



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़ - 671124, केरल, भारत



ICAR-Central Plantation Crops Research Institute
Kasaragod - 671124, Kerala, India
(An ISO 9001:2015 Certified Institution)



E.F. No. 3(2) Asst.Tech./2020-Estt.

Date: 25.07.2024

To,

The Acting Head/Scientist in-Charge
CPCRI Regional Station/Research Centre
Kayamkulam/Vittal/Mohitnagar/Kahikuchi/Kidu

Sub: Assessment of Technical Personnel for the year 2019-2024

Sir,

I am enclosing herewith the statement showing the details of Technical personnel eligible for Five/seven/Ten yearly Assessment for the period ending 30.09.2024 {Category-I, II and III in the functional group of (1) Field/Farm (2) Lab Technician (3) Workshop Staff. A copy of the proforma for Assessment Report is enclosed herewith. Required numbers of copies may be prepared at your end and distributed among the eligible Technical personnel. The following instructions may please be noted in this regard.

1. Those who are eligible for 5 yearly/7 yearly/10 yearly assessment/Supplementary assessment as the case may be, for the above period may submit their report.
2. The proforma (4 copies) may be given to the individual for filling up the relevant columns after recording/verifying the service particulars (by the respective Office).
3. The educational qualification of the individual concerned viz., Matric/Diploma (with duration specified)/Degree/PG Degree (with discipline specified) should be indicated against the column in the proforma. A copy of certificate in proof of educational qualification viz. Diploma/Degree/PG Degree, duly attested may be enclosed invariably with the report.
4. A brief note on the work done by the individual (during the reported period) may be attached along with the proforma.
5. The proforma when received back from the individual may be got reported/reviewed/remarks recorded by the Officer as indicated in Col. 7 & 8 of the attached statement with due regard to the guidelines contained in the ICAR letters No.F.18(1)/2004-Estt.IV dated 26th December, 2005 and 11th June, 2010. (CPCRI, Kasaragod Endt. No.F.4(10)3/2002-Estt.I dated 25th January, 2006 and 4(10)3/2007-Estt. Dated 28.07.2024 respectively.
6. ICAR vide its letter No.19(4)/2012/Estt.IV dated 16th July, 2012 stipulated that submission of annual property return is a mandatory pre-requisite for considering the recommendation of the Assessment Committee in respect of the Technical Personnel for approval. It was indicated vide Council's letter No.39-8/2011-Vig. Dated 22nd May, 2012, that vigilance clearance can be denied to an officer on account of non-submission of annual immovable property return (AIPR).

7. Please check-up the enclosed statements and ensure that no eligible person(s) have been left out. In case any of the names of officials eligible for five/seven/ten yearly assessment/ supplementary assessment for the period ending 30.09.2024 have been left out from the enclosed statement, the same may be included and discrepancies, if any, be brought to the notice of this office immediately

The proforma duly completed in all respects may be forwarded to this office latest by 23rd August 2024, under confidential cover.

Yours faithfully,


Assistant Administrative Officer (Estt.)

Encl: as above.

Copy to:

1. The Project Coordinator (Palms), ICAR-CPCRI, Kasaragod
2. The HoD (Crop Production/Crop Improvement/Crop Protection/PB&PHT/Social Sciences, ICAR-CPCRI, Kasaragod
3. The Head , ICAR-CPCRI Regional Station, Vittal/Kayamkulam
4. The Head , ICAR- KVK, CPCRI Regional Station, Alappuzha, Kayamkulam/ Kasaragod
5. The Scientist In-charge, PME, ICAR-CPCRI, Kasaragod
6. RTI & APAR Cell, ICAR- CPCRI, Kasaragod.
7. The Secretary (Staff Side) IJSC, ICAR-CPCRI, Kasaragod
8. Copy for uploading Institute website

List of Technical personnel to be considered for assessment up to 30.09.2024

Sl. No.	Name & Designation	Station	Period of Assessment	Five/Seven / Ten Yearly or Supplementary	Category & Functional Group	Reviewer	Head of Division/ Station/ Director	Remarks
1	2	3	4	5	6	7	8	9
01	Shri Hareesh G S, STO	CPCRI, Kasaragod	29.07.2019 to 28.07.2024	Five Yearly	Work shop	HoD PB & PHT	Director	Completed 5 years as STO and eligible to be considered for promotion to Assistant Chief Tech Officer in Cat. III from 29.07.2024.
02	Shri Krishnan Nair, TO	CPCRI, Kasaragod	05.08.2019to 04.08.2024	Five Yearly	Field Farm	HD (Crop Production)	Director	Completed 5 years as TO and eligible to be considered for promotion to Sr. Tech Officer in Cat III from 05.08.2024.
03	Dr. KS Muralikrishna, Sr. Technical Assistant	CPCRI, Kasaragod	10.03.2019 to 09.03.2024	Five Yearly	Lab Technician	Principal Scientist	HD (Crop Imp)	Completed 5 years as Sr. Tech. Asst. and is eligible to be considered for promotion to T-5 Tech. Officer in Cat II from 10.3.2024.
04	Shri . Arunji, Technical Assistant	CPCRI, Kasaragod	04.10.2018 to 03.10.2023	Five Yearly	Library, Information & Documentation Staff	Tech. Information Officer	HoD, PB & PHT	Completed 5 years as Tech. Asst. and is eligible to be considered for promotion to Sr. Tech. Asst in Cat II from 04.10.2023
05	Smt. Ashamol E.P, Technician	CPCRI, Kasaragod	25.04.2019 to 24.04.2024	Five Yearly	Field Farm	Dr. Ponnu Swamy	HOD (Social Science)	Completed 5 years as Technician and is eligible to be considered for promotion to Sr. Technician in Cat II from 25.04.2024.
06	Shri.Suwith P S, Technician	CPCRI, Kasaragod	26.04.2019 to 25.04.2024	Five Yearly	Field Farm	Shri Hareesh GS, Technical Officer	HoD, PB & PHT	Completed 5 years as Technician and eligible to be considered for promotion to Sr. Technician in Cat II from 26.04.2024
07	Shri. Ajith Kumar R, Technician	CPCRI, Kasaragod	01.05.2019 to 30.04.2024	Five Yearly	Field Farm	Dr V Niral	HD (Crop Imp)	Completed 5 years as Technician and eligible to be considered for promotion to Sr. Technician in Cat II from 01.05.2024.
08	Shri.Santhosh Kumar P, Sr. Technical Assistant	CPCRI, Kasaragod	11.03.2019 to 10.03.2024	Five Yearly	Field Farm	Dr.Vinayaka Hegde	Ho D Crop Protection	Completed 5 years as Sr. Tech. Asst. and eligible to be considered for promotion to Tech. Officer. in Cat II from11.03.2024.
09	Shri Nirmal Kumar B J, Tech. Assistant	CPCRI, RS, Vittal	19.11.2018 to 18.11.2023	Five Yearly	Field Farm	Dr.M K Rajesh	HoS	Completed 5 years as Technical Assistant and eligible to be considered for promotion to Sr.Tech. Assistant in Cat II from 19.11.2023.

10	Shri Bisun Bhaskar, Tech. Assistant	CPCRI, RS, Vittal	01.10.2018 to 30.09.2023	Five Yearly	Laboratory	Dr M K Rajesh	HoS	Completed 5 years as Technical Assistant and is eligible to be considered for promotion to Sr. Technical Assistant in Cat.II from 01.10.2023.
11	Shri Asha K Chandran, Technical Assistant	CPCRI, RS, Kayamkulam	04.10.2018 to 03.10.2023	Five Yearly	Field Farm	Dr Abdul Haris A	HoS	Completed 5 years as Technical Assistant and is eligible to be considered for promotion to Sr. Technical Assistant in Cat.II from 04.10.2023
12	Shri Premjith Antony, Technician	CPCRI, RS, Kayamkulam	24.08.2019 to 23.08.2023	Five Yearly	Field Farm	Dr Joseph Rajkumr	HoS	Completed 5 years as Technician and is eligible to be considered for promotion to Sr. Technician in Cat.II from 24.08.2024
13	Shri Anoopkumar PP, Technical Assistant	CPCRI, Kasaragod	05.01.2019 to 04.01.2024	Five Yearly	Filed Farm	Dr Niral V	HD (Crop Imp)	Completed 5 years as Technical Assistant and is eligible to be considered for promotion to Sr. Technical Assistant in Cat.II from 05.01.2024
14	Shri Kamal Kumar V, Technical Assistant	CPCRI, Kasaragod	05.01.2019 to 04.01.2024	Five Yearly	Filed Farm	SIC CPCRI, Kidu	HD (Crop Imp)	Completed 5 years as Technical Assistant and is eligible to be considered for promotion to Sr. Technical Assistant in Cat.II from 05.01.2024
15	Shri Sunny Thomas, Technical Officer	CPCRI, RS, Kayamkulam	27.09.2019 to 26.09.2024	Five Yearly	Field Farm	Dr Abdul Haris A	HoS	Completed 5 years as TO and is eligible to be considered for promotion to Sr. Technical Officer in Category III from 27.09.2024.

 25/7/2024