



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान  
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**ICAR- CENTRAL PLANTATION CROPS RESEARCH INSTITUTE**  
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F.No:2(1)/2020/E-tender Schemes/Estate

Date: 30.09.2021

To,

**M/s Vishal Manpower & Security Consultants**  
**#6, Kamala Towers, Near Urva market**  
**Ashok Nagar P.O, Mangalore – 575 006**

Sub: Hiring Multi Tasking Staff (MTS) - Extension of contract for 01 month  
(September, 2021) at ICAR-CPCRI Kasaragod– reg.  
Ref: This Office Work order of even number dated 27.11.2020 and 07.06.2021

Sir,

In continuation of this office work order cited above, duly accepting the terms & conditions appended in the work order vide Sl.No.2, Competent authority is pleased to extend the contractual period of 03 Multi Tasking Staff engaged under different schemes, i.e., NEH, TSP & SCSP for a further period of **01 months (September, 2021)**.

Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).

The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.

**Note:** In addition, Terms & Condition mentioned in Tender Schedule and work order dated 27.11.2020 are relevant for this work.

Yours faithfully,

**Asst. Administrative Officer i/C (Estate)**

Copy to:

1. All Heads of Division, CPCRI, Kasaragod
2. The Sr. Finance & Accounts Officer, CPCRI, Kasaragod.
3. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 030.
4. The Drawing and Disbursing Officer, CPCRI, Kasaragod
5. Website / Guard file