



Phone(Off): 04994 - 232893
04994 - 232894
04994 - 232895
04994 - 232090
Fax : 04994 - 232322

Email : director.cpcrri@icar.gov.in
: directorcpcrri@gmail.com
: cpcrri@gov.in
: cpcrri@nic.in
Website: http://www.cpcrri.gov.in

E.F.No.7(2) Technical /2020-Estt.

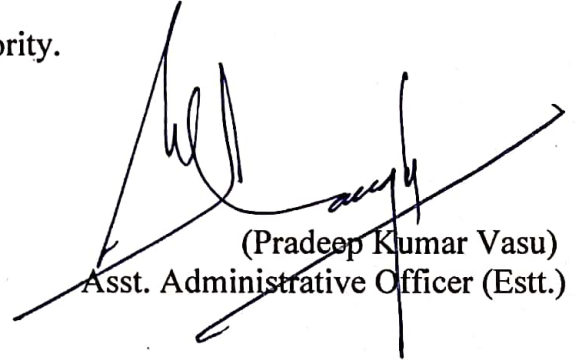
Date: 23.07.2020.

CIRCULAR

Ref: This Office Circular No. F.7(40)Misc/Estt./2020 dated 3rd July2020

In continuation of this office circular cited above, it is requested that all AHDs/APC(P)/Head of Administration/Accounts may please intimate **immediately** whether the employees working under them, including self have applied for eligible kind of leave for the period of absence during the period from 20.04.2020 to 02.07.2020 in case such employees didn't attend the Office in accordance to the various directions issued by the ICAR-CPCRI. The drawal of Annual Increment as on 1st July, 2020 in respect of an employee would be subject to furnishing the above information.

This is issued with the approval of Competent Authority.


(Pradeep Kumar Vasu)
Asst. Administrative Officer (Estt.)

Copy to :-

1. Acting PC (Palms)/All Acting HDs, CPCRI, Kasaragod
2. Acting Heads RS Vittal/Kayamkulam, SICs Kidu/Kahikuchi/Mohitnagar- with a request to comply the requirements as mentioned in this circular before the drawal of annual increments to the concerned employee.
3. Chief Administrative Officer, CPCRI, Kasaragod
4. Sr. Finance & Accounts Officer, CPCRI, Kasaragod
5. PME Cell/RTI&APAR Cell/Library/Hindi Cell/AKMU/Farm Section, CPCRI, Kasaragod
6. PS to Director/Website.
7. Guard File.