



**Bid Details/बिड विवरण**

<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	Yes
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Assistant Administrative Officer  
Central Plantation Crops Research Institute, Kasaragod, Kerala - 671124., Department of Agricultural Research and Education (DARE), Indian Council of Agricultural Research (ICAR), Ministry of Agriculture and Farmers Welfare (M Ravindran)

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offer products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years at the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### **Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:** Minimum two number of projects with contract value not less than 1 crore for each contract in the relevant field in the past two years.

**The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:** Minimum two number of projects with supply of manpower not less than 40 numbers for each contract in the relevant

**Geographic Presence: Office registration certificate:** Should be in the State of Kerala. If not, an undertaking by firm stating that a branch office will be opened by the successful bidder near the work location within 30 days of award of work.

**Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:** [1728887835.pdf](#)

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:** [1728887912.pdf](#)

**Scope of work & Job description:** [1728888731.pdf](#)

**Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others ( 22 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Semi-skilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Labour Agriculture
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	
<b>Additional Details/अतिरिक्त विवरण</b>	
Title for Optional Allowances 1	NIL
Title for Optional Allowances 2	NIL
Title for Optional Allowances 3	NIL
Designation	Unskilled

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़****Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र.सं	Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	22	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 621</li> <li>• Bonus (INR per day) : 51.73</li> <li>• EDLI (INR per day) : 3.1</li> <li>• EPF Admin Charge (INR per day) : 3</li> <li>• Optional Allowance 1 (INR per day) : 0</li> <li>• Optional Allowance 2 (INR per day) : 0</li> <li>• Optional Allowance 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 20.18</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 2</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others ( 14 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Unskilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Labour Agriculture
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	
<b>Additional Details/अतिरिक्त विवरण</b>	
Title for Optional Allowances 1	NIL
Title for Optional Allowances 2	NIL
Title for Optional Allowances 3	NIL
Designation	Unskilled HARD NATURE

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र.सं	Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	14	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 701</li> <li>• Bonus (INR per day) : 58.39</li> <li>• EDLI (INR per day) : 3.5</li> <li>• EPF Admin Charge (INR per day) : 4</li> <li>• Optional Allowance 1 (INR per day) : 0</li> <li>• Optional Allowance 2 (INR per day) : 0</li> <li>• Optional Allowance 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 22.78</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 2</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

### Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others ( 2 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Skill Category	Semi-skilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Labour Agriculture
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	
<b>Additional Details/अतिरिक्त विवरण</b>	
Title for Optional Allowances 1	250
Title for Optional Allowances 2	NIL
Title for Optional Allowances 3	NIL
Designation	Unskilled CLIMBER

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता



S.No./क्र.सं	Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	2	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 701</li> <li>• Bonus (INR per day) : 58.39</li> <li>• EDLI (INR per day) : 3.5</li> <li>• EPF Admin Charge (INR per day) : 4</li> <li>• Optional Allowance 1 (INR per day) : 0</li> <li>• Optional Allowance 2 (INR per day) : 0</li> <li>• Optional Allowance 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 22.78</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 2</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

### Manpower Outsourcing Services - Minimum Wage - Skilled; Not Required; Others ( 34 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Skill Category	Skilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Labour Agriculture
Specialization	undefined , Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	
<b>Additional Details/अतिरिक्त विवरण</b>	
Title for Optional Allowances 1	200
Title for Optional Allowances 2	NIL
Title for Optional Allowances 3	NIL
Designation	SKILLED HARD NATURE SPECIAL OPERATION

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र.सं	Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	34	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 701</li> <li>• Bonus (INR per day) : 58.39</li> <li>• EDLI (INR per day) : 3.5</li> <li>• EPF Admin Charge (INR per day) : 4</li> <li>• Optional Allowance 1 (INR per day) : 0</li> <li>• Optional Allowance 2 (INR per day) : 0</li> <li>• Optional Allowance 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 22.78</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 2</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

### Manpower Outsourcing Services - Minimum Wage - Skilled; Not Required; Others ( 2 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Skill Category	Semi-skilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Labour Agriculture
Specialization	Not Required , undefined
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	
<b>Additional Details/अतिरिक्त विवरण</b>	
Title for Optional Allowances 1	200
Title for Optional Allowances 2	NIL
Title for Optional Allowances 3	NIL
Designation	SKILLED HARD NATURE SPECIAL OPERATION

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र.सं	Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	2	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 701</li> <li>• Bonus (INR per day) : 58.39</li> <li>• EDLI (INR per day) : 3.5</li> <li>• EPF Admin Charge (INR per day) : 4</li> <li>• Optional Allowance 1 (INR per day) : 0</li> <li>• Optional Allowance 2 (INR per day) : 0</li> <li>• Optional Allowance 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 22.78</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Healthcare ( )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Semi-skilled
Educational Qualification	Not Required
Type of Function	Healthcare
List of Profiles	Animal Attendant
Specialization	Not Required
Post Graduation	Not Required

Specification	Values
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA

**Addon(s)/एडऑन**

**Additional Details/अतिरिक्त विवरण**

Title for Optional Allowances 1	100
Title for Optional Allowances 2	NIL
Title for Optional Allowances 3	NIL
Designation	SKILLED HARD NATURE SPECIAL OPERATION

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र.सं	Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	M Ravindran	671124,Central Plantation Crops Research Institute, Kudlu P O Kasaragod - 671124 Kerala	1	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 781</li> <li>• Bonus (INR per day) : 65.06</li> <li>• EDLI (INR per day) : 3.9</li> <li>• EPF Admin Charge (INR per day) : 4</li> <li>• Optional Allowance 1 (INR per day) : 0</li> <li>• Optional Allowance 2 (INR per day) : 0</li> <li>• Optional Allowance 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 25.38</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Seller's obligations there under.

### 3. Payment

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

### 4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

DIRECTOR, ICAR UNIT-CPCRI KASARAGOD

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder to the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure deliver hard copy of Original FDR to the Buyer within 15 days of award of contract.

### 5. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

#### **SCHEDULE OF WORK**

<b>Sl.No</b>	<b>Job Description</b>	<b>No. of labours</b>
1.	<b>Agricultural works of hard nature</b> (Rs.490/-+ allowances for 8 hours work) in 10 blocks spreading over 69 ha. Farm land at ICAR CPCRI campus, Kasaragod. Works include farm cultural operations viz., Preparation of land, digging pits, trenches, basin opening and raking after application of soil amendments & manures, trimming of trees and preparation of green manure. Soil and water conservation methods like making bunds, catch pits for rain water harvesting, burial of coconut husk and fronds, mulching of coconut basins, Spraying plant protection chemicals for intercrops etc. Mason helps for construction of compound wall. Land preparation for coconut nursery, border area. Preparing fire belt around Maintenance of lawn and garden, layering budding grafting trimming garden plants and hedges. Collection of soil samples and any other related cultural operations of hard nature.	14 Nos.
2.	<b>Agricultural works of hard nature</b> (Climber for special operations). (Rs.490/-+ allowances + special allowances for 8 hours work) Climbing for taking biometric observation at least 20 to 40 palms daily depending on height of palm. Plant protection work such as prophylactic and curative treatment of diseased/pest infested palms, collecting samples/specimen as directed by supervisor concerned.	2 Nos.
3.	<b>Agricultural works of hard nature</b> such as Neera Tapping: (2 Members) Climbing selected palms for Neera' tapping. Preparation of spathe, keeping collection box palms for Neera' tapping from palms, collecting and storing of Neera and other related jobs as per the instruction of supervisory staff. (Rs.490/-+ allowances + special allowances for 8 hours work)	2 Nos.



	<p><b>Weed cutter operator.</b> (3 Members) weeding by using Weed cutter. (Rs.490/-+ allowances + special allowances for 8 hours work)</p> <p><b>Pole harvesting and special operations:</b> Harvesting of medium tall and dwarf coconut palms from at least 45 to 60 palms daily depending on height of palm. And performing special operations like Tree branches cutting etc.</p> <p><b>Maintenance Works:</b> such as maintenance of the irrigation system, security for the farm holdings, sample collection and data entry works.</p>	34 Nos.
4.	<p><b>Milk man:</b> Milking of cows and rearing of animals in agrostology unit. (Rs.570/- + allowances for 8 hours work) Staggered working hours of 8 hour duty decided by the competent authority</p>	1 No.
5.	<p><b>Agricultural works of light nature</b> (Rs.410/-+ allowances for 8 hours work) in 10 blocks spreading over 69 ha. Of farm land at ICAR CPCRI campus, Kasaragod. Job includes farm cultural operations viz., Sowing, planting, weeding, watering, operating drip irrigation system, removing fallen coconut leaves, spathes, debris and decaying materials, collecting shed nuts, day to work in vermicomposting unit and any other related cultural operations of light in nature</p>	22Nos.

## 6. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## 7. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

### **ADDITIONAL TERMS & CONDITIONS**

1. The work order will be up to **One Year (01.12.2024 to 30.11.2025)** from the date of issue of work order. Required, subject to satisfactory performance of the firm on same rate / Terms & Condition, Director, ICAR-CPCRI Kasaragod reserves the right to REDUCE OR TERMINATE the period of contract for any justifiable reasons or to TEND the duration of the contract for a period of up to One year in the interest of the Institute.

2. **The Bidding Price is inclusive of GST is inbuilt in the GeM system. However, GST is exempted from supply of farm labour for Agricultural Nature of works as per Ministry of Finance, Dept. of Revenue Notification No. 12/2017- Central Tax (Rate) dated 28th June 2017. Accordingly, the final work order amount will be excluding of GST.**

3. The manpower engaged by the contractor shall be at no time, be treated as the employees of CPCRI, and shall have no claim to be regularized in the service of CPCRI, Kasaragod. The Personnel, if not found working satisfactorily, must be replaced by the Service Provider immediately. The personnel should be punctual and should complete the work assigned to them promptly and meticulously. Any misconduct/ misbehavior on the part of manpower deployed by the agency will not be tolerated and such persons will have to be replaced immediately.

4. The number of manpower mentioned is approximate. However, the Director, ICAR-CPCRI, Kasaragod reserves the right to INCREASE (or) REDUCE the number of contractual workers during the contract period.

5. The contractor/agency will be responsible for payment of the Revised wages, VDA, ESI, EPF contribution, Bc, etc., as notified by the State Govt./Central Govt., as the case may be, from time to time. In case of revised wages / VDA /Statutory payments, the revised payment to the workers may be made by the Contractor and the billing with the details of the revised wages / VDA / Statutory payments from the Central / State Govt. may be submitted to CPCRI for reimbursement / payment of the same. However, the rate of Service Charges quoted by the Contractor shall remain unchanged during the entire period of contract and will not be modified/ altered at all.

6. The persons engaged for work should attend the work for 8 hours excluding lunch break on all working days. The persons engaged should carry out the work without causing any damage to the Institute property and disturbance to the staff members. In case of any damages caused, the resultant loss to the Institute will be made good from the payment due to the Contractor.

7. The manpower/person engaged under the contract work should be free from police records/criminal case. Agency / Contractor should make adequate enquiries about the character and the antecedents of the persons whom they are deploying.

8. 5% of the total amount quoted has to be deposited at this office as Performance Security Deposit within ten days of award of the work order, in the form of FDR/Bank Guarantee drawn in favour of "ICAR Unit CPCRI" payable to Kasaragod. The performance security deposit will be refundable without any interest after sixty days beyond the date of completion of work and with due completion of all the contractual obligations by the contractor/firm including warranty obligations.

9. The service provider shall have the sole responsibility and obligation for providing security/ insurance of the person engaged under the contract. ICAR-CPCRI, Kasaragod will not be responsible for any libel/suit/litigation or otherwise/obligation/commitment/liability to any party(ies) or person(s) whatsoever.

10. Changing of workers should be intimated to the Office with the notice of SIC (Farm). The workers should be regular in their allotted work and alternative arrangements are to be made by the Contractor if the worker(s) are absent from attendance for allotted work, under intimation to this Office.

11. The Contractor shall be responsible for the maintenance and upkeep of all records/registers as required in the format prescribed by the concerned Labour Department, Govt. of Kerala.

12. Successful Tenderer will have to enter a detailed contract agreement with ICAR-CPCRI, Kasaragod on non-judicial stamp paper of Rs.200/-.

13. If tenderer does not accept the offer after issue of letter of award by the Institute within 10 days, the offer shall be deemed to be withdrawn without any further notice.

14. The offer without Bid Security declaration as per Annexure-I will be rejected.

15. Decision of Director of this Institute shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CPCRI, Kasaragod. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.

16. Minimum wages shall be paid to the workers by the Agency / Contractor at the rate fixed by the State Government Labour Commissioner, whichever is the higher rate as per the minimum wages Act. The contractor/Firm shall also pay all such benefits to its employees as envisaged under various acts and laws viz., ESI ACT, EPF & M Act, Payment of Bonus Act, Taxes etc. The contractor shall also ensure compliance of all laws and /or to be made applicable and ICAR shall not be liable for the same and the contractor/firm shall indemnify ICAR-CPCRI Kasaragod in all respects.

**17. The Contractor should disburse the wages to the workers working under the contract on or before 5<sup>th</sup> of every month and submit the monthly bills in duplicate latest by 5<sup>th</sup> of the following month or arranging payment, along with Bank account details, PAN details etc. The payment should be made directly into the bank A/c of the workers and a copy of the Bank statement should be enclosed along with the monthly bill.**

18. The bill along with wages slip in the prescribed format (the duly signed copy received from the contractual worker), attendance sheet, ESI, EPF, etc. with details indicating the names of the contractual workers, Bank statement, etc. has to be submitted to the office for payment. The payment and other administrative welfare of the actual workers solely reside with the Contractor.

19. Geographical Presence -- Should be in the State of Kerala. If not, an undertaking by the firm stating that a branch office will be opened by the successful bidder near the work location within 30 days of award of work.

20. The contract can be terminated even earlier by giving one month prior notice due to the following reasons

(i) On account of unsatisfactory performance (or)

(ii) Breach of contract clause(s)/ persistently neglecting to carry out the obligations under the contract (or)

(iii) Any other reasons.

**BID SECURING DECLARATION**  
**(To be given on Company/Contractor Letter Head).**

I / We hereby Accepting that if we, withdraw or modify our Bids during the period of validity, if we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, we will be suspended for the period of time specified in the request for bids document from being eligible to submit Bids for contracts with the entity that invited the Bids

**Yours Faithful**

**Date:**

**Place:**

**Authorized Signatory**  
**(Signature of the Bidder, with Official Seal)**  
**Mobile Number: Email ID:**

**8. Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of the Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

**9. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority of the Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to the exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attache categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will override the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to ensure compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws. /जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला प्रतिभागी प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---