



भाकअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड, केरल, भारत
ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
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F.No.40(2)36-2019-Estate (PB & PHT)

Date:07.12.2020

M/s Vishal

Manpower & Security Consultants

#6, Kamala Towers, Near Urva market

Ashok Nagar P.O, Mangalore – 575 006

Sub: Extension of Job Contract Work in Farm & Lab – PB & PHT Division at CPCRI, Kasaragod – reg.

Ref: This office work order of even no. dated 31.10.2019.

Sir,

In continuation of this office work order (1) cited above, duly accepting the terms & condition appended in the work order referred above, order is hereby placed for extending the **Job Contract Work in Farm & Lab – PB & PHT Division (Item No.8,9,10 & 11)** of this Institute for a period from **01.11.2020 to 31.12.2020 (02 months)** as detailed below:

Item No.	Description of work	Rate in (Rs.)	Amount in (Rs.)
		Including GST @ 18%	
8	<u>AKMU</u> 1) Assisting in maintenance of Cyberoam Cr200ing and ZyXEL-ZyWALL 35 UTM's, CISCO Router, Keymile Modem, DIGISOL Ethernet Switches, OFC Converter, Server etc. in the AKMU. 2) Cross-over crimping and Straight-through crimping of Cat05/Cat06 UTP cable as per requirement. 3) Operating System and Application programmes reinstallation. 4) Memory problem, which requires cleaning or replacement of memory 5) Maintenance of biometric attendance system 6) Maintenance of CCTV	2,47,998.24 (One Year)	41,333.04 (02 months)
9	<u>AKMU- Hardware Maintenance</u> 1) Assisting in resolving Motherboard problems, which normally requires resetting /replacement of the board and CMOS Cell replacement. 2) SMPS replacement. 3) Antivirus installation. 4) Network connectivity problem which requires connectivity checking, crimping or LAN card replacement. 5) Printer driver installation and cartridge cleaning. Multimedia operation 6) Assisting in conference hall activities	2,47,998.24 (One Year)	41,333.04 (02 months)
10	<u>Electronics and Instrumentation</u> 1) Assisting in repair and maintenance of offline and online UPSs (about 150 Nos.), 2) Repair and maintenance of battery banks attached to the above UPSs 3) Shifting and reinstallation of UPSs with battery banks. 4) Repair and maintenance of all instruments in the institute. 5) Repair and maintenance of all equipments like ovens, incubators, shakers etc. 6) Repair and maintenance of analog telephones (about 180 Nos.) 7) Repair and maintenance of public announcement system and speaker connectivity 8) Operation of Public Address Systems, in PJ Hall and DJ Hall	2,47,998.24 (One Year)	41,333.04 (02 months)

11	Library		
	1) Assisting in updation /maintenance of institute digital repository ie) adding new records-350 records approx	2,47,998.24 (One Year)	41,333.04 (02 months)
	2) Entering key words identified for 5744 records-18000 approx.		
	3) Data entry of all articles with abstract appearing in Indian Coconut Journal and Journal of Plantation Crops into webAgris-200 records		
	4) Downloading articles from subscribed online only journals issues, such as Advances in Agronomy etc and subsequent uploading to institute website-2000 records		
		Sub Total (Rs.)	1,65,332.16
		Round off	(-)0.16
		Grant Total (Rs.)	1,65,332.00

(Rupees One Lakh Sixty Five Thousand Three Hundred and Thirty Two Only)

Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).

The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.

Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

Note: In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,


Asst. Administrative Officer (Estate)

Copy to:

1. The Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, PB & PHT Division CPCRI, Kasaragod
3. The Scientists PB & PHT, CPCRI, Kasaragod
4. The Technical Officer, PB & PHT / Technology, CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. The DDO, CPCRI, Kasaragod.
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
8. Website.
9. Guard file.