## File No.8(7)Distri.ofwork(Admn.)/2020-Estt.-Part(1)



## भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान कासरगोड़ - 671124, केरल, भारत

ICAR-Central Plantation Crops Research I

Kasaragod 671124, Kerala,India (An ISO 9001:2015 Certified Institution)

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Dated 24.01.2022

## **OFFICE ORDER**

In suppression of earlier order in this regard, the following substitute arrangements are made to act as Head of Office, in order of availability of officers, in the Administrative Sections during the period of leave/official tour etc., as detailed below:

Regular Head of Office	Substitute arrangements in the absence of regular Head Of Office in order of availability of officers				
Sh. Hareesh	Smt. Jenny	Shri P	Sh. Pradeepkumar	Sh. KR	Sh. A Neil
Nair, CAO	CM, AO	Krishna	Vasu, AAO(Estt.)	Nithianandan, AAO	Vincer,
		Kumar, AO		(Bills)	AAO(Estate)

These orders shall come into existence with immediate effect.

This issues with the approval of the Director.

(Jenny CM) Administrative Officer

## **Distribution**:

- 1. All the Officers of the Administrative/Accounts Cadre concerned at CPCRI, Kasaragod (by
- 2. The Acting Project Coordinator (Palms), CPCRI, Kasaragod
- 3. All Acting Head of Divisions, CPCRI, Kasaragod
- 4. PS to Director/RTI&APAR Cell/PME Cell/Library/Farm Section/AKMU/Hindi Cell
  - 5. Administrator (e-Office)/Website.