



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड - 671124, केरल, भारत
ICAR-Central Plantation Crops Research Institute
Kasaragod 671124, Kerala, India
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F.No. 4(8)/2022/Unified Waiting List-Qrts./Estate

Date 28.06.2023

CIRCULAR

Due to surplus accommodations available at present in the Type II & Type III quarters, the Competent Authority has been pleased to invite applications from the Non-eligible applicants (on one step above category) for Type II & III quarters, subject to the following conditions:

1. An undertaking has to be submitted by the applicant in the prescribed proforma.
2. The quarters will be deemed to be vacated within 15 days as and when eligible person applied. The junior most person (as per ICAR Service) in the non-entitled category will be vacated initially, failing which, damaged rent will be levied as per rules.
3. Application for one step higher category will be considered only for the applicants, those who will be reaching the eligible pay level of the higher type quarters before his/her retirement.

Applications should reach to this office through e-office on or before 04.07.2023

Asst. Administrative Officer (Estate)

Copy to:

1. Institute web site.
2. E-office notice board.

PROFORMA

Application for allotment of Residential Quarter Type III (C), II (B)

(on one step higher entitlement)

(Eligibility:Level-2,3,4,5 in the pay Matrix)

- 1) Name and designation :

- 2) Level in the pay matrix as on 01.01.2023 :

- 3) Entitled type of quarters :

- 4) Date of entry in ICAR/ Central or State/ University service :

- 5) Date of Retirement :

- 6) Type of Quarters presently occupied :

Undertaking

I,..... (Name) undertake and agreed that I will be deemed to be vacated within 15 days as and when eligible person applied for Type III quarters, failing which, I agreed to pay damaged rent as per rules.

Date :

Signature:

Place: