



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड, केरल, भारत

ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
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An ISO 9001:2015 Certified Institute



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F.No.1(7)(GCC)/2007-Estt.

Dated.26.08.2020

OFFICE ORDER

Sub: Constitution of Grievance Committee for Gazetted Officers and Non-Gazetted Officers-reg.
Ref: ICAR letter No. F.10(14)/95-Per.IV dated. 11th September 1995 and 20th May 1996.

In pursuance of the guidelines issued by the Council, the Grievance Committee for the year 2019-2020 is hereby constituted with the following members to look into the Grievances of the Gazetted and Non-Gazetted officials of this Institute:

01.	Dr. Ravi Bhat, HD (Acting), Crop Production)	Chairman
02.	Dr. Vinayaka Hegde HD (Acting), Crop Protection	Member
03.	Shri. Hareesh Nair, Chief Administrative Officer	Member
04.	Shri Ram Avtar Parashar	Member

ELECTED REPRESENTATIVES

5	Scientific	Dr.(Mrs.) Shameena Begum, Scientist, CPCRI, Kasaragod
6	Technical	Shri M.V. Sreedharan, Senior Technical Assistant, CPCRI, Kasaragod
7	Administrative	Smt. Girija Chandran, Private Secretary, CPCRI, Kasaragod
8	Supporting	Shri. A. Madhu, Skilled Support Staff, CPCRI, Kasaragod
9	Shri T.E. Janardhanan, Administrative Officer- Member Secretary	

The tenure of the Committee will be for two years w.e.f. the date of the issue of this order.

The committee will consider grievances relating to salary, overtime, leave, training opportunities, seniority, research facilities, promotion and general working conditions of the Officers and Staff under this Institute.

The committee will not consider any grievances arising out of the disciplinary action against an employee or grievance relating to matter for which a separate Committee exist. The Committee will also not have the authority to question any decision of a duly constituted Departmental Promotion Committee relating to completion of probationary period, confirmation or promotion. Similarly the Committee will not entertain any application questioning the decision of the Selection Committee for recruitment to any post.

The Committee will meet at least once in a month or often if needed. The grievances on the above matter shall be addressed to the Member Secretary of the Committee.



(ANITHA KARUN)
DIRECTOR (ACTING)

Copy for Information to:

1. The Acting PC (Palms), CPCRI, Kasaragod
2. Acting HoD, (Crop Production/Crop Improvement/Crop Protection/PB&PHT/Social Sciences, CPCRI, Kasaragod
3. The Acting Head, CPCRI, Regional Station, Kayamkulam/Vittal
4. The Head, KVK, CPCRI, Kasaragod & Kayamkulam
5. The Scientist In charge, PME, CPCRI, Kasaragod.
6. The Scientist-in-Charge, CPCRI Research Centre, Kidu/ Mohitnagar /Kahikuchi.
7. Shri Hareesh Nair, Chief Administrative Officer, CPCRI, Kasaragod.
8. The Senior Finance & Accounts Officer, CPCRI, Kasaragod.
9. Shri T.E. Janardhanan, Administrative Officer, CPCRI, Kasaragod.
10. The Asst. Finance & Accounts Officer, CPCRI, Regional Station, Kayangulam / Vittal
11. The AAO (Stores/Estate/Estt./Bills/F&A), CPCRI, Kasaragod
12. RTI & APAR Cell/PME Cell/KVKs/ Hindi Cell/PS to Director/AKMU/Library/website/Personal File
13. The Secretary (Staff Side), IJSC, CPCRI, Kasaragod
14. Notice Board (Farm/Office/General)
15. Guard file
16. *Administrator, e. office, CPCRI, Kasaragod.*