



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड़ - 671124, केरल, भारत



**ICAR-Central Plantation Crops Research Institute**  
Kasaragod - 671124, Kerala, India  
(An ISO 9001:2015 Certified Institution)



F.No. 2(9)/2020/NIAF-ABI/GFR-154/155/Estate

Date: 28.02.1024

To

M/s. Mark Device  
CW-35/3590, Al-Noor Plaza  
Bellard Road,  
Kannur, Kerala-670 001

Sub: Supply of one unit of Contineous band sealer with Nitrogen fill – reg.  
Ref: Your quotation No. MD 2024/0123 dated 16.02.2024.

Sir,

Your quotation cited above for supply of 2 nos of "Continuous Band Sealer with Nitrogen Fill" at a total cost of Rs.77,880/- (Rupees seventy seven thousand eight hundred and eighty only) (inclusive of GST and all other charges) has been accepted by the Competent Authority and accordingly the order is hereby awarded to your firm for supply of **01 Qty of the item for Rs.38940/- (Rupees thirty eight thousand nine hundred and forty only)**. You are therefore requested to supply the items immediately on receipt of this order. The order is further subject to the following terms and conditions.

**Terms and conditions**

1. The fabricated machinery should be delivered in good condition strictly as per the directions from Dr. Shameena Begum, Scientist of this Institute.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the supplier during transportation and installation.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification. No part payment is payable.
6. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
7. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled
8. Any defective workmanship found shall be rectified at his cost which may include the materials spoil/wasted paints due to negligence etc.

9. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
10. The supplier shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again allowed to work without written permission of the Director.
11. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in the final bill. Further after remittance copy of the same should be furnished at this Office. The performance security amount will be released after getting the GST remittance details.
12. You may remit a Performance Security of **Rs.2000/- (Rupees Two Thousand only)** being the 5% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank in an acceptable form before commencement of the work.
13. **Defects liability period: Performance Security will be released only after six months plus sixty days beyond the date of completion of all contractual obligations of the supplier including contractual obligations from the date of completion of the work** provided that the contractor has attended to all the complaints informed to him within the liability period.
14. The contractor shall debit the **Performance Security within 7 days** from the issue of supply order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.
15. The Director of this Institute reserves the right to reject the item as a whole, if the quality is not satisfactory or does not conform to the approved specification.
16. Prior permission may be obtained for the electricity/water facility, if required, subject to payment for the same. If water and electricity are available from the institute by the contracting agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted. 0.5% in terms of electricity.

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,



**Asst. Administrative Officer (Estate)**

**Copy to:-**

1. Chief Finance & Accounts Officer, ICAR-CPCRI, Kasaragod
2. DDO, ICAR- CPCRI, Kasaragod.
3. Dr. Shameena Begum, Scientist, ICAR-CPCRI, Kasaragod (It may please be ensured that the contractor is permitted to supply and install the item immediately on receipt of security deposit also pls ensure that the machinery is supplied within the prescribed time and according to the specifications as approved)
4. ICAR-CPCRI, Website