

भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़ - 671124, केरल, भारत



ICAR-Central Plantation Crops Research Institute
Kasaragod - 671124, Kerala, India
(An ISO 9001:2015 Certified Institution)



F. No: 1(14)/2021/GeM./Estate

Date: 07.10.2024

M/s. Daily Servicess
390, KTS Complex ,
Anna Salai, Saidapet
Chennai, Tamil Nadu – 600 015
(Mob-+91 9094782440)

- Sub: Extension of Outsourcing Manpower on contract basis (06 Categories) at ICAR-CPCRI, Kasaragod for 01 Months (.01.11.2024 to 30.11.2024) – reg
Ref:- 1. This office work order of even no. dated 08.08.23, 30.01.24, 31.03.24, 22.04.24, 21.05.24 & 29.07.24
2. GeM Bid No. GEM/2023/B/3521416 dated 26.07.2023

Sir,

In continuation to this office work order (1) cited above, and as per the willingness submitted by you vide your email dated 07.10.2024 duly accepting the terms & conditions appended in the work order referred above, extension of work for extending the existing Outsourcing Manpower on contract basis (06 Categories) of this Institute for a period of **01 Month w.e.f. 01.11.2024 to 30.11.2024** as per the existing rate, terms and conditions as detailed below:-

Sl.No.	Job Description	No. of Labourer
i	Agricultural works of hard nature	14
ii	Agricultural works of hard nature (Palm climbing) Note: Special allowance as climbing charges @ Rs. 250/- per day.	2
iii	Agricultural works of hard nature (Neera tapping) Note: Special allowance as climbing charges @ Rs. 200/- per day.	2
iv	Agricultural works of hard nature (Milk man). Milking of cows and rearing of animals in Agrostology unit. Note: Special allowance as climbing charges @ Rs. 100/- per day	1
v	Agricultural works of hard nature (Special Operation) Note: Special allowance as climbing charges @ Rs. 200/- per day	34
vi	Agricultural works of light nature	22

NOTE: -

Service charge percentage and Terms & Conditions remains unchanged for the extension order, however any change (increase/decrease) in minimum wages, VDA and statutory payments viz., EPF, ESI etc., the firm should pay the same to their employees and need to make the appropriate changes in the documents submitted along with the monthly bill. (As per the initial work order VDA is Rs.158/-, however the present VDA is Rs.211/- as per Dept. of Economics & Statistics, Govt. of Kerala)

Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill. The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes, PAN and Bank details, service description, service charge etc should be indicated separately.

Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

Note: In addition to these, all Terms & Condition mentioned in GeM tender & initial work order are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,


Asst. Administrative Officer (Estate)

Encl: - Copy of Agreement

Copy to:

1. All Heads of Division, ICAR - CPCRI, Kasaragod.
2. The Chief Finance & Accounts Officer, ICAR - CPCRI, Kasaragod.
3. The Asst. Labour Commissioner (Central). Office of the Reg. Labour Commissioner, Kendriya Shram Sadan, Olimugal, ByPass Road, Kakkanad, Kochi-682 030.
4. The Drawing and Disbursing Officer, ICAR - CPCRI, Kasaragod
5. ICAR - CPCRI Website.