



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कुड्लु, कासरगोड - 671124 केरल, भारत

**ICAR-CENTRAL PLANTATION CROPS RESEARCH INSTITUTE**  
**KUDLU, KASARAGOD - 671 124 KERALA, INDIA**  
**(An ISO 9001: 2015 Certified Institute)**



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E.F.No.8(11)/2020/R&M- Replacing Roof-Type VI/Estate

Date :05.03.2021

To

Mr. Mohammed Rafic. C.A,  
PWD Contractor,  
Kallangai House  
Kudlu P.O, Kasaragod.

Sub : Replacing the damaged PVC Sheet roof of Type VI Residential Quarters projection to Out- house with pre-coated galvanized Iron profile sheets at Hill Block, CPCRI Kasaragod"-reg.

Ref : Your quotation dated 21.01.2021

Sir,

Your quotation referred above for the work "**Replacing the damaged PVC Sheet roof of Type VI Residential Quarters projection to Out house with pre-coated galvanized Iron profile sheets at Hill Block at ICAR-CPCRI Kasaragod**" at a total cost of Rs. **80,540/- (Rupees Eighty Thousand Five Hundred and Forty Only)** (including GST) has been accepted by the Competent Authority and accordingly, the work is hereby awarded to you for execution.

You are therefore requested to take up the work and complete the same within **30 days**, as per the following terms and conditions.

**Terms and conditions**

1. The work should be executed strictly as per the directions from the Shri. Ajith Kumar. K, Tech. Officer (Civil Eng.) of this Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work, provided there wasn't any mistake on the part of the contractor.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification. No part payment is payable.
6. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.

7. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled
8. **Defects liability period:** Performance Security will be released only after six months plus sixty days beyond the date of completion of all contractual obligations of the supplier including contractual obligations from the date of completion of the work provided that the contractor has attended to all the complaints informed to him within the liability period.
9. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc. The contractor or his worker should not waste the water from the office building.
10. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
11. The contractor shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again allowed to work without written permission of the Director.
12. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in the final bill. Further after remittance copy of the same should be furnished at this Office. The performance security amount will be released after getting the GST details.
13. Prior approval shall be obtained for the material used for the work from Engineer in-charge
14. Any compensation paid to the worker or parties hired through contractor, shall be recovered from the contractor as per the guidelines issued by ICAR vide OM No.Admn-22(6)/2018-Estt.III dated 31.07.2018
15. **The period of 30 days allowed for carrying out the work will be reckoned after 10 days from the date of receipt of this order.**
16. The contractor shall debit the Performance Security within 7 days from the issue of work order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.
17. The work should be completed within the time limit itself, failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
18. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances, as may be decided by the competent authority, **penalty clause to be imposed @ 0.25% per month (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.**
19. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
20. In the event of change of address, that may be informed to the office immediately.
21. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same.
22. If water and electricity is available from the institute by the contract agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted. 0.5% in terms of electricity.

You may remit a Performance Security of **Rs. 2416/- (Rupees Two thousand Four Hundred and Sixteen only)** being the **3% of contract value by DD, FD Receipt or Bank Guarantee** from the Commercial Bank in an acceptable form before commencement of the work. The Bid Security deposited along with the tender will be refunded immediately on furnishing the Performance Security (If bank guarantee is produced the period of release of bank guarantee will be given by the office including release of the same).

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,

**Asst. Administrative Officer (Estate)**

**Encl: Schedule of work**

**Copy to :**

1. Assistant Labour Commissioner(Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By pass Road, Kakkanad, Kochi 682 030.
2. Sr. Finance & Accounts Officer, CPCRI, Kasaragod
3. AAO (Bills), CPCRI, Kasaragod.
4. Shri Ajith Kumar. K, Tech. Officer (CE) CPCRI, Kasaragod, it may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work awarded may be intimated and progress of work reported periodically.
5. CPCRI, Website

**Asst. Administrative Officer (Estate)**



**Name of the work:** Replacing the damaged PVC Sheet roof of Type VI Residential Qts projection to Outhouse with pre-coated galvanized Iron profile sheets at Hill Block at ICAR-CPCRI Kasaragod .

### Schedule of work

Sl no	Description of work	Unit	Approx Quantity	Rate Quoted	Amount
1)	Dismantling ,PVC roofing sheets and MS angular sections from roof including stacking of serviceable materials and disposal of unserviceable materials within 50 metres lead.	Lump sum	Lump sum	1000	1000
2)a	<b><u>Structural steel .</u></b> Structural steel work in <b>single section</b> , fixed with or without connecting plate, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	Kgs	20.00	125	2500
2)b	<b>b) Anchor bolt 10cms long &amp;20mm dia , drilled to the RCC slab</b>	Nos	24	25	600
3)	<b><u>Structural Steel.</u></b> . Providing and fixing Steel work in built up tubular (round, square or rectangular hollow tubes etc) <b>GI Rectangular hollow sections (RHS)</b> of size, <b>100mm x 50mm x 3mm @6.60 Kg/m as Rafters/columns Purlins 40mm x 40mm x 2.00mm @ 2.37 Kg/m</b> , <b>Purlins</b> shall rest on either side of rafters Rectangular hollow sections column shall erected by means of concrete embedded over foundation , Rafters and Purlins welded to the existing sections as directed. The rate shall include cost and conveyance of all materials, fabrication, welding grinding, drilling, applying one coat of " <b>Epoxy primer</b> " of approved brand and manufacture on steel galvanized iron/steel works after scrapping, sand papering cleaning the surface of dust, dirt and loose flakes, transportation etc. complete directed as per drawing and design. . The ends of RHS section shall be closed and filled by welding.	Kgs	294.00	110	32340

4)	Painting with <b>Synthetic enamel paint</b> of approved brand and manufacture of required colour to give an even shade : One or more coats on old work . The work shall include cleaning the surface of dirt/dust and foreign matter, sand papering including cost and conveyance of all materials, labour, scaffolding, cleaning paint stain from walls, floor etc complete as per specification and direction	Sqmt	18.00	150	2700
5)	<b>Roofing</b> Providing and fixing precoated galvanized iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05 %) total coated thickness with zinc coating 120grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length up to 12 meter or as desired by Engineer in-charge. The sheet shall be fixed using self drilling /self tapping screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	Sqmt	44.00	900	39600
6)	<b>Wind ties.</b> Providing and fixing wind ties of 40x 6 mm flat iron section , over Galvolume sheet roofing . The work shall including fixing the Flats over roof by drilling holes through sheets and securing firmly over tubular purlins , the joints shall be welded on all sides grinded and applied with one coat of Epoxy primer as directed.	Rmt	18.00	100	1800
	Grand total (Rate inclusive of GST)				80,540

**Amount in words: Eighty Thousand Five Hundred and Forty only**

**Place: Kasaragod,**

**Date: 05-03-2021**



AAO (Estate)