



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कुड़लु, कासरगोड़ - 671124 केरल, भारत  
ICAR-CENTRAL PLANTATION CROPS RESEARCH INSTITUTE  
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E. F. No. 11(16)/COVID/HQ/2020-Estt.

Date: 15.05.2021

### OFFICE ORDER

The Government of West Bengal *vide* Order No. 647-1SS/2M-22/2020 dated 15.05.2021 has issued revised guidelines to contain and combat the spread of COVID 19 pandemic in the state and these guidelines shall remain in effect from 6 AM of Sunday 16th May 2021 to 6 PM of Sunday 30 May 2021. In light of the above, the Competent Authority of this Institute has ordered to close down ICAR-CPCRI, RC, Mohitnagar during the above period.

All the Officers and staff shall work from home and essential services like Security, Irrigation, Housekeeping including disinfecting/sanitization, Electrical maintenance etc. shall continue with bare minimum possible manpower during the above period. The staff members should not leave the Headquarters and are supposed to be available over mobile/email etc. at all times. Further, they should also attend the office in case of exigencies, if directed by their superior officer.

Administrative Officer

### Distribution :

1. The Director (Hort. Science), KAB-II, ICAR, New Delhi-110012.
2. The SIC, Research Centre Mohitnagar
3. The Acting PC (Palms)/All Acting HDs, CPCRI, Kasaragod
4. The Acting Head, Regional Station Kayamkulam/Vittal.
5. The SIC, RC, Kahikuchi/Kidu.
6. The Head, KVK, CPCRI, Kasaragod/Kayangulam
7. The Sr. Finance & Accounts Officer, CPCRI, Kasaragod
8. The Asst. Adm. Officer(Estate/Bills/F & A) & I/c Stores, CPCRI, Kasaragod
9. PME Cell/RTI&APAR Cell/Library/Hindi Cell/AKMU.
10. PS to Director/Website/Administrator e-Office.