



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड़ - 671124, केरल, भारत  
**ICAR-Central Plantation Crops Research Institute**  
Kasaragod 671124, Kerala, India  
(An ISO 9001:2015 Certified Institution)



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F.No. 4(1)/2020/General-Quarters/Estate

Date 02.02.2022

To

**Mr. Abdul Shereef M**  
**BOSS Cherkala**  
**Kasaragod**

Sub: Work **“Repair and maintenance of two numbers of SA- II quarters”** at **CPCRI Kasaragod**-reg.

Ref: Your quotation dated 31.01.2022

Sir,

Your quotation cited above to execute the work **“Repair and maintenance of two numbers of SA-II quarters”** at **Hill Block Campus at CPCRI Kasaragod** at a total cost of **Rs.70,354/- (Rupees seventy thousand three hundred and fifty four only)** (including GST) has been accepted by the Competent Authority and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work and complete the same within **30 days**. The order is further subject to the following terms and conditions.

#### **Terms and conditions**

1. The work should be executed strictly as per the directions from Mr. V K Gopalakrishnan, TO (CE) of this Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work, provided there wasn't any mistake on the part of the contractor.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work to our satisfaction & as per specification. No part payment is payable.
6. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
7. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled.
8. **Defects liability period: Performance Security will be released only after six months plus sixty days beyond the date of completion of all contractual obligations of the supplier including contractual obligations from the date of completion of the work** provided that the contractor has attended to all the complaints informed to him within the liability period.
9. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc. The contractor or his worker should not waste the water from the office building.
10. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
11. The contractor shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again be allowed to work without written permission of the Director.
12. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable will be paid directly to the concerned department by the contractor as per rule and same show in the final bill.

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Further after remittance copy of the same should be furnished at this Office. The performance security amount will be released after getting the GST details.

13. Prior approval shall be obtained for the material used for the work from Engineer in-charge
14. Any compensation paid to the worker or parties hired through contractor, shall be recovered from the contractor as per the guidelines issued by ICAR vide O.M.No.Admn-22(6)/2018-Estt.III dated 31.07.2018
15. **The period of 30 days allowed for carrying out the work will be reckoned within 7 days from the date of receipt of this order.**
16. The contractor shall debit the Performance Security within 7 days from the issue of work order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.
17. The work should be completed within the time limit itself, failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
18. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances, as may be decided by the competent authority, **penalty clause to be imposed @ 0.25% per month (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.**
19. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
20. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same. If water and electricity is available from the institute by the contract agency then 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, then 1% of the billed amount shall be deducted. 0.5% in terms of electricity.

You may remit a Performance Security of **Rs.2,111/- Rupees two thousand one hundred and eleven only** being the 3% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank in an acceptable form before commencement of the work.

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,



**Asst. Administrative Officer (Estate)**

**Encl:** Schedule of work

**Copy to:**

1. Assistant Labour Commissioner (Central), Office of the Regional Labour Commissioner, KendriyaShramSadhan, Olimugal, By pass Road, Kakkanad, Kochi 682 030.
2. Finance & Accounts Officer, CPCRI, Kasaragod
3. AAO (Bills), CPCRI, Kasaragod.
4. Mr. V K Gopalakrishnan, TO (CE), CPCRI, Kasaragod (It may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved)
5. CPCRI, Website

Schedule of work

Sl.no:	Description of item	Unit	Quantity	Rate	Amount in Rs
1.	Dismantling of existing water closet with P/S trap at all levels including disposal of rubbish to the dumping ground with 50 metres lead	Each	2	200.00	400.00
2.	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix)	Cumt	0.30	2000.00	600.00
3.	Dismantling of flushing cistern/control valve of all types(G.I/PVC/Vitreous China) including stacking/hand over to the store department.	Each	2	200.00	400.00
4.	Dismantling existing old Mosaic floors with hand drilling machine including raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground with 50 meters lead.	Sqmt	2.40	1000.00	2400.00
5.	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering in sunken floors 1:3:6( 1cement :3course sand ;6 graded stone aggregate 20mm size up to floor five level.	Cumt	0.35	4000.00	1400.00
6.	Providing fixing of PVC pipes 6 kg/cm <sup>2</sup> (ISI) (approved quality) including necessary fitting elbow, bend, tee etc) (approved quality) jointed from existing sewer line out let pipes including testing of joists etc complete. All as per direction a) 100mm dia (4") PVC pipe b) 100mm Elbow	mtr Each	2 1	400.00 400.00	800.00 400.00
7.	Providing and laying of 1st quality CERAMIC ANTISKID FLOOR TILES (Anti skid type ) 300x300 mm conforming to IS 15622( thickness to be specified by the manufacture NITCO/ORIENT/SOMANY /REGENCY/NAVEEN/ SPARTEX or equivalent make in all colors shades except white, ivory, grey, Fume Red Brown of any size as approved by the engineer in charges laid on 20 mm thick bed of cement mortar 1:4 (1 cement :4 course sand ) including grouting the joints with, white cement and pigment of matching shade etc complete	Sqmt	2.40	1200.00	2880.00
8.	Providing and fixing white vitreous <b>china pedestal type water closet (European type W.C. pan) (Approvrd quality)</b> with seat and lid, 10 litres low level P.V.C. flushing cistern with manually controlled device (handle lever) confirming to IS: 7231 Parryware /Hindware /Sea Bird/Orient (coral) with all fittings (Specials of standard make and mosquito proof coupling of approved municipal design complete) including cutting and making good the walls and floors wherever required. W.C pan with ISI marked white solid plastic seat &	Each	2	7000.00	14000.00

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9.	Providing and fixing CP brass Two way angle of slandered design and of approved make ( jaguar or hydra approved quality 15mm nominal bore	Each	2	1000.00	2000.00
10.	Providing and fixing <b>Hand shower (Health faucet)</b> with 8 mm dia 1 mt long flexible tube and wall hook.	Each	2	1500.00	3000.00
11.	Providing and fixing of Stainless steel floor trap/ <b>grating</b> of required shape and color for floor trap. with open able circular lid. ARK code 511140.	Each	2	500.00	1000.00
12.	PVC WASTE WATER pipe fixing. Providing and fixing of PVC pipes 6 kg/cm <sup>2</sup> (ISI) (approved quality) including necessary fitting elbow, bend, tee etc) (approved quality) jointed from existing sewer/ manholes including testing of joists etc complete. All as per direction. A 50 mm dia (3") PVC pipe	Rmt	2	300.00	600.00
13	Providing and fixing nylon mosquito proof nets of approved color and design properly fixed with Velcro strap on windows and ventilator. Works including fixing of Velcro on the existing wooden frame with necessary fixing arrangement, Stitching of net, rolling and folding arrangement. Etc  complete.	sqm	12.81	400.00	5124.00
14	Distempering with 1 <sup>st</sup> quality acrylic washable distemper (ready made) of approved manufacturer and of required shade and colour complete as per manufacture specification.  one or more coat on old work	sqm	456	50.00	22800.00
15	Painting with synthetic enamel paint of approved brand and manufacture of required colour to given an even shade. One or more coat on old work.	sqm	25	150.00	3750.00
16	Pre-laminated particle board with decorative lamination on one side and balancing lamination on other side, Grade I, Type II IS: 12823 marked for cub board shutter including fixing of nails screws wherever required	Sqm	4.40	1000.00	4400.00
1 7	Extra for providing ISI marked Stainless Steel butt hinges instead of M.S. pressed butt hinges bright finished of required size with necessary screws. (Shutter area to be measured).	sqm	4.40	1000.00	4400.00
<b>Total including GST</b>					<b>70,354.00</b>

**Amount in Words: Rupees Seventy thousand Three Hundred Fifty Four only.**



**(AAO – Estate)**