



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड - 671124, केरल, भारत



**ICAR-Central Plantation Crops Research Institute**  
Kasaragod - 671124, Kerala, India  
(An ISO 9001:2015 Certified Institution)



F.No. 2(5)HS/PC/2020-Estt.

Date : 03.12.2023

**The Under Secretary (Pers.)**  
**Indian Council of Agricultural Research,**  
**Krishi Bhavan,**  
**New Delhi 110 001.**

Sub : **ICAR-CPCRI, Kasaragod-** Appointment of **Head of Division** –Furnishing report on charge assumption – reg

Ref : Council's Memorandum F.No.24(3)/2023-Per.III dated 01.12.2023.

Sir,

With reference to the Council's memorandum cited above, I am directed to statethat **Dr. Kuppusamy Ponnusamy, Principal Scientist, ICAR-National Dairy Research Institute, Karnal (Haryana)** has assumed charge of **the Head of Division (Social Science) ICAR-CPCRI Kasaragod on the forenoon of 22<sup>nd</sup> December, 2023.** The Requisite charge assumption report, Acceptance of offer of appointment/Joining etc., in original furnished by the above Officer are forwarded herewith.

It is requested that the orders of the Competent Authority in the Council appointing the **Dr. Kuppusamy Ponnusamy,** to the post of Head of Division(Social Science) ICAR-CPCRI Kasaragod with effect from 22.12.2023 forenoon may please be issued.

Yours faithfully,

  
**(P. Krishna Kumar)**  
**Administrative Officer**

Encl: a.a

Copy for favour of kind information forwarded to :

- 1.The Deputy Secretary(Hort), ICAR, KAB-II, Pusa, New Delhi 110012
- 2.The Director, ICAR-NDRI, Karnal, Haryana 132 001.
- 3.The Project Coordinator (Palms) , ICAR-CPCRI, Kasaragod
- 4.The Head, ICAR-CPCRI Regional Station Vittal.
- 5.The Head, ICAR- CPCRI Regional Station Kayamgulum
- 6.The Head, ICAR-CPCRI KVK Allapuzha/Kasaragod
- 7.The HD (Crop Prodn/Crop Imp/ Crop Protn/PB & PHT, ICAR-CPCRI, Kasaragod
- 8.The HD(Social Science) ICAR-CPCRI Kasaragod.
- 9.The Scientist-in-charge, ICAR- CPCRI Regional Centre Kidu/Mohitnagar/Kahikuchi
- 10.The Chief Finance and Accounts Officer, ICAR-CPCRI Kasaragod
- 11.The Administrative Officer ICAR-CPCRI Kasaragod
- 12.PS to Director, ICAR- CPCRI, Kasaragod
13. The AAO (Estt./Accounts/E&M&P&IM)ICAR- CPCRI, Kasaragod
- 14.RTI & APAR Cell/PME Cell/Library/Personal file/ Hindi Cell ICAR-CPCRI,  
Kasaragod.
15. Administrator (e- office)

1906949

From

Dr.K.Ponnusamy  
Principal Scientist (Agricultural Extension)  
ICAR-National Dairy Research Institute, Karnal-132001

Date: 22.12.20213

To

The Director  
ICAR-Central Plantation Crops Research Institute (CPCRI),  
Kasaragod, Kerala

**Sub:** Joining as Head, Division of Social Science, CPCRI —Reg:-

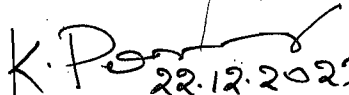
**Ref:** Letter received from Under Secretary (Pers), ICAR, New Delhi  
vide F.No.24 (03)/2023-Per.III dated 1st December 2023

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Sir,

With reference to the above cited letter, I am reporting as Head, Division of Social Science, CAR-Central Plantation Crops Research Institute (CPCRI) on forenoon of 22.12.2023. I am enclosing the relieving order from ICAR-National Dairy Research Institute, Karnal-132001 for your kind information and record.

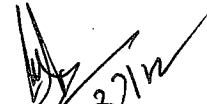
Yours faithfully,

  
22.12.2023  
(K.Ponnusamy)

Establishment.

  
22/12/2023. P.N.

Ms. Rupa

  
22/12



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कासरगोड - 671124, केरल, भारत

ICAR-Central Plantation Crops Research Institute

Kasaragod 671124, Kerala, India

(An ISO 9001:2015 Certified Institution)

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04994 - 232996

Email: director.cpcr@icar.gov.in  
director.cpcr@gmail.com  
Website: https://cpcr.icar.gov.in



## FORM GFR.33

[See Rule 78]

### CERTIFICATE OF TRANSFER OF CHARGE

Certified that we have in the forenoon of 22<sup>nd</sup> December 2023 made over and received charge of ICAR-Central Plantation Crops Research Institute, Kasaragod- 671 124, Kerala in pursuance of ICAR Letter No.24(3)2023-Per.III dated 1<sup>st</sup> December 2023.

(For use in Audit Office only)	Handing over charge of
Noted in A/R at page	Relieved Officer
Noted in Leave A/C at page .....	Signature <i>Muralidharan</i>
Leave salary Certificate/ Service Statement issued on .....	(Name in block letters) K. MURALIDHARAN
Audit Supdt. A.A.G/ AAO.	Designation: Principal Scientist
Noted in A/R at page .....	Relieving Officer
Noted in Leave A/C at page .....	Signature <i>K. Ponnusamy</i>
Audit Supdt. A.A.G/ AAO.	(Name in block letters) (K. PONNUSAMY)
	Designation: Head, Social Science Division
	Station: Kasaragod
	Date: 22.12.2023

Name of the balances for which responsibility is accepted by the Officer receiving charge

Cash Rs. .... Nil .....

Permanent Advance Rs. .... Nil .....

\*Where transfer of charge proceeds the issue of formal order by the Competent Authority, a suitable indication to that effect may be given

Relieved Officer : ... *Muralidharan* ...  
Relieving Officer : ... *K. Ponnusamy* ...  
22.12.2023