms width (facing side) and thickness of 45cms using mat/satin cloth with blue background and in milky white letters with a font size of 17.50cms/20cms(made with high quality thermocole sheets of required thickness) including fixing in position, mending work, etc, complete as per approved drawings.	Set	2 set	7500	15000
2)	Kitchen Erecting tin sheet pandal for food preparation and kitchen 30'x 24' x 12'height .with and 3 sides covered with Tin sheet and front 5' with tin sheet green shade net to the floor of kitchen (Behind car shed near compound wall)	Sqft	720.00	9	6480
3)	Food court at Canteen Erecting pandal using TIN Sheet in front of canteen for serving food and for reception counter and side covering upto 5 feet on three sides or as directed. For canteen front 1 x 18' x 30' = 540.00 Road side 1 x 12 x 36' = <u>432.00</u> Total 972.00Sqft	Sqft	972	9	8748
4)	Food court near PJ HALL Erecting pandal using TIN Sheet by the side of Car shed for serving food and for reception counter and side covering upto 5 feet on three sides or as directed. (Height 14') Floor covered with red carpet , inside of ceiling covered with white cloth Reception /Dining area 1 x 70x 30 = 2100.00 Upto road 1 x 25x 29 = <u>725.00</u> 2825.00	Sqft	2825	14	39550
5)	a) Supplying and fixing cloth curtains with frill to dining area	Set	27	200	5400
6 a)	Supplying and covering the sides of old generator shed (partition)with white cloth supported with poles to a height of 2.50 mts	Rmt	60	40	2400
6 b)	Covering the side walls and top of car parking below cement sheet roof with white cloth	Sqft	3000	2	6000
7)	Training Area(Above APC)				
7 A)	Supplying and fixing raised wooden platform for conducting training programme in 3 piece(8 'x 4' x 2 nos	Sqft	80	25	2000
7 B)	8 'x 2'x 1 nos	Sqft	3500	2	7000
7 C)	Top inside of roof at terrace below sheet covered with white cloth and 3 feet from top .	Sqft	2000	5	10000
7 D)	Floor covered with Red MAT	Nos	4	500	2000

7E)	Supplying and fixing Air cooler (100 litres) Podium	No	1	1000	1000
8 a)	Exhibition stalls Exhibition stalls of size 10feet x 10 feet x 12 feet height cubical , Water proof Pandal with prefabricated truss and G.I Sheets for top and sides covered with tin sheet partition and white cloth for back and sides and 60cms border for front top along the road side(both) with floor carpet using green shade net as directed.	Unit	100	2960	296000
8 b)	Premium stall Specification same as above but replacing floor carpet of green shade net with RED Synthetic mat(9m x 3m) for each premium	Sqft	5600.	5	28000
8 c)	Covering the existing parking area by the side of Technology building using white cloth for top , 3 feet border , floor with red mat , back and partition with white cloth (4 stalls of 10 feet)	Nos	4	1000	4000
9 a)	Furnitures Armless Plastic Chairs for stalls and dining area	Nos	400	30	12000
9 b)	Supplying folding steel tables with cloth cover for exhibition stalls (6'0"x1'6"size)	Nos	275	60	16500
9 c)	Supplying Wooden stool with 4 feet height for placing water can/dispensers	Nos	10	100	1000
10	Suppling and fixing Pedestal/ceiling fans (with built in regulator) inside the pandal and connection from power panel. a) Ceiling fans b) Pedestal fans	Nos Nos	100 25	250 400	25000 10000
11)	Lighting arrangement having sufficient illumination for stalls , dining , kitchen and approach road a) Halogen/metal halide lamp with 1000 watts with dimmer b) CFL/LED Bulb c) Tube light d) Fire Extinguishers for electrical and general fire Safety	Nos Nos Nos Nos	16 125 30 8	1000 50 50 300	16000 6250 1500 2400
12)	Charges for providing connection to the venue, cabling up to control panel and changeover system to BPD distribution Panel including suitable panel for distribution of power to all electrical requirement in venue. Power from BPD bldg panel may be taken to the venue using suitable cables For3 days	Lumps um	1	11000	11000
13)	Electrical supervisor operator with ITI/License for Kissan mela venue	Day	3	1500	45000
14 a)	Power supply boards with cables (10 mts minimum) three 5 amps points	Nos	125	40	5000
14b)	Power supply boards with cables (10 mts minimum) three 15 amps points (for each premium stalls and others)	Units	24	60	1440
14 c)	Supplying and fixing Air cooler for premium stall	Nos	18	500	9000

15 a)	Dust bin facilities	Unit	15	100	1500
15 b)	Washing tray basin with 2 taps (minimum)	Sets	4	700	2800
16)	Providing, supplying packed drinking water cans of 20 litres capacity with water dispensing unit and necessary refills for 3 days , and supplying disposable paper cups for drinking water. (Bisleri/Bindu/Mac Dowels) 10 Dispensing unit, ISI certified	Refill	50	100	5000
17)	Assisting the exhibition stall entrepreneurs in unloading and loading their exhibition materials, equipment, machinery etc on the opening and closing day.	Nos	100	50	5000
18)	Housekeeping charges for supplying and refilling drinking water cans in the Exhibition venue and cleaning the area of debris , waste collection and disposal in dust bins with a frequency of Four times a day .	Sqft	15000	0.50	7500
19)	Covering the exhibition pathway in between stalls& top with green shade net and securing with ground with metal bush and nails as directed.	Sqft	10000	2.50	25000
20)	Supplying and covering the sides of nursery area(partition)with green shade net supported with poles to a height of 2mts	Rmt	100	50	5000
21)	Charges towards hiring the 125KVA Silent Diesel generator for 3 days with operator	DAYS	3	7000	21000
22)	Providing Public address system to the exhibition area with three column speakers + 1 mike with cabling + amplifier+ mixer etc for four days(control at reception)	Lumpsum		5000	5000
				Sub total	632968
				Add 18% GST	113934
	Grand Total			In Rupees	746902

Amount in Rupees: Seven lakh forty six thousand nine hundred and two only


Asst. Administrative Officer (Estate)