



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2025/B/5789917
Dated/दिनांक : 08-01-2025

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	29-01-2025 11:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	29-01-2025 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Agriculture And Farmers Welfare
Department Name/विभाग का नाम	Department Of Agricultural Research And Education (dare)
Organisation Name/संगठन का नाम	Indian Council Of Agricultural Research (icar)
Office Name/कार्यालय का नाम	Central Plantation Crops Research Institute, Kasaragod, Kerala - 671124..
क्रेता ईमेल/Buyer Email	ravindran.m-icar@nic.in
Total Quantity/कुल मात्रा	2770
Item Category/मद केटेगरी	Gel Pen Red , Gel Pen Green , Ball Pen Black , Ball Pen Blue , Eraser , Steel scale 30 CM , Plastic Scale 30 CM , Permanent Marker Black , OHP marker Black , Whitener , Pen stand , Drinking glass Borossil 200 ml , Transparent tap 2 inch , Transparent tap 3 inch , 19x15 5 cm ruled Note Book 200 Pages , File pad 15x10inch , A4 Paper ream 80GSM , Sticky note , Stamp Pad , Stamp Pad Ink Blue 100 ml , Binder Clip Big 51mm , Binder Clip Medium 41mm , Binder Clip small 32mm , Paper punching machine single , Ujala 250 ml , Dettol 250ml , Dish washing liquid prill 500ml , Room freshener spray , Floor cleaning liquid Lizol , Tissue Roll , Scissor Big , Test tube Cleaning brush small , Registers 100 page , Registers 200 page , Registers 300 page , Registers 500 page , Short hand note book , Broom stick , Dustbin small , Bucket 20 liter , Cleaning MoP , Tissue Paper
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Roller ball pen, Gel pen, eraser, steel scale, plastic scale, permanent marker, OHP marker, correction fluid, pen stand, Drinking glass, transparent tape, Exercise Notebook, File pad, copier paper A4, Sticky note, Stamp Pad, Stamp Pad Ink Blue, Binder Clip, paper punching machine, ujala, dettol Liquid, Dish washing liquid prill, room freshener spray, Floor cleaning liquid lizole, tissue roll, Scissor, Test tube Cleaning brush, Register, Short hand note book, Broom stick, Dustbin, Bucket, Cleaning MoP
	Searched String: Roller ball pen Rollerball Pen (V3)

Bid Details/बिड विवरण	Searched String: Gel pen
	<p>Gel Pen (V3)</p> <p>Searched String: eraser</p> <p>Eraser</p> <p>Searched String: steel scale</p> <p>Metric Steel Scales (V2) as per IS 1481</p> <p>Searched String: plastic scale</p> <p>Metric Scales (Plastic) for General Purposes as per IS 1480</p> <p>Searched String: permanent marker</p> <p>Permanent Marker Pen</p> <p>Searched String: OHP marker</p> <p>DNA marker, Agricultural Row Marker, Protein ladder marker, Permanent Marker Pen, Rigid / Flexible Median Marker, Surgical Skin Marker Pen (V2), Self Adhesive Flags (V2), Ball Point Metal Markers (V2), Markers for White Board (V2), Inks (V2)</p> <p>Searched String: correction fluid</p> <p>Fluid Correction Pen (V2)</p> <p>Searched String: pen stand</p> <p>Handcrafted Pen Stand</p> <p>Searched String: Drinking glass</p> <p>Glass Tableware (V2) Conforming to IS 1961</p> <p>Searched String: transparent tape</p> <p>Transparent Tape (V2)</p> <p>Searched String: Exercise Notebook</p> <p>Exercise Notebook for English Writing</p> <p>Searched String: File pad</p> <p>File Board</p> <p>Searched String: copier paper A4</p> <p>Plain Copier Paper (V3) ISI Marked to IS 14490</p> <p>Searched String: Sticky note</p> <p>self adhesive paper note</p> <p>Searched String: Stamp Pad</p> <p>stamp pads</p> <p>Searched String: Stamp Pad Ink Blue</p> <p>Stamp - Pad Ink as per IS 393</p> <p>Searched String: Binder Clip</p> <p>Binder Clips (V2)</p>

Bid Details/बिड विवरण	Searched String: paper punching machine
<p>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</p>	<p>paper or eyelet punches</p> <p>Searched String: ujala</p> <p>Toner Cartridges / Ink Cartridges / Consumables for Printers, Crepe Bandage (V2), Cotton Bandage Cloth (V2), Absorbent Cotton Gauze, Gamjee Rolls / Pads (V2)</p> <p>Searched String: dettol Liquid</p> <p>Barium Chloride liquid, Air Freshener Liquid, Ammonia Anhydrous Liquid, Liquid Nitrogen Gas, Liquid Offtake Valve, Touchless Soap Dispenser (Version 2), Electrostatic Liquid Cleaner, Football Shoes, Liquid Density Meter, Liquid Particle Counter</p> <p>Searched String: Dish washing liquid prill</p> <p>Dishwashing Products (V2) as per IS 6047</p> <p>Searched String: room freshener spray</p> <p>Air Freshener Liquid, Room Thermometer, Silicon Spray, Air Freshener Solid and Gel, Spray Bottles, Kero Room Heater, Convection Heaters - Room Heater, Blower, Card Room Chair, Miniature Blow Room, Laboratory Cold Room</p> <p>Searched String: Floor cleaning liquid lizole</p> <p>Floor Cleaner (V2)</p> <p>Searched String: tissue roll</p> <p>Tissue Papers (V2)</p> <p>Searched String: Scissor</p> <p>scissors</p> <p>Searched String: Test tube Cleaning brush</p> <p>Test Tube Rack, Toilet Brush (V2), Rotospin Test tube rotator, Multipurpose or General Test Tubes as per IS 2618, Injector Diagnosis and Cleaning System Kit For Educational Purpose, Camera Cleaning Kit, Rapid Test Kit of Tuberculosis from Liquid culture, Gold Purity Testing Machine, scouring pads, Fruit and Vegetable Washing Machine (V2)</p> <p>Searched String: Register</p> <p>Register (V2)</p> <p>Searched String: Short hand note book</p> <p>Notebooks-Handicraft, Upcycled Note Books Address Books, Hand, and Short Machine Screwing Taps for ISO Metric Screw Threads - IS 6175, Notepads & Memo Books-Handicraft, Desk Pads - Writing (V2), Screwing Taps - Hand And Short Machine (BHEL), Notepads & Memo Books-Handicraft, Book Cases-handcrafted, Football Shoes, Book Mark-Handicraft</p> <p>Searched String: Broom stick</p> <p>Sweeping Broom (V3)</p> <p>Searched String: Dustbin</p>

	Foot Operated Pedal Bin or Bucket for Bio - Medical Waste Collection
	<p>Searched String: Bucket High Density Polyethylene Bucket</p> <p>Searched String: Cleaning MoP Squeegee Washer Wiper Mopper (V2)</p>
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> • Dishwashing Products (V2) as per IS 6047 • Rollerball Pen (V3) • Plain Copier Paper (V3) ISI Marked to IS 14490
BOQ Title/बीओक्यू शीर्षक	Stationery and other consumable items
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	5 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	<p>Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Compliance of BoQ specification and supporting document</p> <p>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer</p>
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	40 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	A4 Paper ream 80GSM
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days

Bid Details/बिड विवरण	
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product

during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Gel Pen Red

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

Gel Pen Green

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	10	15

Ball Pen Black

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	200	15

Ball Pen Blue**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	200	15

Eraser**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Steel Scale 30 CM**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

Plastic Scale 30 CM**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
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BOQ Detail Document[View File](#)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Permanent Marker Black**Technical Specifications/तकनीकी विशिष्टियाँ****Specification Document**[View File](#)**BOQ Detail Document**[View File](#)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	40	15

OHP Marker Black

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	40	15

Whitener**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	40	15

Pen Stand

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	10	15

Drinking Glass Borossil 200 MI

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

Transparent Tap 2 Inch**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Transparent Tap 3 Inch**Technical Specifications/तकनीकी विशिष्टियाँ**

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BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

19x15 5 Cm Ruled Note Book 200 Pages**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

File Pad 15x10inch**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	500	15

A4 Paper Ream 80GSM

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	150	15

Sticky Note

Technical Specifications/तकनीकी विशिष्टियाँ

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1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

Stamp Pad

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Stamp Pad Ink Blue 100 MI

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	5	15

Binder Clip Big 51mm

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	100	15

Binder Clip Medium 41mm

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	100	15

Binder Clip Small 32mm

Technical Specifications/तकनीकी विशिष्टियाँ

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1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	100	15

Paper Punching Machine Single**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	10	15

Ujala 250 MI**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	20	15

Dettol 250ml**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	40	15

Dish Washing Liquid Prill 500ml**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
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BOQ Detail Document[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	40	15

Room Freshener Spray**Technical Specifications/तकनीकी विशिष्टियाँ****Specification Document**[View File](#)**BOQ Detail Document**[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

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1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	40	15

Floor Cleaning Liquid Lizol

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

Tissue Roll**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	200	15

Scissor Big

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Test Tube Cleaning Brush Small

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	25	15

Registers 100 Page**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

Registers 200 Page**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	50	15

Registers 300 Page**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Registers 500 Page**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	10	15

Short Hand Note Book

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Broom Stick

Technical Specifications/तकनीकी विशिष्टियाँ

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1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Dustbin Small

Technical Specifications/तकनीकी विशिष्टियाँ

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1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	20	15

Bucket 20 Liter

Technical Specifications/तकनीकी विशिष्टियाँ

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1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	20	15

Cleaning MoP

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	30	15

Tissue Paper

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M Ravindran	671124, Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	150	15

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 1 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

4. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

5. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

6. **Generic**

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

7. **Generic**

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

8. **Generic**

Shelf Life: The Product/Spare parts to be supplied as part of the services must have minimum

1 Year

Shelf Life. On the date of supply, minimum

1 Year

usable shelf life should be available / balance.

9. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

10. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

i) The Seller fails to comply with any material term of the Contract.

ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.

iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.

iv) The Seller becomes bankrupt or goes into liquidation.

v) The Seller makes a general assignment for the benefit of creditors.

vi) A receiver is appointed for any substantial property owned by the Seller.

vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

11. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

12. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

13. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

14. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

15. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

16. **Certificates**

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

17. **Financial Criteria**

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

18. **Past Project Experience**

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---