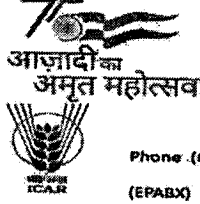


File No.11(3)Celebrations/2020-Estt.



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड़ - 671124, केरल, भारत

ICAR-Central Plantation Crops Research Institute  
Kasaragod 671124, Kerala, India  
(An ISO 9001:2015 Certified Institution)

Phone (Off): 04994 - 232333  
Fax: 04994 - 232322  
(EPABX) : 04994 - 232893-95  
04994 - 232090  
04994 - 232996

Email: director.cpcr@icar.gov.in  
director.cpcr@gmail.com  
Website: https://cpcr.icar.gov.in



F.No.11(9)Celebrations/2020-Estt.

Date: 23.01.2023

**CIRCULAR**

The 74<sup>th</sup> 'REPUBLIC DAY' will be celebrated at this Institute on 26<sup>th</sup> January, 2023 (Thursday). All the Officers and Staff members of CPCRI, Kasaragod including scheme staff are requested to participate in the celebration along with their family members.

The National Flag will be hoisted by the Dr K Balachandra Hebbar, Director, CPCRI, Kasaragod in front of the Laboratory-cum-office building at 8.00 AM sharp, followed by the singing of National Anthem as per the programme given below;

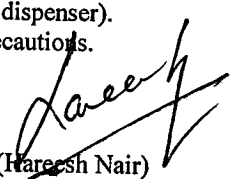
- |         |   |
|---------|---|
| 7.30 AM | - Long Siren  |
| 7.50 AM | - All persons to assemble in front of the Office.   |
| 7.55 AM | - All persons to line-up in front of the flag mast. |
| 8.00 AM | - Flag hoisting by the Director                     |

- National Anthem
- Address by the Director

Persons reaching after 7.55 a.m are requested not to join the function, as it will disturb the proceedings.

All AHDs/Section Heads are requested to ensure the attendance of personnel working under them. However, in view of the recent orders of Govt. of Kerala, attending the flag hoisting ceremony is subject the following:

1. Maintain social distancing, wearing of masks, etc., are followed.
2. Those entering the Institute premises are mandatorily required to have hand hygiene (sanitizer) dispenser.
3. All employees who are at higher risk who have underlying medical conditions, to take extra precautions.

  
(Harish Nair)  
Chief Administrative Officer (Sr. Grade)

**Distribution:**

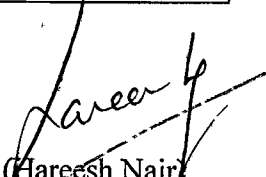
1. The Acting Project Coordinator (Palms), All Heads of Divisions CPCRI Kasaragod.
2. The Scientist in-charge (Farm), CPCRI Kasaragod.
3. Head (KVK), CPCRI Kasaragod.
4. TO(Farm), CPCRI, Kasaragod
5. The Secretary, Recreation Club/ Deptl. Canteen/ Co-operative Society, CPCRI, Kasaragod.
6. The Administrative Officer, CPCRI Kasaragod.
7. The Finance & Accounts Officer, CPCRI Kasaragod.
8. The Asst. Admn. Officer(Estt./Estate & Stores/Accounts) , CPCRI Kasaragod.
9. PS to Director / PME Cell / Library / AKMU, RTI & APAR Cell, CPCRI Kasaragod.
10. Administrator (e-Office)/ Website.

File No.11(3)Celebrations/2020-Estt.

**CENTRAL PLANTATION CROPS RESEARCH INSTITUTE  
KASARAGOD - 671 124, KERALA.**

**FLAG HOISTING ARRANGEMENTS FOR REPUBLIC DAY 2023.**

1.	Cleaning of premises, checking of National Flag and coir, painting of Flag mast	Shri K Krishnan Nair, Technical Officer (Farm)
2.	Announcement/Commanding	Secretary, Recreation Club
3.	Arrangements for Photo/Video	Sri. Shymaprasad, CTO(Art/Audio)
4.	Installation of power supply &Audio system.	Sri. Hareesh G.S, STO(IE) & OIC(Electrical) Sri. Devaraj K, TO (Jr.Engg.) Sri. Sunil, Sr. Technical Assistant (Elect.Engg.)
5.	Playing National Integration songs	Sri. Hareesh G.S, STO(IE) & OIC(Electrical) Sri. Devaraj K, TO (Jr.Engg.) Sri. Sunil, Sr. Technical Assistant (Elect.Engg.)
6.	Leading the Director to the Flag mast	Chief Administrative Officer (Sr.Grade)
7.	Helping the Director for hoisting the flag	Sri. B. Ramachandran , SSS
8.	Speech	Dr K.Balachandra Hebbar, Director
9.	Singing of National Anthem	All participants
10	Purchase of sweets for distribution	Cashier
11	Arrangement for refreshment	Canteen-in-charge in consultation with Secretary, Recreation Club and Secretary, CPCRI Employees Co-operative Society.
12	Intimation to Security to close the gate at 7.55 AM	Shri K Krishnan Nair, Technical Officer (Farm)

  
(Hareesh Nair)  
Chief Administrative Officer (Sr.Grade)