



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड - 671124, केरल, भारत

ICAR-Central Plantation Crops Research Institute

Kasaragod 671124, Kerala, India

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F.No.35(3)/Stock/Annual Accounts/2022-Stores

Date: 05.04.2022

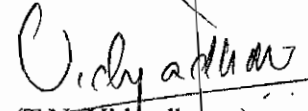
MOST IMMEDIATE

CIRCULAR

In connection with the preparation of Annual Account for the year 2021-22, it is requested that the details of stock in hand and its value as on 31.3.2022 for the following items may be furnished immediately. The details furnished should be tally with the stock registers maintained for the purpose.

Sl.No.	Details of item	Total value of stock in hand
1.	Misc. stores and spares	
2.	Chemicals, Glasswares, Plasticwares, laboratory products	
3.	Stationary	
4.	Other consumables(Fertilizer, Pesticides etc)	
5.	Security Deposit for telephone and electricity	
6.	Farm Produces	
7.	Priced Publications	

The above information may be furnished immediately so as to enable us to consolidate and forwarded to Internal Finance Unit at Headquarter for further action.


(P.N. Vidyadharan)
Incharge (Stores)

Distribution

1. All Heads of Regional Stations,
2. All Heads of Divisions, CPCRI, Kasaragod
3. Scientist-in-Charge, Research Centre(kidu, Kahikuchi & Mohitnagar)
4. All Section Incharges(ATIC, Library)
5. Head, KVK, Kasaragbod & Kayamkulam
6. Project Coordinator on Palms, CPCRI, Kasaragod.