



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
क्षेत्रीयकेन्द्र, कृष्णपुरम - 690 533 कायम्कुलम, भारत

ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE

REGIONAL STATION, KRISHNAPURAM (PO), KAYAMKULAM - 690 533, KERALA, INDIA



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No.F.547/Admn.

Date : 05.05.2021

To

The Sr. Administrative Officer
ICAR- Sugarcane Breeding Institute
Coimbatore – 641 007.

Sub : Joining Report of Mrs. Mayalekshmi, Sr. Technical Assistant(Field/Farm) – reg.
Ref : 01) ICAR-CPCRI Office Order No. 2(3)Appt.Tech.Asst..2020-Estt. dated
09.04.2021.
02) Your Office Order No.A-20(577)/Estt. dated 30.04.2021.

Sir,

With reference to the above, it is to inform that Mrs. Mayalekshmi, Sr. Technical Assistant (Field/Farm) has reported for duty at this Regional Station on the F.N. of 03.05.2021.

It is requested that the Service Book, Leave a/c, details of Casual Leave, R.H. etc. and other documents pertaining to her service may please be forwarded to this Station at the earliest.

Yours faithfully,

(K.G. Bhageerath)
Asst. Administrative Officer

Copy to :-

- 1) The Chief Administrative Officer, ICAR-CPCRI, Kudlu Post, Kasaragod- 671 124.
- 2) The Asst. Fin. & Accounts Officer, ICAR CPCRI RS, Kayamkulam.
- 3) Pay Bill Section alongwith copy of the Last Pay Certificate.

EST
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